



Employment Seminar

Tuesday, February 3, 2015

8:30 a.m.-12:20 p.m.

FVTC-Appleton Campus, 1825 N Bluemound Drive

Room A170—Use Entrance 16

Sessions: (attend any or all)

Expectations of the Hiring Manager: An Inside Look at the Hiring Process

Proactive Job Search: Don't Wait For It – Go Get It!

Interviewing for Success – Answer with Your Skills, Talents, & Achievements

Employer Panel / Question & Answer Session

About the Presenter: Chris Czarnik has served in Human Resources and Operations Manager roles for more than 20 years. He also served as a career advisor in a national career search firm where he worked individually with more than 300 professional clients- in 2003 he was named an outstanding career advisor for that firm. He is an FVTC alumni and received his BA from Marian University. He joined the college as an Employment Advisor and Job Search Programs Facilitator in July of 2010. He currently serves as the Manager of Employment Connections.

Attend Any or All Sessions • No Pre-registration Necessary • Open to the Community Agenda on Back



Appleton Campus Room E135
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www.fvtc.edu

Appleton

Chilton

Clintonville

Neenah

Oshkosh

Waupaca

Wautoma

Employment Seminar Schedule

Time	Session
8:30 a.m. – 9:20 a.m.	<p style="text-align: center;">Expectations of the Hiring Manager: An Inside Look at the Hiring Process</p> <ul style="list-style-type: none"> • What to Wear & Being on Time • Why Should They Choose You • Questions Designed to Make You Sweat • From Phone Screen to Job Offer: What are They Looking for • People Skills vs. Technical Skills
9:30 a.m. – 10:20 a.m.	<p style="text-align: center;">Proactive Job Search: Don't Wait For It – Go Get It!</p> <ul style="list-style-type: none"> • Where are All the Jobs • The “Hidden Job Market” • Talking to the Experts • Research & Networking • The ABC List • Question & Answer Time
10:30 a.m. – 11:20 a.m.	<p style="text-align: center;">Interviewing for Success – Answer with Your Skills, Talents, & Achievements</p> <ul style="list-style-type: none"> • Why do People Hire Other People • Which Resumes Make it to the Interview Pile • Preparation and Confidence are Key • Interviews are a Two Way Street • The Power of Stories • Question & Answer Time
11:30 a.m. – 12:20 p.m.	<p style="text-align: center;">Employer Panel / Question & Answer Session</p> <ul style="list-style-type: none"> • Ask local HR employers questions relating to the hiring process

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