

## **Student Rights & Responsibilities**

### **Student Rights**

Students have the right to:

- Privacy of information regarding their financial assistance files. Information from a student's file will not be released to anyone without a signed release from the student; except for Legitimate Educational Interest—college officials who need to fulfill their responsibilities.
- Receive financial assistance as long as the student is eligible and as long as funds are available.
- Accept, reject or seek adjustment to the student's financial assistance award without prejudice.
- Know how much assistance the student will receive each term and when it will be disbursed or applied to the student's account.
- Know the terms of any work program award offered.
- Know the interest rate, as well as the amount, method and starting dates of repayment, for any loan offered to the student.
- Access to the student's financial aid file.
- Seek financial counseling.
- Appeal award decisions.

### **Student Responsibilities**

Students have the responsibility to:

- Provide accurate and factual information on all financial aid forms.
- Reapply for financial assistance annually, meeting all published deadlines.
- Notify the Office of Financial Assistance of any change in name, marital status, financial status or change in enrollment.
- Keep mailing address current with FVTC.
- Be aware of financial assistance deadlines.
- Watch for financial assistance announcements via student e-mail.
- Review student consumer information made available through the Office of Financial Assistance.
- Repay all loans or over payments in accordance with the terms of the student's truth-in-lending and promissory note and/or college policy.
- Notify the Office of Financial Assistance if the student is in default on an education loan or owe financial aid repayments.

- Notify the Office of Financial Assistance if the student changes credit load or terminates his/her studies.
- Respond to all written inquiries and sign all required documentation in order to receive funding.