

Registration Directions with Fox Valley Technical College (FVTC) for the Instructor-Supported Online Demand Driven Planning (DDP) course

Go to www.fvtc.edu/DDP and click on "Register Now!"

Note: If your class does not appear, it may not be available for registration yet. FVTC only has one course open at a time, but you can check back, or email APICSONline@fvtc.edu, and we will notify you by email when your start date is open for registration.

The screenshot shows the Fox Valley Technical College website interface. At the top, there is a banner with the college logo and the text "Customized Innovative Solutions". Below the banner is a navigation menu with options: Home, Find A Class, Register, Make a Payment, My Classes, Class Evaluations, Contact Us, and Suggestions. On the right side, there is a "My Training" button. The main content area is titled "Find A Class" and contains a "Class Search" form with fields for Class #, Title Keywords, State/Campus, City/Location, Delivery Mode, and Topic. A "Search" button is located below the form. The search results display the following information for class 96239:

Class: 96239 Demand Driven Planner (DDP) Certification Prep Course	
State/Campus: 100% Online	City/Location: Internet On-line
Start Date: 5/26/2020	End Date: 7/19/2020
Delivery Mode: Online	Total Hours: 36.00
Credits/CEU: 2.00	Fee: \$1,160.00

Description:
The Demand Driven Planner Professional (DDPP)™ certification preparatory class is designed for planning, purchasing and supply chain personnel responsible for implementing and maintaining a DDMRP implementation. Demand Driven Planner Professional program is comprised of 13 modules of in-depth DDMRP education. The DDPP Program is THE official preparatory course for the Demand Driven Planner Professional (DDPP)™ certification exam.

Meeting Times:
5/26/2020 – 7/19/2020 Monday, Tuesday, Wednesday, Thursday, Friday, Saturday, Sunday
12:00 AM – 12:01 AM INTERNET

Class Notes:
eBook INCLUDED The official course textbook Demand Driven Material Requirements Planning Version 3 (Ptak and Smith, Industrial Press, 2019) is required for this course. The DDPP™ Instructor-Supported Online course is non-refundable and non-transferable once the materials have been ordered and/or welcome letters have been emailed. This course is 100% online and students need access to a computer for this class. Go to

Check the Class Notes to see if the eBook is included with the class number

http://fvtc.blackboard.com and click on TechReady.io TM to analyze your device's technology requirements. Blackboard is a web-based learning environment used to deliver distance-only learning (online courses) by posting course materials, class discussions, assignments and assessments on the Web. The course will be made available to you with receipt of the welcome letter. To log into the course, go to https://fvtc.blackboard.com/ and follow the login instructions in your welcome letter. Once you login to your course, you will find the Instructor contact information, course syllabus and instructions on how to begin the course. Your instructor is there to help you learn the ASCM/DDI body of knowledge preparing you to pass the DDMRP exam. If you have a problem during the login process or have a question about accessing your online course, send an email to online@fvtc.edu or call 920-735-5644.

Add to cart

- 1) Click on "Add to cart" to proceed with registration for that course
- 2) The class appears at the top left under "My Cart." Click on the "Check Out" button.

The screenshot shows the Fox Valley Technical College website. At the top, there is a banner with the college logo and the text "Customized Innovative Solutions". Below the banner, there is a "My Cart" section on the left and a "Find A Class" section on the right. The "My Cart" section contains a list of items, including "Demand Driven Planner (DDP) Certification Prep Course (96239)", and a "Check Out" button. The "Find A Class" section has a "Class Search" form with fields for "Class #:", "Title Keywords:", "State/Campus:", and "City/Location:". A red arrow points from the "Check Out" button in the "My Cart" section to the "Class Search" form in the "Find A Class" section.

- 3) If you already have an FVTC student ID#, enter your ID#, and password and then click “Login” to continue. Skip down to step #10.

The screenshot shows the Fox Valley Technical College website. At the top, there is a blue header with the college logo on the left, the text "Customized Innovative Solutions" in the center, and a "MyTraining" button on the right. Below the header, there is a "My Cart" section on the left containing a course titled "Demand Driven Planner (DDP) Certification Prep Course (96239)" with a "Check Out" button. To the right of the cart, the text "To Complete Your Transaction" is displayed, followed by the instruction "Please create a new account or sign in using an existing account." Below this, there is a "Login" form with fields for "FVTC ID:" and "Password:". A blue arrow points from the "Please Login" text to the "Login" form. At the bottom of the form, there is a link "Don't have an FVTC Account?" and a "Create New Account" button, which is circled in red. A red arrow points from the "Create New Account" button to the text in step 4 below.

- 4) If you have never taken a class with FVTC, click on “Create New Account.” This will be your permanent ID and Password for FVTC.

My Cart

Demand Driven Planner
(DDP) Certification Prep
Course ([96239](#))

Check Out

Create Account

If you have not attended a training session with us in the past, you will need to have an account created. Please complete the form below and an account will be created for you. This student account is a lifetime ID that can be used to register for sessions now and in the future.

Login

FVTC ID:

[Forgot FVTC ID?](#)

Password:

[Forgot Password?](#)

Don't have an FVTC Account?

*** Required Fields**

First Name:*	<input style="width: 95%;" type="text"/>	Last Name:*	<input style="width: 95%;" type="text"/>
Date Of Birth: *	Month: <input type="text" value="v"/> Day: <input type="text" value="v"/> Year: <input type="text" value="v"/>	Maiden Name:	<input style="width: 95%;" type="text"/>
SSN:	<input style="width: 95%;" type="text"/> <small>(ex: 123456789)</small>	Phone:	<input style="width: 95%;" type="text"/>
Email:	<input style="width: 95%;" type="text"/>		

I'm not a robot
 

reCAPTCHA
Privacy - Terms

5) Enter your personal information. Check the "I'm not a robot" and click "Next." If you need assistance with this section contact the FVTC help desk at helpdesk@fvtc.edu or phone 800-735-3882 ext. 5644.

NOTE: When creating your account, if you have a common last name such as Smith or Jones, the system may generate an error message stating that you already have an account in our system. If you have never taken a class with Fox Valley Technical College before, please contact us at 920-993-5150 or APICSONline@fvtc.edu, and we will assist you with creating your FVTC ID#.

(Please be sure to enter your EMAIL. This will be our primary form of communication)

Contact Information

(* Indicates Required Field)

*Country:	<input type="text" value="United States"/>	
*First Name:	<input type="text"/>	Middle Initial: <input type="text"/>
*Last Name:	<input type="text"/>	Suffix: <input type="text"/>
*Gender:	<input type="text"/>	*Ethnicity: <input type="text"/>
*Address 1:	<input type="text"/>	
Address 2:	<input type="text"/>	
*City:	<input type="text"/>	*State: <input type="text"/>
*Postal Code:	<input type="text"/>	
*Date of Birth:	<input type="text"/>	
SSN:	<input type="text"/>	

*Email Address (at least one is required for confirmation purposes)

	Email Address	My Preferred Email
Organization Email:	<input type="text"/>	<input checked="" type="radio"/>
Home Email:	<input type="text"/>	<input type="radio"/>
Other Email:	<input type="text"/>	<input type="radio"/>

*Phone Number (at least one is required for confirmation purposes, with area code)

	Phone Number	Ext.	My Preferred Phone
Organization Phone:	<input type="text"/>	<input type="text"/>	<input checked="" type="radio"/>
Home Phone:	<input type="text"/>	<input type="text"/>	<input type="radio"/>
Cell Phone:	<input type="text"/>	<input type="text"/>	<input type="radio"/>

*Password (Must Contain 3 of 4 types of characters: Uppercase, Lowercase, Number, Special Characters)

(Must be between 8 and 16 characters)

(Must not contain Spaces)

*Password: *Confirm Password:

- 6) After entering all of your required contact information, click "Submit".
- 7) After your new account has been created successfully, your student ID# will be displayed on the screen.
- 8) Record your student ID and password. Use this login information for all future courses.

My Cart

Demand Driven Planner
(DDP) Certification Prep
Course (96239)

Check Out

To Complete Your Transaction

Please create a new account or sign in using an existing account.

Login

FVTC ID:

[Forgot FVTC ID?](#)

Password:
e.g. *****

[Forgot Password?](#)

Login



9) Enter the FVTC student ID number and Password and click "Login."

10) After you log in, click on "Check Out" in the top left of the screen.

My Cart

Demand Driven Planner
(DDP) Certification Prep
Course (96239)

Check Out

11) If you already have a FVTC ID# click on “Register All,” or complete the registration by clicking on “Register All.” If you decide that this is not the class you want to take, click the red X to remove this class from your cart, and it will be dropped.

Registration

Enter Class Number:

Class #	Title	Location	Status	Fee	
96239	Demand Driven Planner (DDP) Certification Prep Course	Internet On-line	Not Registered	1160.00	✖
			Total	\$1,160.00	

12) Skip the “Choose an Organization” field and start entering your information at “Registrant’s Organization”. If you do not want to enter a Registrant’s Organization

Name, Title, or Department you can enter the word None or N/A. Complete the rest of the form. Fields with an * are required. Click "Register" when it is complete.

96239 - Demand Driven Planner (DDP) Certification Prep Course

* Indicates Required Field

Bio Demo

1. Registrant's Organization Information

Select your organization from the dropdown. If your organization is not listed or you wish to clear the "Registrant's Organization Name" field, click on "Use Other Organization" and enter your organization name in the field provided.

Choose an Organization *

or [Use Other Organization](#)

SKIP the first field

Registrant's Organization Name: *

Registrant's Title/Rank: *

Registrant's Department Name: *

Country: *

Organization Address 1: *

Organization Address 2:

City: *

State: *

Postal Code: *

Phone Number(with area code): * Ext:

Fax(with area code):

E-mail: *

Your welcome letter will be sent to the email you enter here.

ARIs

2. * I understand that the official Demand Driven Material Requirements Planning Version 3 (Ptak and Smith, Industrial Press, 2019) is required for this course and this class includes an eBook.

Yes

No

Register

After entering information in every field with an *, click the "Register" button to finish.

Registration

Enter Class Number:

[Print My Training Schedule](#)

Class #	Title	Location	Status	Fee
96239	Demand Driven Planner (DDP) Certification Prep Course	Internet On-line	Registered Contact info: Brenda Blair APICSONline@fvtc.edu 920/993-5150	1160.00
			Total	\$1,160.00

Thank you for registering!

Review the above grid for the status of your enrollments.

My Account

Current Balance: \$1,160.00

[View Payment History](#)

Select a payment method

Credit Card Bill my organization Echeck Check

FVTC Tax ID# 39-1087276 [W-9](#)

- 13) Select your payment option to complete your registration. You can pay with an e-check, MasterCard, VISA, American Express, or Discover credit card. If you choose "Bill my organization", enter your company information. FVTC will send the bill directly to the company. If you have payment questions please call our Billing Department at 920-735-4871 or 1-800-735-3882 ext. 4871.

NOTE: EBooks for classes that include materials will be ordered 7 days before the start of class for those paid and company billed enrollments. Watch your email for a welcome letter one week before the start of classes to learn how to access your course and course materials.

If you need assistance or have any questions, please contact Brenda Blair or Mary Knoke at APICSONline@fvtc.edu or phone 920-993-5150 or 1-800-735-3882 ext. 5150.