



Frequently Asked Questions

APICS Certified in Logistics, Transportation, and Distribution Instructor-Supported Online Course

About ASCM

The Association for Supply Chain Management (ASCM) is the global leader in supply chain organizational transformation, innovation and leadership. As the largest non-profit association for supply chain, ASCM is an unbiased partner, connecting companies around the world to the newest thought leadership on all aspects of supply chain. ASCM is built on a foundation of APICS certification and training spanning 60 years. Now, ASCM is driving innovation in the industry with new products, services and partnerships that enable companies to further optimize their supply chains, secure their competitive advantage and positively impact their bottom lines. For more information, visit ascm.org.

About APICS

APICS is the industry leader in supply chain certification, training and networking. For more than 60 years, APICS has provided world-class supply chain training and certification to foster supply chain talent and improve end-to-end performance. Now under the Association for Supply Chain Management (ASCM), APICS Certified in Production and Inventory Management (CPIM); APICS Certified Supply Chain Professional (CSCP); and APICS Certified in Logistics, Transportation and Distribution (CLTD) designations continue to set the industry standard. For more information, visit apics.org. As an educational provider, Fox Valley Technical College (FVTC) works closely with the Association and the local Fox Valley Chapter of APICS to provide high quality online and classroom education.

What is the APICS CLTD?

The APICS Certified in Logistics, Transportation, and Distribution (CLTD) certification provides you with the information you need to meet today's supply chain logistics challenges. Created by ASCM with a team of subject matter experts, the CLTD designation covers a comprehensive body of knowledge that sets the global standard for best practices in logistics, transportation and distribution.

How much does the APICS CLTD Instructor-Supported online course cost?

There are two options to purchase. Anyone can register for an online course that includes the learning system. The fee is \$1,795 for an ASCM PLUS Member or \$1,995 for an ASCM Core Member or Non-Member.

Another option is available for ASCM PLUS Members **ONLY** that includes the learning system and the CLTD exam credit. This is bundled pricing, and it is available to ASCM PLUS Members for \$1995. The cost includes the APICS CLTD Learning System, access to the learn.apics.com and an extensive bank of online practice test questions and other web resources. You will also receive access to the FVTC Blackboard Learn™ supported course.

January 10, 2020

Does the cost include the exam?

FVTC offers two course options; one includes the ASCM exam and the other does not. In order to register for the bundled course and get the exam included, you MUST be an ASCM PLUS Member.

Do I schedule my exam through Fox Valley?

No, the ASCM exam is proctored by another organization authorized by ASCM. For information about the CLTD exam process, please visit the [APICS website](#).

Are these “live” instructor led sessions or taped?

No, due to the wide geography of our course students, it is difficult to have live sessions which work at a time convenient for all. Our course is designed to provide a variety of micro learning activities which aid in providing additional context, examples, and application to the APICS learning system reading assignments. These also improve on distance learning success for busy adult learners. The activities include slide player presentations with audio, interactive learning activities and games (drag & drop, sorting, or branching exercises), video content from targeted YouTube channels, Films on Demand subscription services, weekly vocabulary review matching exercises, and weekly multiple-choice assessments. You will also participate in a weekly assigned discussion board forum and connect with your class peers and instructor on critical course concepts. For a virtual tour of Week One of the course, please see the drop down for “Virtual Tour” on our CLTD webpage.

When are the online class materials available?

Prior to gaining access to the course and receiving materials, the course fee must be paid in full or purchase order information must be completed. Each student has access to all online course activities at the time the course welcome letter is sent (approximately five days prior to course start date.) Our Instructor-Supported Online courses are asynchronous, meaning that the course content and activities are available to the student at their schedule. Courses are available 24/7. While there are weekly deadlines for graded activities, the individual activities can be completed at any time during the week, and most can be repeated for continued review.

How do I contact my instructor to ask questions? What type of experience do they have?

An instructor is assigned to each course, and contact information will be provided after registration. Instructors are available via email or by phone appointment as necessary. Each instructor posts their office hours, or recommendations for appointments.

The instructor’s role is facilitating and summarizing discussions, reviewing and grading course assignments, providing feedback, and mentoring you through your studies and exam preparation. Our instructors are all supply chain industry experienced, APICS certified, and meet our college requirements for Faculty Quality Assurance. Many are also certified through the APICS Instructor Development Program. You may view individual instructor biographies on the Virtual Tour.

Are there “structured” date/times for the sessions or can we go at our own pace?

There are no structured meeting times (not a webinar course, no one time everyone has to log in) but the course is organized into a schedule of 12 weeks. Students who wish to progress ahead of the rest of the class for assignments are welcome to do so, but a primary component of the course involves the interaction and discussion with other group participants in weekly discussion board assignments. Those students who wish to progress ahead may miss out on some interaction with course peers.

How much interaction will I have with an instructor?

Your instructor will review and provide feedback to your assignments and discussion board posts typically within one day after due date. For general email or telephone inquiries, expect a response within one business day (depending on the time of inquiry.) All instructors post office hours and preferred method of contact, along with course announcements if their hours will vary during a given period.

How many weeks do I have to complete the course?

You have 12 weeks with your instructor's assistance. You will also be provided with an additional 4 weeks of access to the FVTC Blackboard course materials after the course end date. You will maintain access to the learn.apics.org portal for one year from the date of initial log in (usually around your class start date.)

Can my learning system books be shipped to a PO Box?

We are not able to ship books to a PO Box or an APO address.

What if I already purchased the APICS CLTD Learning System?

You can contact us at APICSOnline@fvtc.edu to let us know that you are interested in the APICS CLTD Instructor-Supported Online course. We can check to see if you qualify for a discount on the course fee by collecting some information.

How do I register?

Registration on-line at www.fvtc.edu/APICS-CLTD click on Register Now! If you need support during registration, please phone us at 920.993.5150.

When does the next class begin?

We have specific start dates for the APICS CLTD Instructor-Supported Online courses which can be found at www.fvtc.edu/APICS-CLTD. We typically schedule an APICS online CLTD course to begin every other month. Classes are dependent on class enrollments. Any class sections with less than six enrolled may be cancelled.

What are the payment options?

You may pay with an e-check, MasterCard, American Express, Visa, and Discover credit cards. Select "Bill My Organization" as the payment option and FVTC will bill your company directly.

Is there a payment plan available?

FVTC does not have a payment plan for CLTD course. The course must be paid in full before access is granted or materials can be ordered.

If registered on-line, do we get hard copy participant materials, etc.?

The CLTD learning system (2 books) is included in the Fox Valley courses. Other copyright-cleared supplementary materials are available via PDF from the FVTC course. However, the learning system provides the majority of reading content for the course.

Is the class for academic credit?

Upon successful class completion, you will be awarded three credits, 54 hours of academic (associate-level) credit on a student transcript with Fox Valley Technical College. You may elect to order an official transcript and transfer these to a program of choice, or you may explore applying these into our own two year online associate degree in Supply Chain Management.

Can I get Financial Aid for the APICS CLTD class?

No, the APICS CLTD course does not qualify as a fundable program for Financial Aid, this is not a program.

January 10, 2020

What is the Refund Policy?

Since we order and ship the learning system prior to class, the APICS CLTD class is non-transferable and non-refundable after the materials have been ordered.