FAQ’s
APICS Certified Supply Chain Professional (CSCP) Instructor-Supported Online Course

About ASCM
The Association for Supply Chain Management (ASCM) is the global leader in supply chain organizational transformation, innovation and leadership. As the largest non-profit association for supply chain, ASCM is an unbiased partner, connecting companies around the world to the newest thought leadership on all aspects of supply chain. ASCM is built on a foundation of APICS certification and training spanning 60 years. Now, ASCM is driving innovation in the industry with new products, services and partnerships that enable companies to further optimize their supply chains, secure their competitive advantage and positively impact their bottom lines. For more information, visit ascm.org.

About APICS
APICS is the industry leader in supply chain certification, training and networking. For more than 60 years, APICS has provided world-class supply chain training and certification to foster supply chain talent and improve end-to-end performance. Now under the Association for Supply Chain Management (ASCM), APICS Certified in Planning and Inventory Management (CPIM); APICS Certified Supply Chain Professional (CSCP); and APICS Certified in Logistics, Transportation and Distribution (CLTD) designations continue to set the industry standard. For more information, visit ascm.org. As an educational provider, Fox Valley Technical College (FVTC) works closely with the Association and the local Fox Valley Chapter of APICS to provide high quality online and classroom education.

What is the APICS CSCP?
The APICS Certified Supply Chain Professional (CSCP) designation certifies your mastery of the entire supply chain - extending beyond internal operations. From your suppliers through your operation, to your end consumer.

How much does the APICS CSCP online course cost?
The cost of the APICS CSCP Class Option is $2,250.00 for ASCM Certification Upgrade Members, or $2,550.00 for those who are ASCM Members/Non-Members. The cost includes the APICS CSCP instructor-supported online class with FVTC, the Learning System, student slidebook, and an extensive bank of online practice test questions with the web-based component. It also includes access to an online glossary. The Class Option does not include the APICS CSCP exam.

The cost of the APICS CSCP FVTC Package Option is $2,995.00 for ASCM Certification Upgrade Members. The cost includes the APICS CSCP instructor-supported online class with FVTC, the Learning System, student slidebook, and an extensive bank of online practice test questions with the web-based component, the APICS CSCP exam credit & 2nd chance exam (restrictions apply). Prior to gaining access to the course and receiving materials, the course fee must be paid in full or other payment arrangements must be completed.

Does the cost include the exam?
It depends on which class option you enroll into. The Class Option does not include the APICS CSCP exam credit. The exam would need to be purchased by the participant separately and from ASCM directly. For
information about the CSCP testing, please visit the ASCM website at: http://www.ascm.org/Certification/CSCP/.

The FVTC Package Option includes the APICS CSCP exam credit, and 2nd chance exam. An ASCM Certification Upgrade Membership is required for the duration of the course to be eligible for the Package Option.

Are there any eligibility requirements to take the FVTC APICS CSCP course, or exam? There are no eligibility requirements to take the APICS CSCP course with FVTC, however, if you wish to become certified and will be taking the APICS CSCP exam you must complete the CSCP online eligibility application before registering for the course with FVTC. (Make sure to scroll down the screen to the CSCP eligibility application – it only takes seconds to complete.)

Are these “live” instructor led sessions or taped? Our Instructor-Supported Online courses are asynchronous, meaning that the course content and activities are available to the student at their schedule. Courses are available 24/7. The courses are designed to provide a variety of learning activities which aids distance learning success rates. There is audio recorded elements, learning activities, subject matter expert interviews, videos from Films on Demand subscription services, YouTube videos, module review exercises, student blogs & journal assignments and online discussion boards’ forums. Multiple choice assessments are available at apics.partnerrc.com, and certain elements are included as a portion of the course grade.

Are there instructors available to speak to regarding questions? Yes, an instructor is assigned to each class. The instructor's role is leading and summarizing discussions, reviewing, commenting, grading assignments, and being available for general content / course questions. The instructor is available during office hours, or by appointment. The instructor's contact information is listed within the Blackboard course.

Are there “structured” date/times for the sessions, or can we go at our own pace? There are no structured meeting times (not a webinar course, no one time everyone has to log on), but the course is organized into a schedule of 14 weeks with an instructor. Students who wish to progress ahead of the rest of the class for assignments are welcome to do so, but a primary component of the course involves the interaction and discussion with other group participants in weekly discussion board assignments and journals. Those students who wish to progress ahead may be missing out on some interaction which aids learning. The student is also given access to the course content and activities for an additional four weeks after the instructor-support ends to be used as self-study to review before taking the exam.

How much interaction will I have with an instructor? Your instructor will respond within one business day in response to your assignments, discussion board posts, or other general inquiries.

How many weeks do I have to complete the course? You have 14 weeks with your instructor’s assistance.

How much time should I allow each week to complete the assignments and reading? Students can anticipate to spend between 6-8 hours, on average per week, completing the assignments and reading required for the course. Some students may take a little less time, and some may take a little more.

Are the classes worth any credits? The APICS CSCP course is worth 3 associate degree credits through Fox Valley Technical College.

What if I already purchased the APICS CSCP Learning System? If you have the 2022 CSCP Version 5.0 Learning System you may contact us at APICSONline@fvtc.edu and provide your name, address, phone number, the email you purchased the Learning System under, and the

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date you purchased your Learning System. We will check to see if you qualify for a discount on the course fee. Any earlier versions of the CSCP Learning System will not qualify for a discount, and will not align with our courses.

How do I register?
Registration on-line at www.fvtc.edu/APICS-CSCP click on Register Now!

Once I register when do I receive my materials?
Nine business days prior to the class start date (Last Day to Register & Make Payment Date listed on class date schedule) we begin to order the books (APICS CSCP Learning System) as long as the payment has been paid in full, or you’ve selected the “Bill my organization” as a payment option. The books will be sent to the mailing address on your account via FedEx. You will receive an email with FedEx tracking information on when to expect delivery. (We cannot ship to a PO Box, or an APO)

If registered on-line, do we get hard copy of the participant materials, etc?
The CSCP learning system is included in the FVTC courses. Other copyright-cleared supplementary materials are available via PDF from the FVTC course (our “subject matter expert interviews” for example). However, the learning system provides the majority of reading content for the course. Our focus is on active, application-based learning of the content, NOT rote memorization.

Once you activate your Learning System account you have the ability to view a digital version of the materials online right away with the E-Reader (internet connection required) by clicking on the module link within the online tools. If you need assistance, please telephone 1-888-266-9079 (USA/Canada) or +1-651-905-2664 (worldwide) or email customercare@apicslearningsystems.com.

Are there any extra fees or cost related to the books?
Unfortunately, we have no control of charges, such as duties, tariffs, taxes imposed by the “Ship To” country. There may be additional charges for international book orders. This is the responsibility of the recipient to pay these costs.

Can books be shipped to a PO Box?
We are not able to ship books to a PO Box, or an APO address. A street mailing address is required.

When does the next class begin?
Start dates can be found at www.fvtc.edu/APICS-CSCP.

What are the payment options?
You can pay with an e-check, MasterCard, American Express, Visa, and Discover credit cards. Select “Bill My Organization” as the payment option, and FVTC bill your company directly.

Is there a payment plan available?
FVTC does not have a payment plan for the APICS online courses. The CSCP course must be paid in full 13 days prior to class start date.

Can I get Financial Aid for the APICS CSCP class?
This course does not qualify as a fundable program for Financial Aid, all by itself, this is not a program. If you are enrolled in another program, check with your financial aid office to see if this course can be counted as part of your disbursement.

Does the APICS CSCP qualify for Veterans Benefits?
Yes, some veteran’s benefits cover the APICS CSCP course. Contact FVTC Veteran Services by email veterans@fvtc.edu or phone 920-735-5651 to inquire about your specific benefits.
What is the Refund Policy?
The APICS CSCP class is non-transferable and non-refundable once the materials have been ordered.

Who do I contact if I have additional questions about the APICS CSCP courses?
Email us at APICSONline@fvtc.edu, or phone us at 920-993-5150 or 1-800-735-3882 ext. 5150.