Academic Probation Process

The following shall be used as a standard procedure for students on Academic Probation:

- Students on academic probation will be officially notified, by email, by the Registrar’s office.
- Students on academic probation will have a registration hold placed on their student record.
- **Students on academic probation must register for the Student Success Workshop using catalog number 10-890-100** via their MyFVTC account [http://www.fvtc.edu/MyFVTC](http://www.fvtc.edu/MyFVTC).
  - After you register, you may access the workshop by using the Blackboard button in MyFVTC.
  - The class will not be available in Blackboard for several hours after registration.
  - Login to Blackboard using your student ID (username) and password.
  - Once in Blackboard, click on Student Success Workshop.
  - If you would like assistance registering, please contact Enrollment Services at (920) 735-5645.
- If you have any questions regarding your workshop session and you are an Appleton Campus student, call the Counseling Center at (920) 735-5696. If you are an Oshkosh campus student, call (920) 236-6101.
- Upon satisfactory completion of student success workshop, the “Probation Hold” will be removed within 24 hours. Once removed you will be able to register for classes.

If you would like to meet with a counselor, please call Counseling and Advising at (920) 735-5696 to make an appointment. Counselors are here to help you address academic and personal concerns as well as provide career counseling and program exploration assistance.