

**FOX VALLEY TECHNICAL COLLEGE DISTRICT
Board Meeting Minutes — January 15, 2019**

CALL TO ORDER

The Fox Valley Technical College District Board held its regular meeting on Tuesday, January 15, 2019, at Fox Valley Technical College, 1825 N. Bluemound Drive, Appleton, Wisconsin, Room A137. Chair Anthony Gonzalez called the meeting to order at 4:03 p.m.

Roll Call

Board members present were: Bruce Albrecht, Tammie DeVooght Blaney, Anthony Gonzalez, Stephen Kohler, Patricia Van Ryzin, and Chris VanderHeyden; Absent: Justin Krueger, Dawn Rosicky, John Weyenberg

Others present included: FVTC President: Dr. Susan May; Administrators: Deb Gorman, Dr. Chris Matheny, Dr. Patti Jorgensen, Troy Kohl, Jill McEwen, Amy Van Straten; FVTC Staff: Matt Bishop, Scott Borley, Becky Boulanger, Barb Dreger, Kim Fenske, Mary Hansen, Chris Jossart, Susan Kaufman, Dr. Jennifer Lanter, Susan Lucius, Andrea Oman, Jim Reinke, Andy Rinke, John Sorenson, Steve Straub, Dale Walker, Michele Zick
SGA President: Thong Xiong; Guests: Hannah Du Charme, Holli Du Charme, Paul Du Charme; Recorder: Sarah Bingham

PUBLIC COMMENT

Chair Gonzalez opened the meeting for public comment from the audience. There were no public comments.

REVIEW AND APPROVAL OF AGENDA

A motion was made by Trustee Albrecht to approve the agenda for the January 15, 2019 meeting as presented. Upon voice vote, the motion carried unanimously.

ACTION ON MINUTES

A change was recommended to add an arrival time behind John Weyenberg's name in the roll call record. It will state the time he arrived at the meeting.

A motion was made by Trustee Van Ryzin to approve the minutes of the December 18, 2018 Board meeting as amended. Upon voice vote, the motion carried unanimously.

REPORTS

Student Government Association (SGA)

A report was given by Thong Xiong, the Appleton Student Government Association President. Recent SGA highlights were shared.

Foundation and Community Relations Mid-Year Report

Becky Boulanger, Executive Director of the FVTC Foundation, Community and Legislative Relations, provided the Board with a mid-year report and highlighting key results.

President's Report

Dr. May discussed several upcoming events, thanked the trustees who attended the recent all-employee inservice and welcomed feedback on that event.

MONITORING

Performance Monitoring Report: Collaboration with Schools and Colleges

Dr. Patti Jorgensen led a review on the purpose monitoring report, which focuses on our collaboration with secondary schools, colleges, and universities to enable students' smooth passage between educational systems. Staff member Mary Hansen, Director of K-12 Partnerships, and Menasha High School student, Hannah Du Charme, both shared their perspectives on the dual enrollment opportunities.

The College actively partners to develop K-12 dual credit and four-year credit transfer opportunities in the interest of creating seamless "bookends" around technical college education. Students and parents recognize that obtaining college credits while in high school translates directly to time and money savings. Likewise, transfer agreements between FVTC and four-year institutions also save students time and money. The key objective of any of these educational collaborations is help students smoothly transition between educational systems.

In 2017-18, the number of unduplicated high school students served in all types of dual enrollment totaled nearly 6,000 students, which is an 18% increase from the prior year, the highest performance in dual enrollment among all 16 technical colleges.

POLICIES/ISSUES

321 N. Appleton Street Lease

Jill McEwen addressed this proposed new lease involving approximately 2,000 square feet and located at 321 N. Appleton Street in downtown Appleton.

A motion was made by Trustee Van Ryzin to authorize administration to enter into a lease with Pillars for the term of February 1, 2019 to January 31, 2021. Upon roll call vote, the motion carried with 6 Ayes: Trustees Albrecht, DeVooght Blaney, Kohler, Van Ryzin, VanderHeyden, and Gonzalez. 3 Absent: Trustees Krueger, Rosicky, Weyenberg.

CONSENT AGENDA

Motion – Approve Consent Agenda

Following review, a motion was made by Trustee VanderHeyden to approve the following Consent Agenda items. Upon roll call vote, the motion carried with 6 Ayes: Trustees Albrecht, DeVooght Blaney, Kohler, Van Ryzin, VanderHeyden, and Gonzalez. 3 Absent: Trustees Krueger, Rosicky, Weyenberg.

a. Instructional Services

- Contract Training & Technical Assistance – Monthly Activity Summary
- Contracts Recovering Less Than Full Cost – Quarterly Report
- New Academic Programs Under Development
- Grant Proposals Submitted in December 2018
- Avocational Course Tuition 2019-20

b. Human Resources

- Personnel Report

c. Financial Services

- Budget Variance Analysis
- Expenditures > \$2,500 for Month of December
- 2018-19 Budget Amendments – Consolidated Topics
- IFB 19036 Roof Replacement – Transportation Building Area H

BOARD BUSINESS/REPORTS

Review Proposed Board Retreat Agenda – February 4, 2019

The Board reviewed a draft of the February 4, 2019, Board Retreat agenda. The retreat will be held at FVTC's Public Safety Training Center and the Board shared their interest in a range experience following the business portion of the meeting.

Board Policy Review

The Board reviewed the following policies, making no changes at this time:

- III. A. General Executive Constraint
- III. B. Human Relationships
- III. C. Compensation and Benefits
- III. G. Communication and Counsel to the Board

Recommendations were made to address some additional content in the reviewed policy III. H. Naming of College Facilities or Property for Individuals or Organizations. Administration will work on those changes and bring this policy back for further review at an upcoming meeting.

Amy Van Straten assisted in reviewing recommended changes to the Asset Protection policy. A motion was made by Trustee VanderHeyden to adopt the proposed changes to the policy as reviewed and discussed. Upon voice vote, the motion carried unanimously.

ADJOURN

There being no further business to come before the District Board, Chair Gonzalez declared that the meeting was adjourned. The time was 5:19 p.m.

Stephen Kohler, Board Secretary