

**FOX VALLEY TECHNICAL COLLEGE DISTRICT
Board Meeting Minutes — February 20, 2018**

CALL TO ORDER

The Fox Valley Technical College District Board held its regular meeting on Tuesday, February 20, 2018 at Fox Valley Technical College, 1825 Bluemound Dr., Board Room A137, Appleton, WI. Chair Dr. Dominick Madison called the meeting to order at 4:00 p.m.

ROLL CALL

Board members present were: Bruce Albrecht, Tammie DeVooght Blaney, Anthony Gonzalez (arrived 4:05 p.m.), Stephen Kohler (arrived 4:35 p.m.), Dr. Dominick Madison, Justin Krueger, Patricia Van Ryzin and John Weyenberg.

Absent: Dawn Rosicky

Others present included: FVTC President-Dr. Susan May; Administrators: Deb Gorman, Troy Kohl, Dr. Chris Matheny, Jill McEwen, Dr. Patti Jorgensen, Amy Van Straten; and FVTC Staff: Barb Kieffer, Steve Straub, Scott Borley, Kim Olson, Mike Cattelino, Andy Reinke, Doug Waterman, Debbie Heath, Jin Holewinski, Kristina Mahloch, Melissa Widmann, Chris Jossart, Mary Downs, Rayon Brown, John Sorenson, Dr. Patti Frohrib, Michelle Zick, Dan Poeschel, Lori Kroiss, Gary Brilowski.

Recorder: Vicky Van Hout

MOTION – APPROVE AGENDA

A motion was made by Trustee Krueger to approve the agenda for the February 20, 2018 meeting as presented. Upon voice vote, the motion carried unanimously.

PUBLIC COMMENT

Chairperson Madison opened the meeting for public comments from the audience. There were no public comments.

MOTION – APPROVE MINUTES OF REGULAR BOARD MEETING

A motion was made by Trustee DeVooght Blaney to approve the minutes of the January 16, 2018 Regular Board meeting. Upon voice vote, the motion carried unanimously.

MOTION – APPROVE MINUTES OF BOARD RETREAT

A motion was made by Trustee Tammie DeVooght Blaney to approve the minutes of the February 1, 2018 Board Retreat. Upon voice vote, the motion carried unanimously.

REPORTS

▪ *Community Partnership Award Recommendation*

Dr. May and Mary Downs brought forth a recommendation to recognize Thrivent Financial and the Thrivent Financial Foundation with the FVTC Community Partnership Award during an upcoming board meeting which would likely be March or April. The Board supported the recommendation to recognize Thrivent Financial and the Thrivent Financial Foundation for this award.

▪ *President's Report*

Dr. May provided an update on recent media coverage and shared an overview of FVTC's organizational structure.

MONITORING

Performance Monitoring Report: Apprenticeship

Dr. Chris Matheny, accompanied by Mike Cattelino, provided the report on Apprenticeship. For over a century, apprenticeship has been a cornerstone of technical education and a unique post-secondary learning option in Wisconsin. "On-the-job learning" of an employed apprentice, coupled with the applied learning at the technical college, continues to be an effective approach for employers to train their workforce and for the employee to gain crucial knowledge and ability in their career field.

Total enrollments decreased by 32 students in 2016-17 as compared to 2015-16. The projected data for 2017-18 shows increasing enrollments. Efforts to increase the awareness of the value of apprenticeship across the trades are among many contributing factors to the forecasted growth.

Josh Johnson from the Wisconsin Department of Workforce Development was unable to join the meeting as scheduled. Mike Cattelino provided an overview on how employers have benefited from the apprenticeship program. The success of apprentices in the region is a result of industry partners willing to commit their time and talent to apprenticeship. This occurs through advisory committee commitments, curriculum development resources, capital acquisition, sponsorships, donations, and career field promotion.

Trustees provided comments and questions regarding the monitoring report, as well as completed a written assessment on the performance of this College function.

Strategic Investment Status Report

Dr. Chris Matheny provided a brief recap on the following approved strategic investments including the original proposal, assessment of the current progress toward the stated goals, future plans and interventions as necessary, the measures of success for each initiative, financial results compared to budget, and additional pertinent information including intangible benefits to the College resulting from these investments.

- Agency Outreach Initiative – On Target
- A New Approach to Academic Advising – Approaching Target
- Culinary Arts Retention Initiative – Approaching Target

As the measures for these strategic investments are on target or approaching target, it was recommended that each be continued at this time.

POLICIES/ISSUES

Health Insurance Update

A presentation was shared by Deb Gorman and Barb Kieffer on the status of employee health insurance. They provided information on the health insurance rate history, health and dental expenses/percent of operating budget, 2017-18 items of significance, Wisconsin Technical College Employee Benefits Consortium (WTCEBC) Mission Statement and structure and member colleges.

CONSENT AGENDA

MOTION – APPROVE CONSENT AGENDA

A motion was made by Trustee Kohler to approve the following Consent Agenda items. Upon roll call vote, the motion carried unanimously with 8 Ayes - Trustees Albrecht, DeVooght Blaney, Gonzalez, Kohler, Krueger, Madison, Patricia Van Ryzin and John Weyenberg. 1 Trustee Absent – Rosicky

a. Instructional Services:

- Contract Training & Technical Assistance – Monthly Activity Summary
- Grant Proposals Submitted in January
- New Academic Programs Under Development

b. Administrative Services

- Personnel Report

c. Financial Services

- Budget Variance Analysis
- Expenditures > \$2,500 for Month of January
- IFB #18049 Roof Replacement – Transportation Building Areas G1 and G2
- IFB #18050 Epoxy Flooring – S.J. Spanbauer Room 148
- IFB #18052 Restroom Upgrades - Chilton
- IFB #18054 F162 Floor Resurfacing

BOARD BUSINESS / REPORTS

Report/Feedback on ACCT National Legislative Summit

Trustee DeVooght Blaney attended the ACCT National Legislative Summit and reported the event was very interesting and appreciated the opportunity to attend and meet with our congressional offices.

Report on January WTC District Boards Association Meeting

Trustees DeVooght Blaney and Madison reported they both attended a very interesting program on social media. The general meeting included professional development for Board members and a tour of CVTC's energy center.

FUTURE EVENTS AND MEETINGS

The WTC District Boards Association Spring meeting will be held April 12-14 at SWTC in Fennimore.

Motion – Adjourn

There being no further business to come before the District Board, Chair Madison declared the meeting adjourned. The time was 5:29 p.m.

Stephen Kohler, Board Secretary