

**FOX VALLEY TECHNICAL COLLEGE DISTRICT
Board Meeting Minutes — March 19, 2019**

CALL TO ORDER

The Fox Valley Technical College District Board held its regular meeting on Tuesday, March 19, 2019, at Fox Valley Technical College, 1825 N. Bluemound Drive, Appleton, Wisconsin, Room A137. Chair Anthony Gonzalez called the meeting to order at 4:04 p.m.

Roll Call

Board members present were: Bruce Albrecht, Tammie DeVooght Blaney, Anthony Gonzalez, Stephen Kohler, Justin Krueger, Patricia Van Ryzin, Chris VanderHeyden, and John Weyenberg; Absent: Dawn Rosicky

Others present included: FVTC President: Dr. Susan May; Administrators: Deb Gorman, Dr. Chris Matheny, Dr. Patti Jorgensen, Jill McEwen, Amy Van Straten; FVTC Staff: Paula Battermann, Gary Brilowski, Rayon Brown, Barb Dreger, Deb Heath, Chris Jossart, Susan Kaufman, Collette Kolb, Dr. Jennifer Lanter, Susan Lucius, Susan McDermott, Henry Merrill, Kim Olson, Andrea Oman, Andy Rinke, Faith Schiedermayer, John Sorenson, Chuck Wachter, Michelle Zick; Guests: Elizabeth Cachu Castro, Cindy Cachu Castro; Recorder: Sarah Bingham

PUBLIC COMMENT

Chair Gonzalez opened the meeting for public comment from the audience. There were no public comments.

REVIEW AND APPROVAL OF AGENDA

A motion was made by Trustee Weyenberg to approve the agenda for the March 19, 2019, meeting as presented. Upon voice vote, the motion carried unanimously.

ACTION ON MINUTES

A motion was made by Trustee Krueger to approve the minutes of the February 19, 2019, Board Meeting. Upon voice vote, the motion carried unanimously.

REPORTS

President's Report

Dr. May discussed several upcoming events. She also provided a brief update on the Governor's proposed budget as it relates to the technical colleges. Dr. Patti Jorgensen was congratulated on her upcoming retirement and presented with a proclamation from the Board.

Deb Gorman shared a presentation on the College's employee development opportunities, utilization, and outcomes.

MONITORING

Performance Monitoring Report: Basic Skills

Basic Skills programming is designed for out-of-school youth and adult learners and is commonly referred to as Adult Basic Education (ABE) and English Language Learning (ELL). Dr. Chris Matheny was joined by Dr. Jennifer Lanter, and student, Elizabeth Cachu Castro.

Trustees provided comments and questions regarding the monitoring report, as well as completed a written assessment on the performance of this College function.

College Enrollment Monitoring – 2018-19 Academic Year

Dr. Patti Jorgensen provided an update on the current state of student enrollment for the College. Staff continue to implement a number of strategies to reach both our enrollment and retention objectives.

POLICIES/ISSUES

2019-20 Proposed Capital Budget & Finance Plan

Amy Van Straten provided an overview of the College's proposed capital budget and finance plan.

A motion was made by Trustee VanderHeyden to approve the capital budget of \$12 million for 2019-20 and associated borrowing of \$11.9 million. Upon roll call vote, the motion carried with 8 Ayes: Trustees Albrecht, DeVooght Blaney, Kohler, Krueger, Van Ryzin, VanderHeyden, Weyenberg, and Gonzalez. 1 Absent: Trustee Rosicky.

CONSENT AGENDA

Motion – Approve Consent Agenda

Following review, a motion was made by Trustee Albrecht to approve the following Consent Agenda items. Upon roll call vote, the motion carried with 8 Ayes: Trustees Albrecht, DeVooght Blaney, Kohler, Krueger, Van Ryzin, VanderHeyden, Weyenberg, and Gonzalez. 1 Absent: Trustee Rosicky.

a. Instructional Services

- Contract Training & Technical Assistance – Monthly Activity Summary
- Grant Proposals Submitted in February 2019
- New Academic Programs Under Development
- Recommendation for Posthumous Degree – Joseph (Joe) Litz

b. Human Resources

- Personnel Report

c. Financial Services

- Budget Variance Analysis
- Expenditures > \$2,500 for Month of February
- IFB # 19048 Storefront Replacement & Exterior Repairs
- IFB # 19049 HS306 Remodel for Neuro-Diagnostic Technician Program

d. Facilities and Operations

- Agriculture Land Lease Renewal
- Junior Achievement Sublease
- Human Resources Office Remodel

BOARD BUSINESS/REPORTS

District Recommendations for Association Officer Positions

There were no nominations for the District Boards Association officer positions put forward from the Board.

Board Committees

The Board discussed two ad hoc Board committees – the Nominating Committee for 2019-20 Board Officers and the CEO Evaluation and Compensation Committee. If interested in serving on either committee, please notify Anthony by April 1.

ADJOURN

There being no further business to come before the District Board, Chair Gonzalez declared that the meeting was adjourned. The time was 5:35 p.m.

Stephen Kohler, Board Secretary