FOXT VALLEY TECHNICAL COLLEGE DISTRICT  
Board Meeting Minutes — April 21, 2015

CALL TO ORDER
The Fox Valley Technical College District Board held its regular meeting on Tuesday, April 21, 2015 at Fox Valley Technical College, Room A137, 1825 N. Bluemound Dr., Appleton, WI. Vice Chair Sharon Hulce called the meeting to order at 4:03 p.m.

ROLL CALL
Board members present were: Tammie DeVooght Blaney (arrived at 4:20), Anthony Gonzalez (arrived at 4:05), Sharon Hulce, Stephen Kohler (arrived at 4:10), Dr. Dominick Madison, Justin Krueger and Sally Mielke. Absent: Thomas Nelson and Catherine Tierney

Others present included: FVTC President-Dr. Susan May; Administrators: Dr. Chris Matheny, Dr. Patti Jorgensen, Jill McEwen, Amy Van Straten; and FVTC Staff: Steve Straub, Mary Downs, Andy Rinke, Debbie Heath, Deb Gorman, Scott Borley, Todd Wilson, Barb Dreger, Doug Waterman, Chris Jossart, Faith Schiedermayer, Melissa Widmann, Dr. Patti Frohrich, Dan Poeschel, Bruce Rathe, Mary Hrubes and Barb Kieffer.  
Recorder: Vicky Van Hout

MOTION – APPROVE AGENDA
A motion was made by Trustee Madison to approve the agenda for the April 21, 2015 meeting as presented. Upon voice vote, the motion carried unanimously.

MOTION – APPROVE MINUTES OF REGULAR BOARD MEETING
A motion was made by Trustee Madison to approve the minutes of the March 17, 2015 Regular Board meeting. Upon voice vote, the motion carried unanimously.

MOTION – APPROVE MINUTES OF THE MARCH 19, 2015 TRUSTEE ANNUAL MEETING WITH K-12 SCHOOL BOARD PRESIDENTS & SUPERINTENDENTS
A motion was made by Trustee Madison to approve the minutes of the March 19, 2015 Trustee Annual Meeting with K-12 School Board Presidents & Superintendents. Upon voice vote, the motion carried unanimously.

EMPLOYER ADVISORY COMMITTEE PANEL DISCUSSION
Members of the College’s program advisory committees representing various programs, organizations, and industries throughout the FVTC district volunteered to meet with the Board. The objective of this conversation was to broaden and deepen the Board’s understanding of the critical role that our advisory committees play in designing, developing, and maintaining the quality of our programming at the College. Advisory committee members provided input on various topics, some of which included: the importance of soft skills, annual review of the curriculum, communication between meetings and the advisory committees having a greater connection to the Board of Trustees.

REPORTS
• Faculty Association Report
Jim Reinke, Faculty Association President was not in attendance.

• Student Government Association (SGA) Report
A report was given by Olbis Morrobel, the Appleton SGA President. Highlights were shared on recent SGA activities.
• President’s Report
Dr. May shared recent media coverage and upcoming events. Other updates included the Board Appointment results, an invitation to attend the “World Class Manufacturing” flag raising ceremonies taking place on the Appleton and Oshkosh Campuses May 12, as well as an update on the PSTC private donations and dedication taking place on May 6.

• FVTC Foundation Quarterly Report
Mary Downs, Executive Director of the FVTC Foundation provided the Board with highlights of the key results of the Foundation and Community Relations to date. Also, updates were provided on the Joint Finance Committee actions on the WTCS budget and other donations made to the College for use at the PSTC.

POLICIES/ISSUES
Final Resolution Authorizing and Providing for the Sale and Issuance of $1,900,000 of General Obligation Promissory Notes
A motion was made by Trustee Madison to approve a resolution authorizing and providing for the sale and issuance of $1,900,000 General Obligation Promissory Notes, Series 2015A, and all related details. [RES 15/04-01]

Upon roll call vote, the motion carried unanimously with 7 Ayes – Trustees DeVooght Blaney, Gonzalez, Hulce, Kohler, Krueger, Madison and Mielke. Absent – Trustee Nelson and Tierney.

Employee Benefits Plan for 2016
A motion was made by Trustee Madison to approve the Health and Dental Benefits Recommendation Effective January 1, 2016.

Upon roll call vote, the motion carried unanimously with 7 Ayes – Trustees DeVooght Blaney, Gonzalez, Hulce, Kohler, Krueger, Madison and Mielke. Absent – Trustee, Nelson and Tierney.

2015-16 Health and Dental Funding Rates
A motion was made by Trustee Madison to approve the 2015-16 Health and Dental Funding Rates.

Upon roll call vote, the motion carried unanimously with 7 Ayes – Trustees DeVooght Blaney, Gonzalez, Hulce, Kohler, Krueger, Madison and Mielke. Absent – Trustee Nelson and Tierney.

2015-16 Proposed Capital Budget & Preliminary Finance Plan
A motion was made by Trustee Gonzalez to approve the Regular Capital Budget and proposed borrowing of $10.5 million for 2015-16.

Upon roll call vote, the motion carried unanimously with 7 Ayes – Trustees DeVooght Blaney, Gonzalez, Hulce, Kohler, Krueger, Madison and Mielke. Absent – Trustee Nelson and Tierney.

2015-16 Budget Development Update
The Board reviewed the budget assumptions several months ago at the February planning retreat. These assumptions have guided the development of the preliminary budget. Amy Van Straten provided the Board with an update on the budget development process, including known information and any assumptions that have been adjusted since February. Ultimately, a final budget will be forwarded to public hearing in June.

Final Notice of Faculty Non-renewal
A motion was made by Trustee DeVooght Blaney to approve issuing a final notice of non-renewal for non-disciplinary reasons to Ron Jape, faculty member in the printing-related educational programs.

Upon roll call vote, the motion carried unanimously with 7 Ayes – Trustees DeVooght Blaney, Gonzalez, Hulce, Kohler, Krueger, Madison and Mielke. Absent – Trustee Nelson and Tierney.
CONSENT AGENDA

MOTION – APPROVE CONSENT AGENDA
A motion was made by Trustee Hulce to approve the following Consent Agenda items. Upon roll call vote, the motion carried unanimously with 7 Ayes - Trustees DeVooght Blaney, Gonzalez, Hulce, Kohler, Krueger, Madison, and Mielke. Absent – Trustee Nelson and Tierney.

a. Instructional Services:
   - Contract Training & Technical Assistance – Monthly Activity Summary
   - Grant Proposals Submitted in March
   - Contracts Recovering Less Than Full Cost – Quarterly Report
   - New Programs Under Development

b. Administrative Services
   - Personnel Report

c. Financial Services
   - Budget Variance Analysis
   - Expenditures > $2,500 for Month of March
   - IFB #15045 Fitness Center Expansion
   - IFB #15052 Locker Painting – Appleton Campus
   - IFB #15057 Driving Range Gravel Expansion/Detention
   - IFB #15058 Replace Ag Parking Lot Culvert
   - IFB #15063 Sign Removal and Wall Prep – Appleton Campus

BOARD BUSINESS / REPORTS

Board Policies
New Board Policy Review
   - I.Q Compensation Philosophy-President/CEO

A motion was made by Trustee Hulce to approve the addition of Board Policy I.Q. on Governance Process – the Compensation Philosophy-President/CEO. Upon roll call vote, the motion carried with 6 Ayes - Trustees DeVooght Blaney, Gonzalez, Hulce, Kohler, Krueger and Mielke. 1 Nay – Trustee Madison. Absent – Trustees Nelson and Tierney.

2015 Proposed President’s Evaluation Process and Timeline
The Board has continued to develop and refine its process for evaluating the College President/CEO. As a recommendation from the process conducted last year, and due to the lack of complete year-end information by the May/June timeframe, the Board determined the need to address the year’s incentive plan results in early fall of each year. Preliminary year-end results, the Board’s overall feedback on CEO performance, and the review of other accomplishments would still occur in May/June.

Dr. Dominick Madison left the meeting at 6:00 p.m.

Technical Education Champion
A motion was made by Trustee Krueger to forward the nomination of Mr. Jim Sommer to the Wisconsin Technical College System District Boards Association for consideration for the 2015 Technical Education Champion Award.

Upon roll call vote, the motion carried unanimously with 6 Ayes – Trustees DeVooght Blaney, Gonzalez, Hulce, Kohler, Krueger, and Mielke. Absent – Trustees Madison, Nelson and Tierney.
**FUTURE EVENTS AND MEETINGS**
The WTC District Boards Association Summer meeting will be held July 16-18, 2015 at the Holiday Inn Express in Janesville, WI. Dr. May and Trustee DeVooght Blaney plan to attend.

The 2015 ACCT Leadership Congress will be held October 14-17, 2015 at the Manchester Grand Hyatt in San Diego, CA.

**ADJOURN TO EXECUTIVE SESSION**
The scheduled executive session was cancelled.

**Motion – Adjourn**
There being no further business to come before the District Board, Trustee Kohler declared that the meeting was adjourned. The time was 6:07 p.m.

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Sally Mielke, Board Secretary