CALL TO ORDER
The Fox Valley Technical College District Board held its regular meeting on Tuesday, May 19, 2015 in Room 121 of the Advanced Manufacturing Technology Center, 4200 Poberezny Road, Oshkosh, WI. Chair Stephen Kohler called the meeting to order at 4:10 p.m.

ROLL CALL
Board members present were: Tammie DeVooght Blaney, Anthony Gonzalez, Sharon Hulce, Stephen Kohler, Justin Krueger, Dr. Dominick Madison, Sally Mielke, Thomas Nelson and Catherine Tierney. Absent: None

Others present included: FVTC President-Dr. Susan May; Administrators: Amy Van Straten, Jill McEwen, Dr. Chris Matheny, Dr. Patti Jorgensen, Troy Kohl and FVTC Staff: Dr. Patti Frohrib, Mary Downs, Melissa Kohn, Christine Lee, Faith Schiedermayer, Dr. Marie Martin, Deb Heath, Steve Straub, Chris Jossart, Andy Rinke, Andrea Oman, Bruce Rathe, Todd Wilson, Shannon Gerke Corrigan and Barb Dreger. Recorder: Vicky Van Hout

MOTION – APPROVE AGENDA
A motion was made by Trustee Tierney to approve the agenda for the May 19, 2015 meeting as presented. Upon voice vote, the motion carried unanimously.

FVTC Oshkosh Update and Discussion
A number of guests from the Oshkosh Community attended the meeting to hear an update on the FVTC Oshkosh Campus activities and participate in a discussion. Melissa Kohn, Director of the Oshkosh Riverside Campus and Deb Heath, Dean of Transportation and Construction Technology shared a video that highlighted some of the programs and services that are offered at the FVTC Oshkosh Campuses. Faculty from various programs interviewed students who shared why they chose FVTC to pursue their careers. Also highlighted were several students from the FVTC Collegiate DECA chapter who joined the meeting to share their experience at the International Career Development Conference in Orlando, Florida in April.

MOTION – APPROVE MINUTES OF APRIL 21, 2015 REGULAR BOARD MEETING
A motion was made by Trustee Krueger to approve the minutes of the April 21, 2015 Regular Board meeting. Upon voice vote, the motion carried unanimously.

REPORTS
- Student Government Association (SGA) Report
A report was given by Olbis Morrebel, the Appleton SGA President. Highlights were shared on recent SGA activities. Olbis graduated from the College on May 17 and will soon be returning to his country to pursue opportunities in business.

- Non-Profit Engagement
At the February Board Retreat the Board asked for information on what types of relationships the College has with non-profit organizations. Dr. Patti Jorgensen, Vice President of Student and Community Development and Mary Downs, Executive Director of the FVTC Foundation and Community Relations, provided an update to the Board on the College’s community non-profit engagement efforts that span working with at least 146 organizations.
• **President’s Report**
  Dr. May’s report included:
  – Recent media coverage.
  – Update on the College Records Retention Project - the first group of records have been submitted to the Wisconsin Public Records Board for approval and the final group of records are targeted for approval by November.

**MONITORING**

• **Performance Monitoring Report: Counseling/Student Support Services & Special Populations**
  Dr. Patti Jorgensen provided a review of the monitoring report focusing on how well the College is fulfilling its purpose in providing counseling and other services necessary to enhance the success of students, and offering educational programming and supportive services for special populations to address barriers prohibiting participation in education and employment. The Board heard from several staff members who have worked with our students and the students themselves, that these services contributed to their success in being able to even continue their education.

  Trustees provided comments and questions regarding the monitoring report, as well as completed a written assessment on the performance of this College function.

**CONSENT AGENDA**

**MOTION – APPROVE CONSENT AGENDA**

A motion was made by Trustee Tierney to approve the following Consent Agenda items. Upon roll call vote, the motion carried unanimously with 9 Ayes - Trustees DeVooght Blaney, Gonzalez, Hulce, Kohler, Krueger, Madison, Mielke, Nelson and Tierney.

a. **Instructional Services:**
   - Contract Training & Technical Assistance – Monthly Activity Summary
   - Grant Proposals Submitted in April
   - New Programs Under Development

b. **Administrative Services**
   - Personnel Report
   - City Center Lease Renewal
   - Adjunct Faculty Salary Schedule for 2015-16

c. **Financial Services**
   - Budget Variance Analysis
   - Expenditures $2,500 for Month of April
   - WTC District Boards Association 2015-16 Fee Assessment
   - Fiscal Management Services Agreement
   - 2014-15 Budget Amendments – Consolidated Topics
   - IFB #15044 Office Remodel – Room B143

**POLICIES / ISSUES**

**Performance-Based Funding 2015-16**

A motion was made by Trustee Madison to select WTCS criteria 1, 2, 3, 6, 7, 8 and 9 as the basis for FVTC’s share of state performance-based funding in 2015-16. Upon voice vote, the motion carried unanimously.
Trustee DeVooght Blaney left the meeting at 5:30 p.m.

2015-16 Budget Review and Analysis and Resolution Authorizing Administration to Forward 2015-16 Budget to Public Hearing

A key responsibility of the Board of Trustees is to adopt the annual capital and operating budget for the College. Over the last several months, the Board has considered numerous assumptions and parameters which have guided development of the preliminary budget.

The final expenditure totals by fund are listed below:
- General $ 84,956,509
- Enterprise $ 3,385,386
- Special Rev/Operational $ 23,903,951
- Internal Service $ 14,876,896
- Capital Projects $ 10,462,239
- Special Rev/Non-Aidable $ 40,701,920
- Debt Service $ 19,137,000

A motion was made by Trustee Hulce to approve the Resolution Authorizing Administration to Forward the 2015-16 Budget to Public Hearing. [RES 15/05-01]

Upon roll call vote, the motion carried unanimously with 8 Ayes - Trustees Gonzalez, Hulce, Kohler, Krueger, Madison, Mielke, Nelson and Tierney. Absent – Trustee DeVooght Blaney

2015-16 Contract Ratification – Faculty Association

The negotiating teams representing the Board and the Faculty Association negotiated in good faith to reach an agreement. The current contract expires on June 30, 2015. This new contract falls under current legislation which limits bargaining to base wages. The Faculty Association voted to unanimously accept the 2015-16 tentative agreement on May 13. The final step is ratification by the Board.

A motion was made by Trustee Madison to ratify the Master Agreement with the Fox Valley Technical College – Faculty Association for the term commencing July 1, 2015 through June 30, 2016.

Upon roll call vote, the motion carried unanimously with 8 Ayes - Gonzalez, Hulce, Kohler, Krueger, Madison, Mielke, Nelson and Tierney. Absent – Trustee DeVooght Blaney

Trustee Krueger left the meeting at 5:45 p.m.

2015-16 Contract Ratification - ESPA

The negotiating teams representing the Board and the Educational Support Personnel Association negotiated in good faith to reach an agreement. The current contract expires on June 30, 2015. This new contract falls under current legislation which limits bargaining to base wages. Due to the timing of this ratification vote and the May Board meeting, Administration is asking the Board to approve the contract prior to the association’s ratification vote.

A motion was made by Trustee Tierney to ratify the Master Agreement with the Fox Valley Technical College – Educational Support Personnel Association for the term commencing July 1, 2015 through June 30, 2016.

Upon roll call vote, the motion carried unanimously with 7 Ayes - Trustees Gonzalez, Hulce, Kohler, Madison, Mielke, Nelson and Tierney. Absent – Trustees DeVooght Blaney and Krueger
Faculty and Support Staff Compensation Recommendations 2015-16
A motion was made by Trustee Hulce to approve an additional .75% discretionary increase for all faculty, .5% discretionary for all support staff, and .5% increase for support staff below the midpoint of the labor grade for their positions who are actively employed on July 1, 2015, based on current salary and distribute consistent with salary administration guidelines.

Upon roll call vote, the motion carried unanimously with 7 Ayes - Trustees Gonzalez, Hulce, Kohler, Madison, Mielke, Nelson and Tierney. Absent – Trustees DeVooght Blaney and Krueger

Management Compensation Adjustments for 2015-16
The management compensation plan includes an annual adjustment for eligible employees, an adjustment for employees who are below the midpoint of the labor grade for their position, and an Exceptional Performance Merit Pool. Based on strong organizational performance, wage survey information, and compensation recommendations for faculty and support staff employee groups, Administration recommends an “across the board” increase this year of 2.0% for eligible management employees and an additional .5% increase for employees who are below the midpoint of the labor grade for their position.

A motion was made by Trustee Hulce to approve the Management Employees 2015-16 Compensation Package.

Upon roll call vote, the motion carried unanimously with 7 Ayes - Trustees Gonzalez, Hulce, Kohler, Madison, Mielke, Nelson and Tierney. Absent – Trustees DeVooght Blaney and Krueger

BOARD BUSINESS
2015-16 Proposed Board of Trustees Meeting Schedule
Trustees provided input on a draft of the 2015-16 proposed Board of Trustees meeting schedule and were asked to check their calendars, particularly for the proposed retreat dates. The schedule will be approved at the July meeting.

Appointment of Adhoc Nomination Committee/Officers
Chair Kohler thanked Trustees Mielke, Tierney and Committee Chair DeVooght Blaney for agreeing to serve as the nominating committee to recommend Board officers for 2015-16. This committee will provide a recommended slate of officers at the June 16 Board meeting and officers will be elected at the July meeting.

Appointment of Ad hoc CEO Evaluation and Compensation Committee
Chair Kohler will be joined by the following Board members who have been appointed to the Ad hoc CEO Evaluation and Compensation Committee: Trustees Gonzalez, Madison and Committee Chair Hulce.

President/CEO Evaluation
Chair Kohler provided an update on the President’s evaluation process and timeline.

FUTURE AGENDA ITEMS/EVENTS
The WTC District Boards Association Summer meeting will be held on July 16-18, 2015 at the Holiday Inn Express in Janesville.

ACCT 2014 Leadership Congress will be held on October 14-17, 2015 at the Manchester Grand Hyatt, San Diego, CA.

There being no further business to come before the District Board, Chairperson Kohler declared that the meeting was adjourned. The time was 6:15 p.m.

Sally Mielke, Board Secretary