

**FOX VALLEY TECHNICAL COLLEGE DISTRICT  
Board Meeting Minutes — May 21, 2019**

**CALL TO ORDER**

The Fox Valley Technical College District Board held its regular meeting on Tuesday, May 21, 2019, at Fox Valley Technical College, 150 N. Campbell Road, Oshkosh, Wisconsin, Room 133. Chair Anthony Gonzalez called the meeting to order at 4:01 p.m.

**Roll Call**

Board members present were: Anthony Gonzalez, Justin Krueger, Dawn Rosicky, Patricia Van Ryzin, and John Weyenberg; Absent: Bruce Albrecht, Tammie DeVooght Blaney, Stephen Kohler, and Chris VanderHeyden.

Others present included: FVTC President: Dr. Susan May, Administrators: Dr. Chris Matheny, Deb Gorman, Jill McEwen, Troy Kohl, Amy Van Straten; FVTC Staff: Becky Boulanger, Stacy Doran, Dr. Patti Frohrib, Deb Heath, Susan Kaufman, Barb Kieffer, Dr. Jennifer Lanter, Chris Brown, Steve Meyer, Andrea Oman, Andy Rinke, Faith Schiedermaier, Jon Sorenson, Steve Straub, Laura Waurio, Melissa Widmann; Guests: Bob Hicks, Dean Juliar, Laurie Jarvis, Todd Dombrowski, Cindy Buelow, Bill Plamann, Francisco Henriquez, Chuck Spoehr; Oshkosh Guests: Susan Adams, Kathryn Nichols, Mark Rohloff; Recorder: Sarah Bingham

**PUBLIC COMMENT**

Chair Gonzalez opened the meeting for public comment from the audience. There were no public comments.

**REVIEW AND APPROVAL OF AGENDA**

A motion was made by Trustee Krueger to approve the agenda for the May 21, 2019, meeting as presented. Upon voice vote, the motion carried unanimously.

**ACTION ON MINUTES**

A motion was made by Trustee Krueger to approve the minutes of the April 16, 2019, Board Meeting. Upon voice vote, the motion carried unanimously.

**REPORTS**

***President's Report***

The latest edition of the College Impact document was shared with the Board. Dr. May recognized three instructors who have recently received awards or certifications: Laurie Jarvis, Bob Hicks and Dean Juliar. A check for over \$100,000 from Focus on Energy was presented to the College for its work on energy savings in the past year and staff members Cindy Buelow, Todd Dombrowski, and Jill McEwen were acknowledged for this great work. Dr. May briefly informed the Board of pending legislation on expanding universal credit transfer that is being taken up by both the Senate and the Assembly. As a follow-up to Board discussion at the April meeting, Amy Van Straten, and Stacy Doran provided additional information on Federal Student Loans.

**MONITORING**

***Preliminary 2018-19 Progress Report on College Annual Objectives and Strategic Plan***

Dr. Chris Matheny provided detail on the preliminary progress report on the College's annual objectives and strategic plan. Final reports will be provided at the end of summer once both academic and fiscal years are closed out.

***Review Survey Results of Employer Advisory Committees for Relatively New Programs***

Dr. Matheny and Dr. Patti Frohrib reviewed the survey results of the employers associated with the relatively new programs that have been launched over the last decade.

***Results of the Annual Employer Satisfaction Survey***

Dr. Frohrib and Laura Waurio provided an overview of the results of the Annual Employer Satisfaction Survey. This survey is completed by employers who have recently hired graduates.

## **POLICIES/ISSUES**

### ***2019-20 Contract Ratification – Faculty Association***

A motion was made by Trustee Van Ryzin to ratify the Master Agreement with the Faculty Association for the term commencing July 1, 2019 through June 30, 2020. Upon roll call vote, the motion carried unanimously with 5 Ayes: Trustees Krueger, Rosicky, Van Ryzin, Weyenberg, and Gonzalez. 4 Absent: Trustees Albrecht, DeVooght Blaney, Kohler, Vander Heyden.

### ***2019-20 Contract Ratification – ESPA***

A motion was made by Trustee Krueger to ratify the Master Agreement with the Educational Support Personnel Association for the term commencing July 1, 2019 through June 30, 2020. Upon roll call vote, the motion carried unanimously with 5 Ayes: Trustees Krueger, Rosicky, Van Ryzin, Weyenberg, and Gonzalez. 4 Absent: Trustees Albrecht, DeVooght Blaney, Kohler, Vander Heyden.

### ***2019-20 Employee Compensation Adjustments***

Upon review of the overall compensation package for employee groups for 2019-20, Administration recommends a salary increase of 3.0% for eligible employees within the Faculty, Support Staff, and Management groups. The Faculty and Support Staff recommended increase includes the negotiated increase. The recommended increase is based on a blending of public sector survey data, WTCS comparables and private sector comparables. The recommendation includes the continuation of Exceptional Merit Pools for Faculty, Support Staff and Management staff, to recognize extraordinary contributions to the organization.

Administration recommended an increase of 2.5% to the health insurance funding rates/premiums effective July 1, 2019; no change to the dental insurance funding rates/premiums. Administration also recommended maintaining the current College contribution to eligible employee's Health Savings Account for calendar year 2020. Other aspects of the benefits package will not change.

A motion was made by Trustee Van Ryzin to approve the 2019-20 Employee Compensation Recommendations for Faculty, Support Staff, Management, and Adjunct Faculty. Upon roll call vote, the motion carried unanimously with 5 Ayes: Trustees Krueger, Rosicky, Van Ryzin, Weyenberg, and Gonzalez. 4 Absent: Trustees Albrecht, DeVooght Blaney, Kohler, Vander Heyden.

### ***2020 Voluntary Employee Benefit Offerings***

In an effort to offer benefits of value and interest to employees as we continue to focus on recruitment and retention, we are recommending the addition of three voluntary employee benefits effective January 1, 2020: Group Voluntary Accident Insurance, Group Voluntary Critical Illness Insurance, and Group Voluntary Hospital Indemnity Insurance. All three benefits pay a cash benefit to the insured when a covered loss occurs.

A motion was made by Trustee Weyenberg to approve the addition of three voluntary, employee-paid benefit options for benefit eligible employees of the College effective January 1, 2020. Upon roll call vote, the motion carried unanimously with 5 Ayes: Trustees Krueger, Rosicky, Van Ryzin, Weyenberg, and Gonzalez. 4 Absent: Trustees Albrecht, DeVooght Blaney, Kohler, Vander Heyden.

### ***2019-20 Budget Review and Analysis and Resolution Authorizing Administration to Forward 2019-20 Budget to Public Hearing***

A key responsibility of the Board of Trustees is to adopt the annual capital and operating budget for the College. Over the last several months, the Board has considered numerous assumptions and parameters which have guided development of the preliminary budget.

FVTC Administration hereby presents the proposed budgets which represent the fiscal plan for the operation of FVTC for the year beginning July 1, 2019. The budget embodies the allocation of resources necessary to support the educational programs and services provided to residents of the District.

A motion was made by Trustee Krueger that the 2019-20 budget be forwarded to the public hearing to be held on June 18, 2019, at 4:30 p.m. and that FVTC administration provide proper notification to the public as prescribed by Wisconsin statutes. Upon roll call vote, the motion carried unanimously with 5 Ayes: Trustees Krueger, Rosicky, Van Ryzin, Weyenberg, and Gonzalez. 4 Absent: Trustees Albrecht, DeVooght Blaney, Kohler, Vander Heyden.

***Strategic Investment Proposal – Program Expansion – Construction Management Technology***

Dr. Matheny presented a Strategic Investment Proposal to expand the Construction Management Technology program.

A motion was made by Trustee Krueger to authorize the administration to implement the proposed strategic investment to support the expansion of the Construction Management program, funding identified costs through reserve funds, if necessary. Upon roll call vote, the motion carried unanimously with 5 Ayes: Trustees Krueger, Rosicky, Van Ryzin, Weyenberg, and Gonzalez. 4 Absent: Trustees Albrecht, DeVooght Blaney, Kohler, Vander Heyden.

***Strategic Investment Proposal – Earn & Learn Dual Credit Pathways in Manufacturing***

Dr. Matheny presented a Strategic Investment Proposal to expand on a grant-funded "Earn & Learn" project focused on career pathways for high school to post-secondary students in manufacturing programs.

A motion was made by Trustee Van Ryzin to authorize the administration to implement the proposed strategic investment to support the Earn & Learn Success Coach positions, funding identified costs through reserve funds, if necessary. Upon roll call vote, the motion carried unanimously with 5 Ayes: Trustees Krueger, Rosicky, Van Ryzin, Weyenberg, and Gonzalez. 4 Absent: Trustees Albrecht, DeVooght Blaney, Kohler, Vander Heyden.

***Apprenticeship Proposal – Industrial Manufacturing Technician Apprentice***

A motion was made by Trustee Krueger to approve the Industrial Manufacturing Technician Apprentice program authorizing administration to forward the apprenticeship proposal to the Wisconsin Technical College System for approval. Upon roll call vote, the motion carried unanimously with 5 Ayes: Trustees Krueger, Rosicky, Van Ryzin, Weyenberg, and Gonzalez. 4 Absent: Trustees Albrecht, DeVooght Blaney, Kohler, Vander Heyden.

***Associate in Applied Science Program Proposal Concept Review – Construction Safety Technology AAS***

A motion was made by Trustee Weyenberg to approve the Construction Safety Technology Associate in Applied Science program "Concept Review" authorizing administration to forward the occupational program proposal to the Wisconsin Technical College System for state board approval. Upon roll call vote, the motion carried unanimously with 5 Ayes: Trustees Krueger, Rosicky, Van Ryzin, Weyenberg, and Gonzalez. 4 Absent: Trustees Albrecht, DeVooght Blaney, Kohler, Vander Heyden.

**CONSENT AGENDA**

***Motion – Approve Consent Agenda***

Following review, a motion was made by Trustee Weyenberg to approve the following Consent Agenda items. Upon roll call vote, the motion carried with 5 Ayes: Trustees Krueger, Rosicky, Van Ryzin, Weyenberg, and Gonzalez. 4 Absent: Trustees Albrecht, DeVooght Blaney, Kohler, Vander Heyden.

***a. Instructional Services***

- Contract Training & Technical Assistance Pricing for 2019-20
- Contract Training & Technical Assistance – Monthly Activity Summary
- Grant Proposals Submitted in April 2019
- New Academic Programs Under Development
- Recommendation for Posthumous Degree – Joshua Hass

***b. Human Resources***

- Personnel Report

***c. Financial Services***

- Budget Variance Analysis
- Expenditures > \$2,500 for Month of April
- IFB # 19055 Pavement Maintenance 2019, Main Campus, and Various Other Campuses
- IFB # 19063 Office Remodels – G147
- IFB # 20003 Remodel Rooms F160B & F160C

**BOARD BUSINESS/REPORTS**

***2019-20 Proposed Board of Trustees Meeting Schedule***

Trustees were asked to review a preliminary draft of the 2019-20 Board of Trustees meeting schedule. The schedule will be approved at the July organizational meeting.

***President/CEO Evaluation Materials and Process for Written Feedback***

Board members were provided with documents for the President's evaluation and asked by Chair Gonzalez to review the information. Bob Lemke of Gallagher will be emailing a survey to Trustees to complete online.

**ADJOURN**

There being no further business to come before the District Board, Chair Gonzalez declared that the meeting was adjourned. The time was 6:00 p.m.

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Stephen Kohler, Board Secretary