

**FOX VALLEY TECHNICAL COLLEGE DISTRICT
Board Meeting Minutes — August 21, 2018**

CALL TO ORDER

The Fox Valley Technical College District Board held its regular meeting on Tuesday, August 21, 2018, at Fox Valley Technical College, 1825 N. Bluemound Drive, Appleton, Wisconsin, Room A137. Chair Anthony Gonzalez called the meeting to order at 4:03 p.m.

Roll Call

Board members present were: Bruce Albrecht, Tammie DeVooght Blaney, Anthony Gonzalez, Stephen Kohler, Dawn Rosicky, Patricia Van Ryzin, Chris VanderHeyden, and John Weyenberg; Absent: Justin Krueger

Others present included: FVTC President: Dr. Susan May; Administrators: Deb Gorman, Dr. Patti Jorgensen, Dr. Chris Matheny, Amy Van Straten; FVTC Staff: Paula Batterman, Gary Brilowski, Mary Downs, Barb Dreger, Chris Jossart, Susan Lucius, Marie Martin, Kim Olson, Andrea Oman, Andy Rinke, Melissa Widmann, Michelle Zick; WTCS President: Dr. Morna Foy; WTC District Boards Association Executive Director: Layla Merrifield; Baird Representative: Lisa Voisin; Recorder: Sarah Bingham

REVIEW AND APPROVAL OF AGENDA

A motion was made by Trustee DeVooght Blaney to approve the agenda for the August 21, 2018, meeting as presented. Upon voice vote, the motion carried unanimously.

PUBLIC COMMENT

Chair Gonzalez opened the meeting for public comments from the audience. There were no public comments.

ACTION ON MINUTES

A motion was made by Trustee Weyenberg to approve the minutes of the July 9, 2018, Organizational Board meeting. Upon voice vote, the motion carried unanimously.

A motion was made by Trustee DeVooght Blaney to approve the minutes of the August 8, 2018, Board Retreat. Upon voice vote, the motion carried unanimously.

POLICIES/ISSUES

Final Resolution Authorizing and Providing for the Issuance of Not to Exceed \$1,500,000 General Obligation Promissory Notes

Following review a motion was made by Trustee Weyenberg to approve a final resolution authorizing and providing for the sale and issuance of not to exceed \$1,500,000 general obligation promissory notes and certain related details. [RES 19/08-01]

Upon roll call vote, the motion carried unanimously with 8 Ayes: Trustees Albrecht, DeVooght Blaney, Gonzalez, Kohler, Rosicky, Van Ryzin, VanderHeyden, Weyenberg. 1 Absent: Trustee Krueger.

Initial Resolution Authorizing and Providing for the Issuance of Not to Exceed \$1,500,000 General Obligation Promissory Notes

Following review a motion was made by Trustee Van Ryzin to approve an initial resolution authorizing and providing for the sale and issuance of not to exceed \$1,500,000 general obligation promissory notes and certain related details. [RES 19/08-02]

Upon roll call vote, the motion carried unanimously with 8 Ayes: Trustees Albrecht, DeVooght Blaney, Gonzalez, Kohler, Rosicky, Van Ryzin, VanderHeyden, Weyenberg. 1 Absent: Trustee Krueger.

Three Year Facilities Plan 2019-21

Jill McEwen provided a brief process overview and shared the updated three year facilities plan required by the WTCS Board.

A motion was made by Trustee DeVooght Blaney to approve the Fox Valley Technical College Three Year Facilities Plan 2019-21. Upon voice vote, the motion carried unanimously.

Strategic Plan Scorecard Target Updates

Dr. Chris Matheny shared the final Strategic Plan scorecard target updates as discussed at the recent Board retreat.

A motion was made by Trustee Kohler to approve the Strategic Plan scorecard targets as presented. Upon voice vote, the motion carried unanimously.

Proposed College Annual Objectives 2018-19

Dr. May discussed a couple of options on the format and substance of the College Annual Objectives as a follow-up to Board feedback.

Following discussion and consideration, a motion was made by Trustee Albrecht to approve seven major college annual objectives for 2018-19 as agreed upon. Upon voice vote, the motion carried unanimously.

REPORTS

President's Report

Dr. May indicated that the Wautoma Regional Center Dedication/Ribbon Cutting will be held prior to the Board Meeting on September 18 at 3:00 p.m. She shared copies of the final Impact Report document and also shared the State Budget Request to the Higher Education Aids Board for Wisconsin Grants in the upcoming biennium. Dr. Matheny provided a follow-up report on the aircraft incident the Board was alerted to last spring.

Foundation and Community Relations Year-End Report 2017-18

Mary Downs provided the Foundation and Community Relations year-end report for 2017-18. The Board thanked Mary for her service to the Foundation and the College and wished her well in her new role as President/CEO of Catalpa Health.

CONSENT AGENDA

Motion – Approve Consent Agenda

Following review, a motion was made by Trustee Van Ryzin to approve the following Consent Agenda items. Upon roll call vote, the motion carried with 8 Ayes: Trustees Albrecht, DeVooght Blaney, Gonzalez, Kohler, Rosicky, Van Ryzin, VanderHeyden, Weyenberg. 1 Absent: Trustee Krueger.

a. Instructional Services:

- Contract Training & Technical Assistance – Monthly Activity Summary
- Grant Proposals Submitted in June and July
- Contracts Recovering Less Than Full Cost – Quarterly Report
- New Academic Programs Under Development

b. Human Resources

- Personnel Report

c. Financial Services

- 2017-18 Year End Budget Review (Pre-Audit)
- Expenditures > \$2,500 for Month of June

MONITORING

Dr. Matheny provided a final progress report on the College's annual objectives and strategic plan outcomes for the 2017-18 year.

BOARD BUSINESS/REPORTS

Board Goals 2018-19

Trustee Gonzalez asked for any additional changes to the Board's goals for 2018-19. A motion was made by Trustee Van Ryzin to approve the Board goals as presented. Upon voice vote, the goals were approved.

Board Policy Review

The Board reviewed the following policies, making no changes at this time:

- IV. A. College Vision and Strategic Directions
- IV. B. College Mission and Purposes
- IV. C. College Values
- IV. D. Employability Essentials in Degree and Diploma Programs
- II. A. Delegation to the President
- II. B. President's Responsibilities
- II. C. Monitoring College Effectiveness

Recognition

Chair Gonzalez and System President Foy recognized Dr. Susan May for her 35 years of service to the College.

UPCOMING EVENTS

FVTC will be hosting the WTC District Boards Association Fall meeting. The meeting will be held October 12-13, 2018.

The 2018 ACCT Leadership Congress will be held on October 24-27, 2018, in New York City. Trustees DeVooght Blaney and Krueger plan to attend along with Dr. Patti Jorgensen.

ADJOURN

There being no further business to come before the District Board, Trustee Gonzalez declared that the meeting was adjourned. The time was 5:20 p.m.

Stephen Kohler, Board Secretary