

**FOX VALLEY TECHNICAL COLLEGE DISTRICT
Board Meeting Minutes — September 18, 2018**

CALL TO ORDER

The Fox Valley Technical College District Board held its regular meeting on Tuesday, September 18, 2018, at Fox Valley Technical College's Wautoma Regional Center, 556 S. Cambridge Street, Wautoma, WI, Room 105A&B. Chair Anthony Gonzalez called the meeting to order at 4:03 p.m.

Roll Call

Board members present were: Anthony Gonzalez, Stephen Kohler, Justin Krueger, Dawn Rosicky, Patricia Van Ryzin, Chris VanderHeyden, and John Weyenberg; Absent: Bruce Albrecht, Tammie DeVooght Blaney

Others present included: FVTC President: Dr. Susan May; Administrators: Deb Gorman, Dr. Patti Jorgensen, Troy Kohl, Dr. Chris Matheny, Jill McEwen, Amy Van Straten; FVTC Staff: Gary Brilowski, Chris Brown, Zoe Cujak, Barb Dreger, Dr. Patti Frohrib, Deb Heath, Chris Jossart, Dr. Jennifer Lanter, Susan Lucius, Kim Olson, Andy Rinke, Dana Schmidt, Steve Straub, Doug Waterman; Baird Representative: Lisa Voisin; Recorder: Sarah Bingham

REVIEW AND APPROVAL OF AGENDA

A motion was made by Trustee Weyenberg to approve the agenda for the September 18, 2018, meeting as presented. Upon voice vote, the motion carried unanimously.

PUBLIC COMMENT

Chair Gonzalez opened the meeting for public comments from the audience. There were no public comments.

ACTION ON MINUTES

A motion was made by Trustee Krueger to approve the minutes of the August 21, 2018, Board meeting. Upon voice vote, the motion carried unanimously.

POLICIES/ISSUES

Final Resolution Authorizing and Providing for the Issuance of Not to Exceed \$1,500,000 General Obligation Promissory Notes

Following review a motion was made by Trustee Van Ryzin to approve the final resolution authorizing and providing for the sale and issuance of not to exceed \$1,500,000 general obligation promissory notes and certain related details. [RES 19/09-01]

Upon roll call vote, the motion carried unanimously with 7 Ayes: Trustees Gonzalez, Kohler, Krueger, Rosicky, Van Ryzin, VanderHeyden, Weyenberg. 2 Absent: Trustees Albrecht, DeVooght Blaney.

Wautoma Regional Center Single Site Campus Designation

College-owned facilities are eligible for what's called a "single site campus designation" by the Wisconsin Technical College System. The technical advantage of this designation is our ability in the future to make significant additional investments at those designated sites if desired and needed.

A motion was made by Trustee Krueger to adopt the resolution for District Board Approval – Wautoma Regional Center Single Site Campus Designation. Upon voice vote, the motion carried unanimously.

Update on ARFF Partnership with ATW

Dr. Chris Matheny provided an update on the Regional Aircraft Rescue and Fire Fighting (ARFF) Center planned for development adjacent to the PSTC. This \$12 million partnership project with the Appleton Airport will primarily be funded by federal dollars through the FAA.

Regional ARFF Training Center Ground Lease

Jill McEwen addressed the ground lease with Outagamie County for the Regional ARFF Training Center Project. The ground lease at the Appleton Airport involves just over 20 acres to house the new training props and facilities.

A motion was made by Trustee Kohler to adopt the resolution for District Board Approval of Ground Lease at the Appleton International Airport.

Upon roll call vote, the motion carried unanimously with 7 Ayes: Trustees Gonzalez, Kohler, Krueger, Rosicky, Van Ryzin, VanderHeyden, Weyenberg. 2 Absent: Trustees Albrecht, DeVooght Blaney.

REPORTS

President's Report

Dr. May recognized Amy Van Straten for her 15 years of service to the College. Chris Brown shared a few observations on the efforts leading up to the recent opening of the Wautoma Regional Center.

Information Security Assessment, Challenges, & Practices

Troy Kohl provided a brief overview of information security measures at the College.

MONITORING

Performance Monitoring Report – Non-Credit Programming

The purpose of non-credit programming is to provide instruction for self-enrichment and for the attainment or upgrading of focused technical skills. This programming is typically delivered as course offerings for the general public, as contract training for area employers, and through federal grant-funded training through the National Criminal Justice Training Center. Total non-credit students (32,055) increased in 2017-18 by 17% from 2016-17.

Strategic Investment Semi-Annual Report

Dr. Matheny provided the semi-annual status report on the work and results related to three of the active strategic investments.

CONSENT AGENDA

Motion – Approve Consent Agenda

Following review, a motion was made by Trustee VanderHeyden to approve the following Consent Agenda items. Upon roll call vote, the motion carried with 7 Ayes: Trustees Gonzalez, Kohler, Krueger, Rosicky, Van Ryzin, VanderHeyden, Weyenberg. 2 Absent: Trustees Albrecht, DeVooght Blaney.

a. Instructional Services:

- Contract Training & Technical Assistance – Monthly Activity Summary
- Grant Proposals Submitted in August
- New Academic Programs Under Development

b. Human Resources

- Personnel Report

c. Financial Services

- Expenditures > \$2,500 for Month of July
- Expenditures > \$2,500 for Month of August
- 2017-18 Budget Amendments – Consolidated Topics
- 2018-19 Budget Amendments – Consolidated Topics
- IFB #19014 – Lighting for Transportation Building

BOARD BUSINESS/REPORTS

Board Policy Review

The Board reviewed the following policies:

- I. F. Board Officers
- I. G. Chairperson's Role
- I. H. Vice Chairperson's Role
- I. I. Secretary's Role
- I. J. Treasurer's Role
- I. K. Board Committees

A motion was made by Trustee Van Ryzin to make discussed changes to the policies, I. F. Board Officers; and I. J. Treasurer's Role. Upon voice vote, the motion carried unanimously.

UPCOMING EVENTS

FVTC will be hosting the WTC District Boards Association Fall meeting. The meeting will be held October 12-13, 2018.

The 2018 ACCT Leadership Congress will be held on October 24-27, 2018, in New York City. Trustees DeVooght Blaney and Krueger plan to attend along with Dr. Patti Jorgensen.

ADJOURN TO EXECUTIVE SESSION

A motion was made by Trustee Krueger to adjourn into executive session pursuant to Section 19.85(1) (c), *Wis. Stats.*, for the purpose of the President's performance evaluation and contract. The time was 5:43 p.m.

Upon roll call vote, the motion carried unanimously with 7 Ayes: Trustees Gonzalez, Kohler, Krueger, Rosicky, Van Ryzin, VanderHeyden, Weyenberg. 2 Absent: Trustees Albrecht, DeVooght Blaney.

RECONVENE IN OPEN SESSION

A motion was made by Trustee Van Ryzin to reconvene into open session pursuant to Section 19.85(2), *Wis. Stats.*, to take action on matters discussed in Executive Session. The time was 6:33 p.m.

Upon roll call vote, the motion carried unanimously with 7 Ayes: Trustees Gonzalez, Kohler, Krueger, Rosicky, Van Ryzin, VanderHeyden, Weyenberg. 2 Absent: Trustees Albrecht, DeVooght Blaney.

A motion was made by Trustee Krueger to approve the CEO Incentive Plan results and related compensation for 2017-18 and the recommended Incentive Plan measures and targets for 2018-19 as discussed in Executive Session.

Upon roll call vote, the motion carried unanimously with 7 Ayes: Trustees Gonzalez, Kohler, Krueger, Rosicky, Van Ryzin, VanderHeyden, Weyenberg. 2 Absent: Trustees Albrecht, DeVooght Blaney.

ADJOURN

There being no further business to come before the District Board, Trustee Gonzalez declared that the meeting was adjourned. The time was 6:35 p.m.

Stephen Kohler, Board Secretary