

**FOX VALLEY TECHNICAL COLLEGE DISTRICT
Board Meeting Minutes — October 16, 2018**

CALL TO ORDER

The Fox Valley Technical College District Board held its regular meeting on Tuesday, October 16, 2018, at Fox Valley Technical College, 1825 N. Bluemound Drive, Appleton, Wisconsin, Room A137. Chair Anthony Gonzalez called the meeting to order at 4:04 p.m.

Roll Call

Board members present were: Anthony Gonzalez, Stephen Kohler, Justin Krueger, Patricia Van Ryzin, Chris VanderHeyden, and John Weyenberg; Absent: Bruce Albrecht, Tammie DeVooght Blaney, Dawn Rosicky

Others present included: FVTC President: Dr. Susan May; Administrators: Deb Gorman, Dr. Patti Jorgensen, Troy Kohl, Dr. Chris Matheny, Jill McEwen, Amy Van Straten; FVTC Staff: Rayon Brown, Scott Borley, Barb Dreger, Dr. Patti Frohrib, Deb Heath, Chris Jossart, Julie Kleist, Dr. Jennifer Lanter, Susan Lucius, Henry Merrill, Kim Olson, Andrea Oman, Faith Schiederemayer, Steve Straub, Doug Waterman, Melissa Widmann, Michele Zick; Student Government Association President: Thong Xiong; Junior Achievement Wisconsin President: Michael Frohna; Recorder: Sarah Bingham

PUBLIC COMMENT

Chair Gonzalez opened the meeting for public comment from the audience. There were no public comments.

REVIEW AND APPROVAL OF AGENDA

A motion was made by Trustee VanderHeyden to approve the agenda for the October 16, 2018, meeting as presented. Upon voice vote, the motion carried unanimously.

ACTION ON MINUTES

A motion was made by Trustee Kohler to approve the minutes of the September 18, 2018, Board meeting. Upon voice vote, the motion carried unanimously.

REPORTS

Quarterly Student Government Association Report

Thong Xiong, who was recently elected SGA President, introduced himself and provided his first report. Thong is an Early Childhood Education student and WTCS Student Ambassador.

John Weyenberg joined the meeting at 4:09 p.m.

President's Report

Dr. May shared a new drone video of the Public Safety Training Center. Dr. Chris Matheny and Michael Frohna, President of Junior Achievement Wisconsin, provided an update on the partnership project for a capstone facility between the College and Junior Achievement. Dr. Matheny and Amy Van Straten shared the specifics on the planned wide web flexo press replacement.

POLICIES/ISSUES

2018-19 Tax Levy Resolution

Annually, the Board sets the tax levy for the District at the October meeting for the operations and debt service plan for the College on the full value of the taxable property of the District municipalities. Assumption factors are made at the time of the adoption of the budget in June. All factors are taken into consideration for the tax levy resolution reviewing estimated general state aids, property tax valuations, and carry-forward dollars.

RESOLUTION #19-10/01 OCTOBER 16, 2018

THEREFORE, BE IT RESOLVED that the Fox Valley Technical College Board of Trustees authorize a property tax levy for FY2018-19 of \$40,209,543 on the full value of the taxable property of the District for the purpose of operating and maintaining the schools of the District and for the payment of debt. The levy for operations shall be \$23,560,208 and the levy for debt service shall be \$16,649,335.

A motion was made by Trustee Weyenberg to adopt the Tax Levy Resolution. Upon roll call vote, the motion carried unanimously with 6 Ayes: Trustees Kohler, Krueger, Van Ryzin, VanderHeyden, Weyenberg, and Gonzalez. 3 Absent: Trustees Albrecht, DeVooght Blaney, Rosicky.

Associate in Applied Science Degree Proposal Concept Review – Small Business Entrepreneurship

Following review a motion was made by Trustee Van Ryzin to approve the Small Business Entrepreneurship Associate in Applied Science program "Concept Review" authorizing administration to forward the occupational program proposal to the Wisconsin Technical College System for state board approval. Upon voice vote, the motion carried unanimously.

MONITORING

Performance Monitoring Report – Associate Degree Programs, Technical Diplomas, and Certificates

Dr. Chris Matheny provided an overview of the performance monitoring report. The purpose of this report is to assess the College's performance in delivering associate degree, technical diploma, and certificate level programs, which provide the skills and knowledge necessary to address occupational competencies from initial job-entry to advanced certification. Through this programming, FVTC serves its District by providing employers with an educated workforce that works to address the health, safety, and business needs of local residents. Rayon Brown, Manager of Diversity & Inclusion Services, shared additional information on the College's efforts and results in supporting the success of students of color.

College Enrollment Monitoring for the 2018-19 Academic Year

Dr. Patti Jorgensen provided the Board with information on the year-to-date status of the College's enrollment for the 2018-19 academic year.

CONSENT AGENDA

Motion – Approve Consent Agenda

Following review, a motion was made by Trustee Krueger to approve the following Consent Agenda items. Upon roll call vote, the motion carried with 6 Ayes: Trustees Kohler, Krueger, Van Ryzin, VanderHeyden, Weyenberg, and Gonzalez. 3 Absent: Trustees Albrecht, DeVooght Blaney, Rosicky.

a. Instructional Services

- Contract Training & Technical Assistance – Monthly Activity Summary
- Grant Proposals Submitted in September 2018
- Contracts Recovering Less Than Full Cost – Quarterly Report
- New Academic Programs Under Development
- Recommendation for Posthumous Degree – Jeremy Jansen
- Recommendation for Posthumous Degree – Aaron Barth
- Recommendation for Posthumous Degree – Justin Costello

b. Human Resources

- Personnel Report
- Designation of Administrative Positions Under Wisconsin's Code of Ethics

c. Financial Services

- Budget Variance Analysis
- Expenditures > \$2,500 for Month of September
- Annual Review of Procurements as Required by Administrative Rule TCS 6.05(2)(h)

d. Facilities and Operations

- New London Lease Renewal

BOARD BUSINESS/REPORTS

Board Policy Review

The Board reviewed the following policies, making no changes at this time:

- I. A. Governance Commitment
- I. B. Governing Philosophy
- I. C. Board Responsibility
- I. D. Board Policy Creation & Review
- I. E. Board Member's Role

UPCOMING EVENTS

The 2018 ACCT Leadership Congress will be held on October 24-27, 2018, in New York City. Trustees DeVooght Blaney and Krueger plan to attend along with Dr. Patti Jorgensen.

ADJOURN

There being no further business to come before the District Board, Trustee Gonzalez declared that the meeting was adjourned. The time was 5:55 p.m.

Stephen Kohler, Board Secretary