

**FOX VALLEY TECHNICAL COLLEGE DISTRICT  
Board Meeting Minutes — November 20, 2018**

**CALL TO ORDER**

The Fox Valley Technical College District Board held its regular meeting on Tuesday, November 20, 2018, at Fox Valley Technical College, 1825 N. Bluemound Drive, Appleton, Wisconsin, Room A137. Chair Anthony Gonzalez called the meeting to order at 4:03 p.m.

**Roll Call**

Board members present were: Tammie DeVooght Blaney, Anthony Gonzalez, Stephen Kohler, Dawn Rosicky, Patricia Van Ryzin, Chris VanderHeyden, and John Weyenberg; Absent: Bruce Albrecht, Justin Krueger

Others present included: FVTC President: Dr. Susan May; Administrators: Deb Gorman, Troy Kohl, Dr. Chris Matheny, Jill McEwen, Amy Van Straten; FVTC Staff: Gary Brilowski, Stacy Doran, Barb Dreger, Amy Duca, Dr. Patti Frohrib, Chris Jossart, Julie Kleist, Dr. Jennifer Lanter, Susan Lucius, Andrea Oman, Bobbi Jo Propson, Steve Straub, Jill Van Asten, Dale Walker, Dave Wuestenberg, Michele Zick; Oshkosh Corporation: Chad Kleist; Recorder: Sarah Bingham

**PUBLIC COMMENT**

Chair Gonzalez opened the meeting for public comment from the audience. There were no public comments.

**REVIEW AND APPROVAL OF AGENDA**

A motion was made by Trustee Weyenberg to approve the agenda for the November 20, 2018, meeting as presented. Upon voice vote, the motion carried unanimously.

**ACTION ON MINUTES**

A motion was made by Trustee Kohler to approve the minutes of the October 16, 2018, Board meeting. Upon voice vote, the motion carried unanimously.

**CONSENT AGENDA**

***Motion – Approve Consent Agenda***

Following review, a motion was made by Trustee Van Ryzin to approve the following Consent Agenda items. Upon roll call vote, the motion carried with 7 Ayes: Trustees DeVooght Blaney, Kohler, Rosicky, Van Ryzin, VanderHeyden, Weyenberg, and Gonzalez. 2 Absent: Trustees Albrecht, Krueger.

***a. Instructional Services***

- Contract Training & Technical Assistance – Monthly Activity Summary
- New Academic Programs Under Development
- Grant Proposals Submitted in October 2018

***b. Human Resources***

- Personnel Report

***c. Financial Services***

- Budget Variance Analysis
- Expenditures > \$2,500 for Month of October
- IFB 19023 Riverside Campus Wall Remediation
- IFB 19028 Main Campus LED Lighting Upgrade
- IFB 19030 Remodel Continuing Education Room C101
- IFB 19031 Room Upgrades – A170A/B/C
- IFB 19034 F162 Classroom Remodel
- IFB 19037 Tarmac Lighting – S. J. Spanbauer

## **REPORTS**

### ***ESPA Report***

Gary Brilowski, ESPA President introduced himself to the Board and provided an update on recent ESPA activities.

### ***President's Report***

Dr. May's report included information on upcoming events, the 15<sup>th</sup> anniversary Districts Mutual Insurance report, the 60Forward publication, WTCS 2019-21 Biennial Budget Initiative, and the 2018 WTCS Outcomes-Based Funding Report provided to the Legislative Finance Committee.

Dr. Patti Jorgensen was unable to attend the meeting. In her absence, Stacy Doran, Director of Student Financial Services, provided an update on the FVTC Promise Program.

Anthony Gonzalez left the meeting at 5:03 p.m. Vice Chair Van Ryzin chaired the remainder of the meeting.

## **MONITORING**

### ***Performance Monitoring Report – Business & Industry Services***

Dr. Chris Matheny, accompanied by Dale Walker, Director of Business and Industry Services, provided the report on Business and Industry Services. Chad Kleist, Oshkosh Corporation, shared an overview of the company, its challenges regarding growth and developing/growing its workforce, and how the organization addressed those challenges with the help of the College. This report addresses the extent to which the College is fulfilling its purpose in designing and delivering customized training, consulting services, and technical assistance in partnership with public and private sector employers to further economic development.

In 2017-18, total contract revenue increased to \$12M. This level of delivery is reflected in the number of organizations served (2,032) with 14,504 individuals receiving services through 23,420 course enrollments. These results are achieved through a college-wide commitment to provide the highest level of quality service to organizations.

## **BOARD BUSINESS/REPORTS**

### ***2019 WTC District Boards Association Winter Meeting & Legislative Seminar***

Trustee Van Ryzin shared that she planned to attend the January meeting and encouraged others to attend if possible.

### ***Report on ACCT Leadership Congress***

Trustee DeVooght Blaney, who attended the ACCT Leadership Congress, provided a report on sessions she attended and the value of various interactions she had at this national conference.

### ***Board Policy Review***

The Board reviewed the following policies, making no changes at this time:

- I. L. Board Planning and Agenda
- I. N. Code of Ethics
- I. O. Board of Trustees Meetings
- I. P. Public Comment at Board Meetings

Changes were recommended for the I. M. College Budget Process policy. A motion was made by Trustee Weyenberg to adopt proposed changes to the policy as reviewed and discussed. Upon voice vote, the motion carried unanimously.

**ADJOURN**

There being no further business to come before the District Board, Vice Chair Van Ryzin declared that the meeting was adjourned. The time was 5:44 p.m.

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Stephen Kohler, Board Secretary