

**FOX VALLEY TECHNICAL COLLEGE DISTRICT  
Board Meeting Minutes — November 21, 2017**

**CALL TO ORDER**

The Fox Valley Technical College District Board held its regular meeting on Tuesday, November 21, 2017 in Board Room A137 of the Appleton Campus located at 1825 N. Bluemound Rd., Appleton, WI. Chair Dr. Dominick Madison called the meeting to order at 4:00 p.m.

**ROLL CALL**

Board members present were: Tammie DeVooght Blaney (arrived 4:04 p.m.), Stephen Kohler, Dr. Dominick Madison, Dawn Rosicky, Patricia Van Ryzin and John Weyenberg.  
Absent: Bruce Albrecht, Anthony Gonzalez, Justin Krueger

Others present included: FVTC President-Dr. Susan May; Administrators: Dr. Chris Matheny, Amy Van Straten, Dr. Patti Jorgensen, Jill McEwen, Deb Gorman, Troy Kohl; and FVTC Staff: Mary Downs, Kim Olson, Chris Jossart, Amy Duca, Michele Zick, Rose Kilsdonk, Susan Lucius, Dr. Marie Martin, Steve Straub, Gary Brilowski, Cathy Van Eperen, Andrea Oman, Andy Rinke, Carol May, Dave Wuestenberg, Kristina Mahloch, Dr. Patti Frohrib, Dan Poeschel, Craig Schmidt, Jim Brook

Recorder: Vicky Van Hout

**PUBLIC COMMENT**

Chairman Madison opened the meeting for public comment on agenda items from the audience. There were no public comments.

**MOTION – APPROVE AGENDA**

A motion was made by Trustee Rosicky to approve the agenda for the November 21, 2017 meeting as presented. Upon voice vote, the motion carried unanimously.

**MOTION – APPROVE MINUTES OF OCTOBER 17, 2017 BOARD MEETING**

A motion was made by Trustee Van Ryzin to approve the minutes of the October 17, 2017 Regular Board meeting. Upon voice vote, the motion carried unanimously.

**REPORTS**

***Faculty Association and ESPA Introduction***

Jim Reinke, Faculty Association President was unable to attend the meeting. Gary Brilowski, ESPA President introduced himself to the Board and provided an update on recent ESPA activities.

***Promise Scholarship Report***

Dr. Patti Jorgensen, Mary Downs and Cathy Van Eperen provided a status report on the Promise Scholarship program, and effort launched by the FVTC Foundation in August 2016 for the graduating class of 2017. Many local employers and individuals contributed to the fundraising for this initiative. To date, the Foundation has raised \$725,000. To qualify for the scholarship, students need to live or attend high school in the FVTC district, complete the Free Application for Federal Student Aid (FAFSA), have an Expected Family Contribution (EFC) <=3000 and meet FVTC program requirements. The FVTC Promise Scholarship, in turn, pays for tuition, fees, textbook costs and required materials and supplies, after federal and state grants and scholarships have been applied.

Staff discussed some of the key first year challenges in launching this program and shared some of the improvements already being implemented in the second year. This fall 142 Promise Scholars began their educational experience at FVTC for the 2017-18 academic year. Beginning in January 2018, this program will be expanded to include individuals who have recently completed a GED or HSED from the College.

***President's Report***

Dr. May provided an update on the recent media coverage, a couple of College facilities projects, and the Holiday Celebration scheduled for December 19 following the Board meeting.

## **MONITORING**

### ***Performance Monitoring Report: Business & Industry Services***

Dr. Chris Matheny, accompanied by Dale Walker, Director of Business and Industry Services, provided the report on Business and Industry Services. Brian Rollefson, Human Resources Manager, Oshkosh Defense and Kasey Borkenhagen, Employee Training Specialist, Oshkosh Defense shared an overview of the company, its challenges regarding growth and developing/growing its workforce, and how the organization addressed those challenges with the help of the College. This report addresses the extent to which the College is fulfilling its purpose in designing and delivering customized training, consulting services, and technical assistance in partnership with public and private sector employers to further economic development.

In 2016-17, total contract revenue increased to \$11.6M. This level of delivery is reflected in the number of organizations served (1,877) with 23,379 of their employees receiving services. These results are achieved through a College-wide commitment to provide the highest level of quality service to a wide range of organizations in our region and beyond.

## **CONSENT AGENDA**

### ***MOTION – APPROVE CONSENT AGENDA***

A motion was made by Trustee Kohler to approve the following Consent Agenda items. Upon roll call vote, the motion carried unanimously with 6 Ayes – Trustees, DeVooght Blaney, Kohler, Madison, Rosicky, Van Ryzin and Weyenberg. 3 Trustees Absent – Albrecht, Gonzalez, Krueger

#### ***a. Instructional Services***

- Contract Training & Technical Assistance – Monthly Activity Summary
- New Academic Programs Under Development

#### ***b. Human Resources***

- Personnel Report

#### ***c. Financial Services***

- Budget Variance Analysis
- Expenditures > \$2,500 for Month of October
- IFB 18032 – Remodel Facilities Offices
- IFB 18033 – Classroom Upgrades – Riverside and S.J. Spanbauer
- IFB 18036 – Epoxy Flooring – T119

## **BOARD BUSINESS**

### ***Report on the District Boards Association Meeting***

Trustees who attended the WTC District Boards Association meeting in Pewaukee provided a report on sessions they attended.

## **FUTURE AGENDA ITEMS**

The WTC District Boards Association Winter meeting will be held on January 25-27, 2018 at the Holiday Inn-Eau Claire hosted by Chippewa Valley Technical College (CVTC).

The Community College National Legislative Summit will be held February 11-14, 2018 at the Marriott Wardman Park Hotel in Washington, D.C.

## **MOTION – ADJOURN**

There being no further business to come before the District Board, Chair Madison declared that the meeting was adjourned. The time was 5:09 p.m.

*Stephen R Kohler*

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Stephen Kohler, Board Secretary