

**FOX VALLEY TECHNICAL COLLEGE DISTRICT
Board Meeting Minutes — October 15, 2019**

CALL TO ORDER

The Fox Valley Technical College District Board held its regular meeting on Tuesday, October 15, 2019, at Fox Valley Technical College, 1825 N. Bluemound Drive, Appleton, Wisconsin, Room A137. Chair Patricia Van Ryzin called the meeting to order at 4:00 p.m.

Roll Call

Board members present were: Tammie DeVooght Blaney, Francisco Henriquez, Stephen Kohler, Justin Krueger, Dawn Rosicky, Charles Spoehr, Jr., Chris VanderHeyden, Patricia Van Ryzin, and John Weyenberg; Absent: None

Others present included: FVTC President: Dr. Susan May, Administrators: Dr. Chris Matheny, Deb Gorman, Amy Van Straten; FVTC Staff: Becky Boulanger, Beth Burns, Gary Brilowski, Barb Dreger, Kim Fenske, George Hoppen, Susan Kaufman, Susan Lucius, Henry Merrill, Kim Olson, Faith Schiedermayer, John Sorenson, Steve Straub, Laura Waurio, Melissa Widmann, Michele Zick; Guests: Mike Balistrieri, Chris Jossart, Bobbi Steines; Community Guests: Dave Breager, Ryan Pheifer, Kurt Wismer; Recorder: Sarah Bingham

PUBLIC COMMENT

Chair Van Ryzin opened the meeting for public comments from the audience. There were no public comments.

REVIEW AND APPROVAL OF AGENDA

A motion was made by Trustee Kohler to approve the agenda for the October 15, 2019, meeting as presented. Upon voice vote, the motion carried unanimously.

ACTION ON MINUTES

A motion was made by Trustee Krueger to approve the minutes of the September 17, 2019, Regular Board meeting. Upon voice vote, the motion carried unanimously.

REPORTS

Quarterly Student Government Association Report

Bobbi Steines, who was recently elected SGA President, introduced herself and provided her first report. Steines is a Business Management student.

President's Report

Dr. May recognized Chris Jossart for being named the 2019 "Communicator of the Year" for District 3 by the National Council for Marketing and Public Relations and Chef Mike Balistrieri for receiving the 2019 Salute to Excellence College Educator Award from the Wisconsin Restaurant Association Education Foundation. She also shared the annual WTCS outcomes-based funding report for 2019 and pointed out a few highlights for FVTC.

Chris VanderHeyden joined the meeting at 4:13 p.m.

MONITORING

Performance Monitoring Report – Associate Degree Programs, Technical Diplomas, and Certificates

The purpose of this report is to assess the College's performance in delivering associate degree, technical diploma, and certificate level programs, which provide the skills and knowledge necessary to address occupational competencies from initial job-entry to advanced certification. Through this programming, FVTC serves its District by providing employers with an educated workforce that works to address the health, safety, and business needs of local residents. Dr. Chris Matheny provided an overview of the performance monitoring report and engaged the Board in discussion.

College Enrollment Monitoring for the 2018-19 Academic Year

Dr. Matheny provided the Board with information on the year-to-date status of the College's enrollment for the 2019-20 academic year and also included multi-year perspectives.

Tammie DeVooght Blaney left the meeting at 4:58 p.m.

POLICIES/ISSUES

2019-20 Tax Levy Resolution

Annually, the Board sets the tax levy for the District at the October meeting for the operations and debt service plan for the College on the full value of the taxable property of the District municipalities. Assumption factors are made at the time of the adoption of the budget in June. All factors are taken into consideration for the tax levy resolution reviewing estimated general state aids, property tax valuations, and carry-forward dollars.

A motion was made by Trustee Krueger to authorize a property tax levy for FY2019-20 of \$41,031,181 on the full value of the taxable property of the District for the purpose of operating and maintaining the schools of the District and for the payment of debt. The levy for operations shall be \$24,381,846 and the levy for debt service shall be \$16,649,335. [RES #20-01/01] Upon roll call vote, the motion carried with 8 Ayes: Trustees Henriquez, Kohler, Krueger, Rosicky, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 1 Absent: DeVooght Blaney.

How the College Conducts Workforce Needs Analysis

Dr. Matheny shared a presentation focusing on how the College conducts workforce needs analysis as the basis for program development, expansion, or closure.

CONSENT AGENDA

Motion – Approve Consent Agenda

Following review, a motion was made by Trustee Kohler to approve the following Consent Agenda items. Upon roll call vote, the motion carried with 8 Ayes: Trustees Henriquez, Kohler, Krueger, Rosicky, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 1 Absent: DeVooght Blaney.

a. Instructional Services

- Contract Training & Technical Assistance – Monthly Activity Summary
- Contracts Recovering Less Than Full Cost – Quarterly Report
- Grant Proposals Submitted in September 2019

b. Human Resources

- Personnel Report
- Designation of Administrative Positions Under Wisconsin's Code of Ethics

c. Finance & Facilities

- Budget Variance Analysis
- Expenditures > \$2,500 for Month of September
- Annual Review of Procurements as Required by Administrative Rule TCS 6.05(2)(h)
- 2018-19 Budget Amendments – Consolidated
- 2019-20 Budget Amendments – Consolidated
- 2019-20 Budget Amendments – General State Aid Increase
- RFP #20007 Employee Assistance Program (EAP) Services

ADJOURN

There being no further business to come before the District Board, Chair Van Ryzin declared that the meeting was adjourned. The time was 5:24 p.m.

Chris L. VanderHeyden, Board Secretary