

**FOX VALLEY TECHNICAL COLLEGE DISTRICT
Board Meeting Minutes — April 17, 2018**

CALL TO ORDER

The Fox Valley Technical College District Board held its regular meeting on Tuesday, April 17, 2018, at Fox Valley Technical College, Room A137, 1825 N. Bluemound Drive, Appleton, WI. Vice-Chair Anthony Gonzalez called the meeting to order at 4:02 p.m.

ROLL CALL

Board members present were: Bruce Albrecht, Tammie DeVooght Blaney, Anthony Gonzalez, Stephen Kohler, Dawn Rosicky, Patricia Van Ryzin, and John Weyenberg
Absent: Justin Krueger, Dr. Dominick Madison

Others present included: FVTC President: Dr. Susan May; Administrators: Deb Gorman, Dr. Patti Jorgensen, Troy Kohl, Dr. Chris Matheny, Jill McEwen, Amy Van Straten; and FVTC Staff: Elizabeth Burns, Mary Downs, Chris Fischer, Dr. Patti Frohrib, Mike Gawel, Deb Heath, Jin Holewinski, George Hoppen, Chris Jossart, Kristina Mahloch, Dr. Marie Martin, Bill Trombley, Teresa Tuschl, Dale Walker, Doug Waterman, Melissa Widmann, Tammy Williams, Michele Zick

Recorder: Sarah Bingham

MOTION – APPROVE AGENDA

A motion was made by Trustee DeVooght Blaney to approve the agenda for the April 17, 2018, meeting as presented. Upon voice vote, the motion carried unanimously.

PUBLIC COMMENT

Vice-Chair Anthony Gonzalez opened the meeting for public comments from the audience. There were no public comments.

2018 OUTSTANDING ALUMNI AWARD PRESENTATION

Jes Borland, was presented with the 2018 Outstanding Alumni Award. Jes is a 2008 graduate of the College's Software Developer program. Currently, she serves as a field engineer for Microsoft providing support, training, and education to Microsoft's premier customers.

APPROVAL OF MINUTES

A motion was made by Trustee Van Ryzin to approve the minutes of the March 20, 2018, Regular Board meeting. Upon voice vote, the motion carried unanimously.

A motion was made by Trustee Albrecht to approve the minutes of the April 4, 2018, Trustee Annual meeting with K-12 district administrators and school board chairs. Upon voice vote, the motion carried unanimously.

CONSENT AGENDA

MOTION – APPROVE CONSENT AGENDA

A motion was made by Trustee John Weyenberg to approve the following Consent Agenda items. Upon roll call vote, the motion carried unanimously with 7 Ayes – Trustees Albrecht, DeVooght Blaney, Gonzalez, Kohler, Rosicky, Van Ryzin, Weyenberg. 2 Absent – Trustees Krueger, Madison.

a. Instructional Services

- Contract Training & Technical Assistance – Monthly Activity Summary
- Contracts Recovering Less Than Full Cost – Quarterly Report
- Grant Proposals Submitted in March
- New Academic Programs Under Development

b. Human Resources

- Personnel Report

c. Financial Services

- Budget Variance Analysis
- Expenditures > \$2,500 for Month of March
- IFB #18062 – Pavement Maintenance 2018, Main Campus & Various Other Campuses

REPORTS

- *Student Government Association (SGA) Report*

A report was given by Michael Gawel, the Appleton Student Government Association President. Highlights were shared on recent SGA activities.

- *President's Report*

Dr. May gave a special welcome to Layla Merrifield from the WTC District Boards Association. She reminded the Board that the May Board meeting will be held at the S.J. Spanbauer Center in Oshkosh, provided an update on recent media coverage, and provided parking passes for commencement.

The recent Board Appointment results were: Dawn Rosicky, Employee; Stephen Kohler, Employer; Chris VanderHeyden, School District Administrator. These 3-year Board terms will begin July 1, 2018.

Dr. May also shared a draft of the FVTC Impact Report for Board feedback and will bring this back over the coming months to finalize.

- *Occupational Program Development Process Overview*

Dr. Chris Matheny provided an overview of the occupational program development process.

MONITORING

Performance Monitoring Report: Counseling/Student Support Services & Special Populations

Counseling Services & Special Populations provides counseling services necessary to enhance the success of students, in addition to offering educational programming and supportive services for special populations to address barriers prohibiting participation in education and employment.

In 2017-18, College enrollment has continued to decline, yet the challenges to helping students access education and successfully earn credentials have increased in complexity. This report contains evidence of the many layers of support that is offered for students to keep them in school and progressing toward graduation and jobs.

Dr. Patti Jorgensen was joined by staff members Elizabeth Burns, Director of Retention Support Services; and Bill Trombley, Academic and Resource Advisor for Veteran's Support; who provided information on the Counseling/Student Support Services & Special Populations report.

Trustees provided comments and questions regarding the monitoring report. In addition, they completed a written assessment on the performance of this College function.

Trustee DeVooght Blaney left the meeting at 5:15 p.m.

POLICIES/ISSUES

2018-19 Proposed Capital Budget & Finance Plan

Amy Van Straten provided an overview of the proposed capital budget and finance plan. A motion was made by Trustee Albrecht to approve the Capital Budget of \$12.1 million for 2018-19 and associated borrowing of \$12 million. Upon roll call vote, the motion carried unanimously with 6 Ayes – Trustees Albrecht, Gonzalez, Kohler, Rosicky, Van Ryzin, Weyenberg. 3 Absent – Trustees DeVooght Blaney, Krueger, Madison.

Cosmetology & Aesthetician Programs Remodel

A motion was made by Trustee Kohler to adopt the resolution for District Board Approval – Cosmetology & Aesthetician Programs Remodel. Upon roll call vote, the motion carried unanimously with 6 Ayes – Trustees Albrecht, Gonzalez, Kohler, Rosicky, Van Ryzin, Weyenberg. 3 Absent – Trustees DeVooght Blaney, Krueger, Madison.

Electricity Technical Diploma Relocation/Remodel

A motion was made by Trustee Weyenberg to adopt the resolution for District Board Approval – Electricity Technical Diploma Relocation/Remodel. Upon roll call vote, the motion carried unanimously with 6 Ayes – Trustees Albrecht, Gonzalez, Kohler, Rosicky, Van Ryzin, Weyenberg. 3 Absent – Trustees DeVooght Blaney, Krueger, Madison.

Massage Therapy Relocation/Remodel

A motion was made by Trustee Rosicky to adopt the resolution for District Board Approval – Massage Therapy Relocation/Remodel. Upon roll call vote, the motion carried unanimously with 6 Ayes – Trustees Albrecht, Gonzalez, Kohler, Rosicky, Van Ryzin, Weyenberg. 3 Absent – Trustees DeVooght Blaney, Krueger, Madison.

Continuing Education Services Office Remodel

A motion was made by Trustee Van Ryzin to adopt the resolution for District Board Approval – Continuing Education Services Office Remodel. Upon roll call vote, the motion carried unanimously with 6 Ayes – Trustees Albrecht, Gonzalez, Kohler, Rosicky, Van Ryzin, Weyenberg. 3 Absent – Trustees DeVooght Blaney, Krueger, Madison.

Collaborate Instructor Rooms Remodel

A motion was made by Trustee Weyenberg to adopt the resolution for District Board Approval – Collaborate Instructor Rooms Remodel. Upon roll call vote, the motion carried unanimously with 6 Ayes – Trustees Albrecht, Gonzalez, Kohler, Rosicky, Van Ryzin, Weyenberg. 3 Absent – Trustees DeVooght Blaney, Krueger, Madison.

BOARD BUSINESS/REPORTS

President's Evaluation Process

The Board reviewed the President's evaluation process and timeline for 2018. The initial evaluation materials will be provided by Dr. May at the May Board meeting.

WTC District Boards Association Update

Layla Merrifield, Executive Director, WTC District Boards Association, provided an update that included:

- Quarterly Meeting was held in Fennimore last week
- Next Meeting will be held July 13 in Green Bay; new Board member orientation prior to meeting; topic is Understanding College Budgets
- October Meeting will be held here at FVTC
- Advocacy – 2 bills (Act 206 & Act 366) were recently signed
- The Association re-elected current officers at last week's meeting

Recognition

Vicky Van Hout was recognized by the Trustees for her many contributions and commitment in her role as the Assistant to the President and Board, as she retires May 1.

UPCOMING EVENTS

The 2018 ACCT Leadership Congress will be held October 24-27, 2018, in New York City. At this time, Trustees Krueger and DeVoght Blaney plan on attending.

Motion – Adjourn

There being no further business to come before the District Board, Trustee Gonzalez declared that the meeting was adjourned. The time was 5:59 p.m.

Stephen Kohler, Board Secretary