

**FOX VALLEY TECHNICAL COLLEGE DISTRICT**  
**Board Meeting Minutes — January 16, 2018**

***CALL TO ORDER***

The Fox Valley Technical College District Board held its regular meeting on Tuesday, January 16, 2018 on the Appleton Campus, Room A137, Appleton, WI. Chair Dr. Dominick Madison called the meeting to order at 4:00 p.m.

***ROLL CALL***

Board members present were: Bruce Albrecht, Tammie DeVooght Blaney, Anthony Gonzalez, Stephen Kohler, Dr. Dominick Madison, Dawn Rosicky, Patricia Van Ryzin and John Weyenberg.  
Absent: Justin Krueger

Others present included: FVTC President-Dr. Susan May; Administrators: Dr. Chris Matheny, Jill McEwen, Dr. Patti Jorgensen, Deb Gorman; and FVTC Staff: Mary Downs, Andy Rinke, Carol May, Scott Borley, Steve Straub, Susan Lucius, Chris Jossart, Debbie Heath, Dan Poeschel, Andrea Oman, Dr. Patti Frohrib, Faith Schiedermayer, Paula Battermann, Jin Holewinski, Barb Kieffer, Doug Waterman, Gary Brilowski, Mike Cattelino, Rose Kilsdonk, Melissa Widmann, Mary Hansen, Michele Zick, Dale Walker, John Sorenson, Jeff Theys  
Recorder: Vicky Van Hout

***MOTION – APPROVE AGENDA***

A motion was made by Trustee DeVooght Blaney to approve the agenda for the January 16, 2018 meeting as presented. Upon voice vote, the motion carried unanimously.

***PUBLIC COMMENT***

Chairperson Madison opened the meeting for public comments from the audience. There were no public comments.

***MOTION – APPROVE MINUTES OF DECEMBER 19, 2017 REGULAR BOARD MEETING***

A motion was made by Trustee Rosicky to approve the minutes of the December 19, 2017 Regular Board meeting. Upon voice vote, the motion carried unanimously.

***REPORTS***

▪ *Student Government Association (SGA)*

A report was given by Michael Gawel, the Appleton Student Government Association President. Highlights were shared on recent SGA activities.

▪ *Foundation Semi-annual Report*

Mary Downs, Executive Director of the FVTC Foundation, provided the Board with highlights of the 2017-18 midyear key results of the Foundation and Community Relations. Results were shared on donations and scholarships, FVTC Promise, Wautoma Regional Center funding and groundbreaking, other grants, legislative relations, and the Murder Mystery fundraiser event.

▪ *President's Report*

Dr. May provided an update on recent media coverage. She thanked Board members who attended the January All Employee In-service and talked about highlights from the meeting.

## **MONITORING**

### ***Performance Monitoring Report: Collaboration with Schools and Colleges***

Dr. Patti Jorgensen led a review on the purpose monitoring report, which focuses on our collaboration with secondary schools, colleges, and universities to enable students' smooth passage between educational systems. Staff members Mary Hansen, Director – K-12 Partnerships, Carol May, Dean-General Studies, and Jeff Theys, Instructor-Machine Tool shared their experiences on the positive impact the dual enrollment initiative has had on the working relationship with K-12 schools, faculty and high school students.

The College actively partners to develop K-12 dual credit and four-year credit transfer opportunities in the interest of creating seamless "bookends" around technical college education. Students and parents recognize that obtaining college credits while in high school translates directly to time and money savings. Likewise, transfer agreements between FVTC and four-year institutions also save students time and money. The key objective of any collaboration is to avoid wasted steps and fill employer pipelines with needed talent.

In 2016-17, the number of unduplicated high school students served in all types of dual enrollment totaled nearly 5,000 students, which is a 22% increase from the prior year and was the highest performance among all 16 colleges in the Wisconsin Technical College System. This success reflects dedicated energy and effort by both FVTC and K-12 staff and faculty.

Trustees provided comments and questions regarding the monitoring report, as well as completed a written assessment on the performance of this College function.

## **POLICIES / ISSUES**

### ***Agricultural Land Lease***

A motion was made by Trustee Weyenberg to authorize Administration to enter into a two-year lease with Sandy Griesbach from January 1, 2018 through December 31, 2019 for use of farmland for instructional purposes, with the option to renew for an additional year from January 1, 2020 through December 30, 2020.

Upon roll call vote, the motion carried unanimously with 8 Ayes - Trustees Albrecht, DeVooght Blaney, Gonzalez, Kohler, Madison, Rosicky, Van Ryzin and Weyenberg. 1 Absent – Trustee Krueger

## **CONSENT AGENDA**

Trustee Van Ryzin asked that consent agenda topic IFB #18044 Chemistry and A&P Remodel and Science Lab and Classroom Remodel be removed from the consent agenda.

A motion was made by Trustee Weyenberg to approve IFB #18044 Chemistry and A&P Remodel and Science Lab and Classroom Remodel. Upon roll call vote, the motion carried with 7 Ayes - Trustees Albrecht, DeVooght Blaney, Gonzalez, Kohler, Madison, Rosicky, and Weyenberg. 1 Abstain- Trustee Van Ryzin

### ***MOTION – APPROVE CONSENT AGENDA***

A motion was made by Trustee Kohler to approve the following Consent Agenda items. Upon roll call vote, the motion carried unanimously with 8 Ayes - Trustees Albrecht, DeVooght Blaney, Gonzalez, Kohler, Madison, Rosicky, Weyenberg and Van Ryzin. 1 Absent - Trustee Krueger

#### ***a. Instructional Services:***

- Contract Training & Technical Assistance – Monthly Activity Summary
- Contracts Recovering Less Than Full Cost – Quarterly Report
- Grants Submitted in December
- Avocational Course Tuition for 2018-19

#### ***b. Administrative Services***

- Personnel Report

***c. Financial Services***

- Budget Variance Analysis
- Expenditures > \$2,500 for Month of December
- 2018 Budget Amendments - Consolidated
- IFB #18024 Wautoma Regional Center

**BOARD BUSINESS / REPORTS**

***Review Draft Board Retreat Agenda***

The Board reviewed a draft of the February 1, 2018 Board Retreat agenda and provided feedback. The agenda will be updated with their suggestions, including starting the meeting at 10:00 AM and ending earlier than 4:00 PM. The retreat will be held at Community First Credit Union's Corporate Headquarters in Neenah.

**FUTURE EVENTS AND MEETINGS**

The Community College National Legislative Seminar will be held February 11-14, 2018 at the Marriott Marquis Hotel in Washington, D.C. Trustee DeVooght Blaney and Mary Downs, Executive Director of the FVTC Foundation, will be attending this meeting.

The WTC District Boards Association Spring meeting will be held April 19-21, 2018 at Southwest Technical College, Fennimore.

***Motion – Adjourn***

There being no further business to come before the District Board, Trustee Madison declared that the meeting was adjourned. The time was 4:54 p.m.

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Stephen Kohler, Board Secretary