CALL TO ORDER
The Fox Valley Technical College District Board held its regular meeting on Tuesday, January 20, 2015 in Room PS101A at the Public Safety Training Center, Appleton, WI. Chair Stephen Kohler called the meeting to order at 4:45 p.m.

ROLL CALL
Board members present were: Tammie DeVooght Blaney, Anthony Gonzalez, Sharon Hulce, Stephen Kohler, Dr. Dominick Madison, Justin Krueger, Sally Mielke, Thomas Nelson and Catherine Tierney.
Absent: None

Others present included: FVTC President-Dr. Susan May; Administrators: Troy Kohl, Dr. Chris Matheny, Dr. Patti Jorgensen, Jill McEwen, Amy Van Straten; and FVTC Staff: Mary Downs, Sarah Bingham, Andy Rinke, Debbie Heath, Aaron Tomlinson, Carol May, Scott Borley, Barb Dreger, Todd Wilson, Jim Reinke, Zoe Cujak, Chris Jossart, Marge Rubin, Mary Hansen, Dr. Marie Martin, Andrea Oman, Barb Dreger.
Recorder: Vicky Van Hout

MOTION – APPROVE AGENDA
A motion was made by Trustee Tierney to approve the agenda for the January 20, 2015 meeting as presented. Upon voice vote, the motion carried unanimously.

MOTION – APPROVE MINUTES OF DECEMBER 16, 2014 REGULAR BOARD MEETING
A motion was made by Trustee Gonzalez to approve the minutes of the December 16, 2014 Regular Board meeting. Upon voice vote, the motion carried unanimously.

REPORTS
• Faculty Association Report
Jim Reinke, Faculty Association President provided a report on the Faculty Association and Educational Support Professionals Association. The faculty and support staff will petition the state for recertification for bargaining base wages. The election will take place April 1-21, 2015.

• Student Government Association (SGA)
A report was given by Olbis Morrobel, the Appleton Student Government Association President. Highlights were shared on recent SGA activities.

• Records Retention Update
Troy Kohl, Vice President for Information Technology Services/CIO provided an update on the College records retention project. College leads for individual departments/divisions have been identified and have completed a first draft of their retention schedules. Troy and Sarah Bingham who has been assigned 50% of her time to this project have been meeting with Melissa Blackburn of LTC to discuss Public Records Board (PRB) forms.

• Foundation Quarterly Report
Mary Downs, Executive Director of the FVTC Foundation provided the Board with highlights of the key results of the Foundation and Community Relations from July 1 – December 31, 2014.

• President’s Report
Dr. May shared a letter from State Representative John Nygren informing the Legislative Council Study Committee that the committee has come to an end without a conclusion. Dr. Andrew Leavitt, new Chancellor of the University of Wisconsin Oshkosh sent a letter thanking Dr. May for his visit and tour of the FVTC facility and his desire to continue building on our shared commitment to each other’s success. Other updates included recent media coverage and upcoming events.
MONITORING
Performance Monitoring Report: Collaboration with Schools and Colleges
Dr. Patti Jorgensen led a review on the purpose monitoring report which focuses on our collaboration with secondary schools, colleges, and universities to enable students’ smooth passage between educational systems. Collaborative partnerships between FVTC and the high schools have resulted in opportunities for students to obtain a high school diploma, earn college credit, learn technical skills and/or explore technical careers. Through collaborative programming agreements with other technical colleges, the College is able to offer its students additional program options. Articulation agreements with four-year colleges and universities provide credit transfer options for FVTC associate degree graduates who seek to continue their education in baccalaureate programs.

Dr. Larry Hasse, Principal of Menasha High School shared ways the College has positively impacted students from the Menasha Joint School District. Highlighted in the report was Laura Prom a former FVTC student who now works for the City of Madison Fire Department. Dr. Jorgensen and Marge Rubin discussed how Laura’s experience in attending the College has had an important impact on her professional career.

Trustees provided comments and questions regarding the monitoring report, as well as completed a written assessment on the performance of this College function.

Trustee Madison left the meeting at 5:15 p.m. Trustee Krueger left the meeting at 5:20 p.m.

POLICIES / ISSUES
AAS Program Proposal Concept Review – Manufacturing Engineering Technology
A motion was made by Trustee Hulce to approve the Manufacturing Engineering Technology AAS degree “Concept Review” and forward to the Wisconsin Technical College System Board for approval.

Upon roll call vote, the motion carried unanimously with 7 Ayes - Trustees DeVooght Blaney, Gonzalez, Hulce, Kohler, Mielke, Nelson and Tierney – 2 absent.

AAS Program Proposal Concept Review – Quality Engineering Technology
A motion was made by Trustee Tierney to approve the Quality Engineering Technology AAS degree “Concept Review” and forward to the Wisconsin Technical College System Board for approval.

Upon roll call vote, the motion carried unanimously with 7 Ayes - Trustees DeVooght Blaney, Gonzalez, Hulce, Kohler, Mielke, Nelson and Tierney – 2 absent.

CONSENT AGENDA
Motion – Approve Consent Agenda
A motion was made by Trustee Nelson to approve the following Consent Agenda items. Upon roll call vote, the motion carried unanimously with 7 Ayes - Trustees DeVooght Blaney, Gonzalez, Hulce, Kohler, Mielke, Nelson and Tierney – 2 absent.

a. Instructional Services:
   - Contract Training & Technical Assistance – Monthly Activity Summary
   - Contracts Recovering Less Than Full Cost – Quarterly Report
   - Avocational Course Tuition 2015-16
   - New Programs Under Development

b. Administrative Services
   - Personnel Report

c. Financial Services
   - Budget Variance Analysis
   - 2014-15 Budget Amendments – Consolidated Topics
- IFB #15043 Office Remodel – Room A102
- Expenditures > $2,500 for Month of December

**BOARD BUSINESS / REPORTS**

**Board Self-Evaluation**
The annual Board Self-Evaluation forms were provided, with instructions to complete the questionnaire and return to the President’s Office by January 28 to be compiled. The results will be a topic of discussion at the Board Winter Retreat on February 17, 2015.

**Review Draft Board Retreat Agenda**
The Board reviewed a draft of the February 17, 2015 Board Retreat agenda. The retreat will be held at Bassett Mechanical followed by the regular meeting at that same location. There were no suggested changes to the agenda.

Trustee Nelson left the meeting at 5:50 p.m.

**Report/Feedback on Winter District Boards Association Meeting**
Trustees DeVooght Blaney and Mielke who attended the Winter District Boards Association meeting and legislative seminar reported that the legislative visits were interesting and went well. The College delegation was able to meet with Rep. Ott, Rep. Murphy, and Rep. Schraa.

**Board Policies**
III. C. Compensation and Benefits – approved with changes as proposed, deleting bullet number seven. Upon voice vote, the motion carried unanimously.

**FUTURE EVENTS AND MEETINGS**
The ACCT National Legislative Seminar will be held February 9-12, 2015 at the Marriott Wardman Park Hotel in Washington, D.C. Mary Downs, Executive Director of the FVTC Foundation and Trustee DeVooght Blaney will be attending this meeting.

The WTC District Boards Association Spring meeting will be held April 16-18, 2015 at the Holiday Inn and Conference Center in Stevens Point, WI.

**Motion – Adjourn**
There being no further business to come before the District Board, Trustee Kohler declared that the meeting was adjourned. The time was 5:56 p.m.

Sally Mielke, Board Secretary