FOX VALLEY TECHNICAL COLLEGE DISTRICT  
Board Meeting Minutes — October 21, 2014

**CALL TO ORDER**
The Fox Valley Technical College District Board held its regular meeting on Tuesday, October 21, 2014 in Room WAP111 of the Waupaca Regional Center, 1979 Godfrey Drive, Waupaca, WI. Chair Stephen Kohler called the meeting to order at 4:00 p.m.

**ROLL CALL**
Board members present were: Anthony Gonzalez, Sharon Hulce, Stephen Kohler, Justin Krueger, Dr. Dominick Madison, Sally Mielke, Thomas Nelson and Catherine Tierney.
Absent: Tammie DeVooght Blaney

Others present included: FVTC President-Dr. Susan May; Administrators: Troy Kohl, Dr. Chris Matheny, Jill McEwen, Dr. Patti Jorgensen, Amy Van Straten; and FVTC Staff: Paul Shrode, Mary Downs, Deb Gorman, Andrea Oman, Dr. Patti Frohrib, Faith Schiedermayer, Melissa Widmann, Debbie Heath, Dale Walker, Steve Dreger.
Recorder: Vicky Van Hout

**MOTION — APPROVE AGENDA**
A motion was made by Trustee Tierney to approve the agenda for the October 21, 2014 meeting as presented. Upon voice vote, the motion carried unanimously.

Guests attending the meeting: Brennan Kane, John Gusmer, Vance Linden, Dr. David Poeschl, Dr. Jack Rhodes, Becky Hurt, David Thiel, Dominic Frandrup, Bob Cloud, Jeremy Moe, Joey Leonard, Henry Veleker.

**Waupaca Regional Update**
Dr. Patti Jorgensen and Paul Shrode provided an update on activities at the Waupaca Regional Center which included; building capacity, programming for addressing skills shortages, strengthening K-12 partnerships, business and industry services and community engagement.

Waupaca community leaders participated in a discussion and feedback session. Guests shared that the College is doing a great job and Chair Stephen Kohler thanked them for joining the meeting.

**MOTION — APPROVE MINUTES OF SEPTEMBER 16, 2014 REGULAR BOARD MEETING**
A motion was made by Trustee Madison to approve the minutes of the September 16, 2014 Regular Board meeting. Upon voice vote, the motion carried unanimously.

**MOTION — APPROVE MINUTES OF SEPTEMBER 16, 2014 BOARD RETREAT**
A motion was made by Trustee Madison to approve the minutes of the September 16, 2014 Board Retreat. Upon voice vote, the motion carried unanimously.

**REPORTS**
- **Student Government Association (SGA)**
  A report was given by Olbis Morrobel, the recently elected Appleton SGA President. Highlights were shared on recent SGA activities.

- **President’s Report**
  Dr. May provided an update on the 2013-16 College Strategic Plan, recent media coverage and upcoming events.
MONITORING

Performance Monitoring: Associate Degree Programs, Technical Diploma Programs and Certificates

Dr. Chris Matheny provided an overview of the performance monitoring report. The purpose of this report is to assess the College’s performance in delivering associate degree, technical diploma, and certificate level programs, which provide the skills and knowledge necessary to address occupational competencies from initial job-entry to advanced certification. Through this programming, FVTC serves its District by providing employers with an educated workforce that works to address the health, safety, and business needs of local residents.

As employers move to more advanced technologies, FVTC provides well-trained individuals for occupations to meet the demands of a global marketplace and to meet individuals’ employment goals. Employers’ satisfaction with graduates’ technical education is also important, and a recent survey posted a 3.44 mean satisfaction rating on a four-point scale. The survey results also demonstrated the continued employer focus on “soft skills” known as Employability Essentials and the strong performance of our graduates in most areas.

FVTC graduate Jason Goszkowski, safety manager at Waupaca Foundry shared his first-hand educational experience at FVTC and how his credential translated into a fulfilling career with a district employer.

Trustees provided comments and questions regarding the monitoring report, as well as completed a written assessment on the performance of this College function.

Foundation Quarterly Report

Mary Downs, Executive Director of the FVTC Foundation provided the Board with highlights of the key results for the first quarter of the 2014-15 academic year.

CONSENT AGENDA

MOTION – APPROVE CONSENT AGENDA

A motion was made by Trustee Hulce to approve the following Consent Agenda items. Upon roll call vote, the motion carried unanimously with 8 Ayes - Trustees Gonzalez, Hulce, Kohler, Krueger, Madison, Mielke, Nelson and Tierney.

a. Instructional Services:
   - Contract Training & Technical Assistance – Monthly Activity Summary
   - Grant Proposals Submitted in September
   - Contracts Recovering Less Than Full Cost – Quarterly Report

b. Administrative Services
   - Personnel Report
   - Designation of Administrative Positions Under Wisconsin’s Code of Ethics

c. Student & Community Development
   - 2013-14 Career and Technical Student Organizations Membership Fee

d. Financial Services
   - Budget Variance Analysis
   - Expenditures > $2,500 for Month of September
   - Annual Review of Procurements as Required by Administrative Rule TCS 6.05(2)(h)
   - 2014-15 Budget Amendments – Consolidated Topics
   - IFB #15030 Skid Pad Lighting – Appleton Campus
**BOARD BUSINESS / REPORTS**

**FVTC Community Partnership Award Presentation**
Board Chair Stephen Kohler presented the College’s first Community Partnership Award to Waupaca Foundry. Joey Leonard, VP of Human Resources and Jeremy Moe, Training Coordinator accepted the award on behalf of the Waupaca Foundry. Trustee Kohler thanked them for partnering with the College to provide high-quality education and training that support our students, their skilled workforce, and the economic vitality of the Waupaca Region.

**Review Board Policies**

**I.O Board of Trustees Meetings**
A motion was made by Trustee Tierney to approve Board Policy I.O as presented. Upon voice vote, the motion carried unanimously.

**II.D Conduct of Disciplinary Hearings**
A motion was made by Trustee Krueger to approve Board Policy II.D adding language that to establish an in-person quorum trustees must be in attendance for such hearings. Upon voice vote, the motion carried unanimously.

**III.A General Executive Constraint**
A motion was made by Trustee Madison to approve Board Policy III.A as presented. Upon voice vote, the motion carried unanimously.

**III.B Human Relationships**
A motion was made by Trustee Tierney to approve Board Policy III.B as presented. Upon voice vote, the motion carried unanimously.

**POLICIES / ISSUES**

- **2014-15 Tax Levy Resolution**
  Annually, the State statutes require that the Board set the tax levy for the District at the October meeting for the operations and debt service plan for the College on the full value of the taxable property of the District municipalities. Assumption factors are made at the time of the adoption of the budget in June. All factors are taken into consideration for the tax levy resolution reviewing estimated general state aids, property tax valuations, and carry-forward dollars.

**RESOLUTION #15-10/01 October 21, 2014 Exhibit 1**

**THEREFORE, BE IT RESOLVED** that the Fox Valley Technical College Board of Trustees authorize a tax levy of $37,389,471 on the full value of the taxable property of the District, as certified by the Wisconsin Department of Revenue, for the purpose of making capital improvements, acquiring equipment, operating and maintaining the schools of the District and for the retirement of previously approved District indebtedness for the fiscal year beginning July 1, 2014.

**THEREFORE, BE IT FURTHER RESOLVED** that the Fox Valley Technical College Board of Trustees, pursuant to Section 38.16 of Wisconsin Statutes, authorizes the aforementioned amount of levy be spread proportionately on the tax rolls for collection in each city, village and town within the district boundaries.

A motion was made by Trustee Krueger to adopt the Tax Levy Resolution #15-10/01. Upon roll call the motion passed unanimously with 8 Ayes - Trustees Gonzalez, Hulce, Kohler, Krueger, Madison, Mielke, Nelson and Tierney.

**Chilton Regional Center Addition**
A motion was made by Trustee Tierney to Adopt the resolutions: 1. District Board Approval – Expansion to Chilton Regional Center 2. Request for WTCS Board Approval –Expansion to Chilton Regional Center. Upon roll call the motion passed unanimously with 8 Ayes - Trustees Gonzalez, Hulce, Kohler, Krueger, Madison, Mielke, Nelson and Tierney.
**Board of Trustees Meetings/Upcoming Events**
The Board reviewed the future meeting document.

**FUTURE AGENDA ITEMS**
The ACCT 2014 Leadership Congress will be held on October 22-25, 2014 at the Hyatt Regency in Chicago. Trustees DeVooght Blaney, Kohler and Madison will be attending this conference. Also attending are Dr. Susan May, Dr. Chris Matheny, Dr. Patti Jorgensen and Vicky Van Hout.

The WTCS State Board meeting will be held on November 11-12, 2014 at Fox Valley Technical College.

**Adjourn to Executive Session** pursuant to Section 19.85(1)(e), Wis. Stats., deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

A motion was made by Trustee Krueger to adjourn into executive session. Upon voice vote, the motion carried unanimously.

**Reconvene in Open Session** pursuant to Section 19.85(2), *Wis. Stats.*, to take action on matters discussed in Executive Session.

A motion was made by Trustee Krueger to reconvene in open session. Upon voice vote, the motion carried unanimously.

**Motion – Adjourn**
There being no further business to come before the District Board, Trustee Kohler declared that the meeting was adjourned. The time was 6:05 p.m.

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Sally Mielke, Board Secretary