CALL TO ORDER
The Fox Valley Technical College District Board held its regular meeting on Tuesday, May 20, 2014 in Room 121 of the Advanced Manufacturing Technology Center, 4200 Poberezny Road, Oshkosh, WI. Chair Catherine Tierney called the meeting to order at 4:00 p.m.

ROLL CALL
Board members present were: Tammie DeVooght Blaney, Anthony Gonzalez, Mark Harris, Sharon Hulce, Stephen Kohler, Dr. Dominick Madison, Sally Mielke, Catherine Tierney and Craig Wussow
Absent: None

Others present included: FVTC President-Dr. Susan May; Administrators: Amy Van Straten, Jill McEwen, Dr. Chris Matheny, Dr. Patti Jorgensen, Dr. Pat Robinson, Troy Kohl and FVTC Staff: Dr. Patti Frohrib, Alyce Dumke, Mary Downs, Deb Gorman, Faith Schiedermayer, Dr. Marie Martin, Deb Heath, Denise Martinez, Steve Straub, Dan Poeschel, Chris Jossart, Christine Lee, Bruce Rathe, Andy Rinke, Andrea Oman.

Recorder: Vicky Van Hout

Update on FVTC-Oshkosh Initiatives
Guests attending the meeting: Mayor Burk Tower, Dennis Schwab, Margie Harvey, Vicki Updike, Kathryn Nichols, Tom Belter, Manny Vasquez, John Casper, Charles Galipo, Bret Steffen, Mark Rohloff, Paul Stelter, Sue Panek, Cheryl Sina, Sean Fitzgerald.

Dr. Patti Jorgensen and Deb Heath provided updated information on the FVTC-Oshkosh initiatives that focused on strengthening K-12 partnerships, creating a common vision and programming to address skills shortages.

Guests were asked for input on the following:
1. Which of our programs and services do you believe are of greatest benefit to the Oshkosh community?
2. How can we improve on the colleges offerings in the Oshkosh regions?
3. Ideas about how to educate parents regarding the career fields in which we so desperately need to fill pipelines of future employees?

MOTION – APPROVE AGENDA
A motion was made by Trustee Gonzalez to approve the agenda for the May 20, 2014 meeting as presented. Upon voice vote, the motion carried unanimously.

MOTION – APPROVE MINUTES OF APRIL 15, 2014 REGULAR BOARD MEETING
A motion was made by Trustee Hulce to approve the minutes of the April 15, 2014 Regular Board meeting. Upon voice vote, the motion carried unanimously.

REPORTS
• President’s Report
  In addition to items listed in the Board book, Dr. Susan May reviewed the following:
  – CEO Performance Evaluation Materials
  – Recent Media Coverage
College Events
- May 7th we welcomed almost 200 guests for the JJ Keller Transportation Center Open House. We were joined by State Representatives Jim Steineke, Dean Kaufert, Dave Murphy, and Penny Bernard-Schaber. Thomas Nelson of Outagamie County and Mark Rahmlow of Congressman Reid Ribble’s office were also in attendance. The entire leadership team from J.J. Keller and Associates attended and were acknowledged for their past and continued contributions to the College.
- Launched our new Website on Sunday and it is fantastic. Many dedicated staff have spent the last two years working on this project.
- Commencement was held Sunday, May 18. Almost 500 students walked in this ceremony at the Kolf Center in Oshkosh. Each academic year, over 2,500 students graduate from FVTC. A special thank you to Paul Gabriel, executive director of the Wisconsin Technical College District Boards Association who delivered the commencement address and all who were able to participate in this event.
- Recognition
  - Recognition Key Awards – Sally and Dr. John Mielke were recipients of the Lifetime Achievement Award from the Women’s Health Foundation at a dinner reception May 3 at the Madison Concourse Hotel. They also received the 2014 Health Care Award during the 17th annual Celebrating Our Volunteers gala on May 6 at the Radisson Paper Valley Hotel.
  - Dr. Chris Matheny was presented with his 10 year service anniversary award.
- Publication: “Noble Ambitions”
  - FVTC is highlighted numerous times in this publication for its strategic planning practices.

MONITORING
- Performance Monitoring Report: Counseling/Student Support Services & Special Populations

Dr. Patti Jorgensen and Denise Martinez provided a review of the monitoring report focusing on how well the College is fulfilling its purpose in providing counseling and other services necessary to enhance the success of students, and offering educational programming and supportive services for special populations to address barriers prohibiting participation in education and employment.

The academic year 2012-13 has seen a decrease in enrollments over the previous year, but the challenges continue with the ongoing diversity of students’ needs. More attention has been directed toward populations that may have been deemed “difficult to serve” due to the nature and numbers of barriers that they experience.

Trustees provided comments and questions regarding the monitoring report, as well as completed a written assessment on the performance of this College function.

CONSENT AGENDA
- MOTION – APPROVE CONSENT AGENDA
Following review, a motion was made by Trustee Kohler to approve the following Consent Agenda items. Upon roll call vote, the motion carried unanimously.

a. Instructional Services:
   - Contract Training & Technical Assistance – Monthly Activity Summary
   - Grant Proposals Submitted in April 2014

b. Administrative Services
   - Personnel Report

c. Financial Services
   - Budget Variance Analysis
   - Expenditures > $2,500 for Month of April
   - WTC District Boards Association 2014-15 Fee Assessment
POLICIES / ISSUES

- Final Resolution Authorizing and Providing for the Issuance of Not to Exceed $1,500,000 of General Obligation Promissory Notes.

At the April 15, 2014 board meeting, the Board approved the initial resolution authorizing and providing for the sale and issuance of general obligation promissory notes in the principal amount of $1,500,000 with a sale date of May 20, 2014 and a settlement date of June 10, 2014.

This final resolution is for the fourth series of borrowings that authorizes and provides for the issuance and sale of $1,500,000 general obligation promissory notes for building remodeling and improvements.

A motion was made by Trustee Wussow to adopt the resolution authorizing and providing for the sale and issuance of not to exceed $1,500,000 general obligation promissory notes and certain related details. [RES 14/05-01] Upon Roll Call vote, the motion carried unanimously.

- 2014-15 Budget Review and Analysis and Resolution Authorizing Administration to Forward 2014-15 Budget to Public Hearing

A key responsibility of the Board of Trustees is to adopt the annual capital and operating budget for the College. Over the last several months, the Board has considered numerous assumptions and parameters which have guided development of the preliminary budget.

The final expenditure totals by fund are listed below:
General Fund: $ 84,993,198
Enterprise Fund: $ 3,578,312
Special Rev/Operational Fund: $ 23,098,266
Internal Service Fund: $ 18,985,693
Capital Projects Fund: $ 18,187,258
Special Rev/Non-Aidable Fund: $ 40,676,687
Debt Service Fund: $ 19,378,862

A motion was made by Trustee Hulce to adopt the resolution authorizing administration to forward the 2014-15 budget to public hearing [RES 13/05-01]. Upon Roll call vote, the motion carried unanimously.

Compensation Study Results and Salary Structure Recommendation for Management/Exempt Staff

Administration has provided periodic updates to the Board of Trustees on the compensation study in process for management/exempt staff. The QTI Group, the College’s consultant, reviewed the process used in this study, discussed findings, and provided a recommendation on the compensation structure for management/exempt staff based on its market data analysis. The proposed structure would be effective July 1, 2014. Administration plans to present a final salary structure for approval at the June Board of Trustees meeting.

Faculty and Support Staff Compensation Recommendations 2014-15

Administration recognizes the need to continue to retain and attract the best employees while being fiscally responsible. A competitive compensation package continues to be an important element of the College’s strategy as we move into a post Act 10 environment. Upon review of the overall compensation package for faculty and support staff employees for 2014-15, Administration recommends an additional modest discretionary increase based on: strong organizational performance, use of a conservative, legally-advised...
base wage interpretation for negotiations, employees hired are predominantly from industry, and survey data from the Fox Cities Chamber of Commerce, WTCS, and other recognized surveys which indicate increases in the range of 2-3%.

A motion was made by Trustee Kohler to approve an additional 1% discretionary increase for all faculty and support staff, who are actively employed on July 1, 2014, based on current salary and distribution consistent with salary administration guidelines. Upon roll call vote, the motion carried with 7 Aye – Trustees DeVooght Blaney, Gonzalez, Hulce, Kohler, Mielke, Tierney, Wussow, 1 Nay - Trustee Madison and 1 absent – Trustee Harris.

**Performance-Based Funding 2014-15**

Per a provision in the 2013-15 State Biennial Budget, the WTCS will be subject to a recently adopted performance-based funding model for 10% of current state funding beginning in the 2014-15 fiscal year. Nine criteria have been defined as part of this model, seven of which need to be selected by each technical college district for funding each year. The financial estimates of potential funding for each of the nine criteria is provided from the System Office. The calculated values are only estimates and will also depend upon the number of colleges selecting each of the criteria. However, based on these estimates, we need to determine the seven criteria FVTC will use to determine 2014-15 funding. Proposed criteria for selection have the greatest likelihood of producing the highest level of funding for the coming year.

A motion was made by Trustee DeVooght Blaney to select WTCS criteria 1, 2, 3, 4, 6, 7 and 8 as the basis for FVTC’s performance-based funding in 2014-15. Upon Roll call vote, the motion carried unanimously.

**Legislative Council’s Special Committee on Technical College Governance and Funding**

In late March, the Legislature approved a "Joint Legislative Council Special Committee“ on the Review of Wisconsin Technical College System Funding and Governance. The scope: “The Special Committee is directed to review the current governance model of the Wisconsin Technical College System (WTCS) in the interest of transferring governance responsibilities of local district boards to the state and examine the current funding model for the WTCS with a preference toward reassigning current local property tax revenue to a broader state tax source.”

Dr. May updated the Board on the Special Committee, the implications of this intended direction, and what’s being done in legislative advocacy on this issue both statewide and locally. Information was shared on what employers and community members can do to help make people aware of this issue and share their views with legislators.

**BOARD BUSINESS**

**WTC District Boards Association**

- **Association & Legislative Update**
  
  Paul Gabriel, Executive Director of the WTCS District Boards Association, talked about the historic shift of technical college funding from local levy to state funding.
  
  - This shift in funding will make technical colleges primarily state, not locally funded for the first time in their 102-year history.
  - It is important for the Board to help inform the public about this bill.
  - Thanked those who applied to be a part of the Legislative Council’s Special Committee on review of WTCS funding and governance.
Russ Moyer, President of the WTCS District Boards Association and trustee at Southwest Technical College in Fennimore, provided an association update:
- Thanked Trustee Tierney for the invitation to this meeting.
- Provided information on his background.
- WTC District Boards Association Summer meeting July 17-19, 2014 will be held in Green Bay at the Radisson. On Friday evening, July 18th, the Boards Association will celebrate Tama Meili’s 27 year career with the WTCDBA.
- WTC District Boards Association Fall meeting October 9-11, 2014 Minocqua/Rhinelander.

Catherine Tierney thanked Russ Moyer for his service to the Wisconsin Technical College District Boards Association.

Paul Gabriel thanked Dr. May for her leadership with the WTC Presidents’ Association this year. He also commented that the FVTC Commencement ceremony was very well done and appreciated all of the help from staff.

**Appointment of Adhoc Nomination Committee/Officers**
Chair Tierney thanked Trustees Sally Mielke, Committee Chair and Mark Harris for agreeing to join her in serving as the nominating committee to recommend Board officers for 2014-15. This committee will provide a recommended slate of officers at the June 17 Board meeting and officers will be elected at the July meeting. Any Board member interested in an officer position should contact a member of the committee.

**President/CEO Evaluation Process**
Chair Tierney provided an update on the President’s evaluation process and timeline.

**Appointment of Ad hoc CEO Evaluation and Compensation Committee**
Chair Tierney appointed Board members to the Ad hoc CEO Evaluation and Compensation Committee as follows: Stephen Kohler, Chair, Sharon Hulce, Dr. Dominick Madison, and Jill McEwen.

**FUTURE AGENDA ITEMS/EVENTS**
The WTCS State Board meeting will be held on July 15-16, 2014 at Milwaukee Area Technical College-Milwaukee.

The WTC District Boards Association Summer meeting will be held on July 17-19, 2014 at the Radisson in Green Bay.

ACCT 2014 Leadership Congress will be held on October 22-25, 2014 at the Hyatt Regency in Chicago.

There being no further business to come before the District Board, Chairperson Tierney declared that the meeting was adjourned. The time was 6:56 p.m.

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Sally Mielke, Board Secretary