FOX VALLEY TECHNICAL COLLEGE DISTRICT
Board Meeting Minutes — June 17, 2014

CALL TO ORDER
The Fox Valley Technical College District Board held its regular meeting on Tuesday, June 17, 2014 at Fox Valley Technical College, Board Room 137 located at 1825 N. Bluemound Dr., Appleton, WI. Chair Catherine Tierney called the meeting to order at 4:00 p.m.

ROLL CALL
Board members present were: Tammie DeVooght Blaney, Anthony Gonzalez, Mark Harris, Dr. Dominick Madison, Sally Mielke, Stephen Kohler, Sharon Hulce, Catherine Tierney and Craig Wussow.
Absent: None

Others present included: FVTC President-Dr. Susan May; Administrators: Chris Matheny, Amy Van Straten, Dr. Pat Robinson, Dr. Patti Jorgensen, Dr. Chris Matheny, Jill McEwen and FVTC Staff: Mary Downs, Anne Haberkorn, Barb Dreger, Chris Jossart, Faith Schiedermayer, Paula Battermann, Melissa Widmann, Dan Poeschel, Dr. Marie Martin, Andrea Oman, Todd Wilson.

Recorder: Vicky Van Hout

APPROVAL OF AGENDA
A motion was made by Trustee Kohler to approve the agenda for the June 17, 2014 meeting as presented. Upon voice vote, the motion carried unanimously.

ADJOURN TO EXECUTIVE SESSION
A motion was made by Trustee Tierney to adjourn into executive session pursuant to Section 19.85(1)(c), Wis. Stats., for the purpose of the President’s performance evaluation and contract. Upon roll call vote, the motion carried unanimously with 8 Ayes – Trustees DeVooght Blaney, Gonzalez, Harris, Hulce, Kohler, Mielke, Tierney and Wussow; 1 Absent – Trustee Madison.

Trustee Madison joined the meeting at 4:16 p.m.

RECONVENE IN OPEN SESSION
A motion was made by Trustee Wussow to reconvene into open session pursuant to Section 19.85(2), Wis. Stats., to take action on matters discussed in Executive Session. Upon roll call vote, the motion carried unanimously with 9 Ayes – Trustees DeVooght Blaney, Gonzalez, Harris, Hulce, Kohler, Madison, Mielke, Tierney and Wussow.

A motion was made by Trustee Kohler to approve the President’s Employment Contract for 2013-14 with adjustments discussed in Executive Session. Upon roll call vote, the motion carried unanimously with 9 Ayes – Trustees DeVooght Blaney, Gonzalez, Harris, Hulce, Kohler, Madison, Mielke, Tierney and Wussow.

APPROVAL OF MINUTES – MAY 20, 2014 REGULAR BOARD MEETING
A motion was made by Trustee DeVooght Blaney to approve the minutes of the May 20, 2014 Regular Board meeting. Upon voice vote, the motion carried unanimously.
PUBLIC HEARING: 2014-15 BUDGET
At 5:00 p.m., it was declared by Chairperson Catherine Tierney that the Board recess to hear comments regarding the proposed 2014-15 budget from any community members who may be present. Amy Van Straten answered questions and asked for any feedback from community members that were present regarding the proposed budget for 2014-15. The Board meeting resumed at 5:12 p.m.

BOARD RETIREMENT RECOGNITION – MARK HARRIS & CRAIG WUSSOW
Chair Tierney thanked Trustees Harris and Wussow for their service on the Board of Trustees and special committees. A $500 scholarship will be presented in each of their names to a student in the coming year. Chair Tierney presented the Trustees with a framed medallion honoring them for their years of outstanding service, thanked them for their many contributions and wished them well. Photos of the trees planted on campus in their honor were also shared.

AD HOC NOMINATING COMMITTEE REPORT
Committee Chair Sally Mielke reported on the Ad Hoc Nomination Committee’s proposal for the Board officers for 2014-15. The election of officers will take place at the July 14, 2014 organizational meeting. The slate proposed for the July appointments are as follows: Stephen Kohler-Chair, Sharon Hulce-Vice Chair, Sally Mielke-Secretary and Dr. Dominick Madison-Treasurer.

REVIEW DRAFT OF 2014-15 BOARD OF TRUSTEES MEETING SCHEDULE
The Board reviewed a draft of the 2014-15 meeting schedule which will be approved at the July Board meeting.

REVIEW PROPOSED 2014-15 BOARD OF TRUSTEES LINKAGE PLAN
Trustees were provided a copy of the proposed 2014-15 Board of Trustees Linkage Plan for their review.

POLICIES/ISSUES
Salary Structure Recommendation for Management/Exempt Staff
A motion was made by Trustee Madison to approve the 2014-15 Management/Exempt Salary Structure. Upon roll call vote, the motion carried unanimously with 9 Ayes – DeVooght Blaney, Gonzalez, Harris, Hulce, Kohler, Madison, Mielke, Tierney and Wussow.

Management/Exempt Compensation Adjustments Effective July 1, 2014
A motion was made by Trustee Kohler to approve the Management/Exempt Employees - 2014-15 Compensation Package. Upon roll call vote, the motion carried unanimously with 9 Ayes – DeVooght Blaney, Gonzalez, Harris, Hulce, Kohler, Madison, Mielke, Tierney and Wussow.

Resolution Authorizing Adoption of the 2014-15 Budget
A motion was made by Trustee Hulce to adopt the resolution authorizing adoption of the 2014-15 budget. Upon roll call vote, the motion carried unanimously with 9 Ayes – DeVooght Blaney, Gonzalez, Harris, Hulce, Kohler, Madison, Mielke, Tierney and Wussow.

Initial Resolution Authorizing and Providing for the Issuance of Not to Exceed $10,800,000 General Obligation Promissory Notes
A motion was made by Trustee DeVooght Blaney to approve an initial resolution authorizing and providing for the sale and issuance of not to exceed $10,800,000 general obligation promissory notes and certain related details. [RES 14/06-02] Upon roll call vote, the motion carried unanimously with 9 Ayes – DeVooght Blaney, Gonzalez, Harris, Hulce, Kohler, Madison, Mielke, Tierney and Wussow.
**MONITORING**

**Board Monitoring Feedback Summary May 2014**
The Board was provided with a summary of their feedback on the Performance Monitoring Report on Counseling/Student Support Services and Special Populations.

**Year-End Report – Annual Objectives and Strategic Plan**
Dr. Matheny led the review of the year-end progress report. Each year, as part of the Board’s monitoring function, progress toward the “ends” of the institution are reviewed via a year-end report, including the results achieved with the 2013-14 College Annual Objectives and progress on the Strategic Plan scorecard measures.

**REPORTS**
**President’s Report**
Dr. May provided a written report on the meetings and Board events that will be taking place and updates on recent College events.

Trustee Harris left the meeting at 5:25 p.m.

**CONSENT AGENDA**
Following review, a motion was made by Trustee Wussow to approve the following Consent Agenda items. Upon roll call vote, the motion carried unanimously.

a. **Instructional Services**
   - Contract Training & Technical Assistance – Monthly Activity Summary
   - Grant Proposals Submitted in May
   - Remission of Out-of-State Tuition – Academic Year 2013-2014
   - Renewal of Agreement for Statewide Marketing Consortium

b. **Administrative Services**
   - Personnel Report
   - Food Service Dock Enclosure
   - Oshkosh Riverside Computer Lab Remodel

c. **Financial Services**
   - Budget Variance Analysis
   - Expenditures > $2,500 for Month of May
   - 2013-14 Budget Amendments – Consolidated Topics
   - RFP #14023 Programmable Logic Control Trainers
   - IFB #14027 Chilton Addition
   - IFB #14028 Motion Control & Ladder Logic Trainer Parts

**FUTURE EVENTS**
The WTCS State Board meeting will be held on July 15-16, 2014 at Milwaukee Area Technical College.

The WTC District Boards Association Summer meeting will be held on July 17-19, 2014 at the Radisson and Northeast Wisconsin Technical College in Green Bay.

The ACCT 2014 Leadership Congress will be held on October 22-25, 2014 at the Hyatt Regency in Chicago.
ADJOURN
There being no further business to come before the District Board, Chairperson Tierney declared that the meeting was adjourned. The time was 5:40 p.m.

Sally Mielke, Board Secretary