FOX VALLEY TECHNICAL COLLEGE DISTRICT
Board Meeting Minutes — March 17, 2015

CALL TO ORDER
The Fox Valley Technical College District Board held its regular meeting on Tuesday, March 17, 2015 at Fox Valley Technical College, Room A137, 1825 N. Blumound Dr., Appleton, WI. Chair Stephen Kohler called the meeting to order at 4:00 p.m.

ROLL CALL
Board members present were: Tammie DeVooght Blaney (arrived 4:10 p.m.), Anthony Gonzalez (arrived 4:10 p.m.), Stephen Kohler, Dr. Dominick Madison, Justin Krueger, Sally Mielke, Thomas Nelson and Catherine Tierney.
Absent: Sharon Hulce
Others present included: FVTC President-Dr. Susan May; Administrators: Troy Kohl, Dr. Chris Matheny, Jill McEwen, Amy Van Stratens; and FVTC Staff: Dr. Marie Martin, Steve Straub, Mary Downns, Deb Gorman, Chris Jossart, Andy Rinke, Faith Schiedermayer, Andrea Oman, Melissa Widmann, Paula Battermann, Barb Dreger, Dan Poeschl, Dr. Patti Frohrib, Scott Borley, Barb Kieffer, Carol May, Kim Olson, Colette Kolb, and Chuck Wachter.
Recorder: Vicky Van Hout

MOTION – APPROVE AGENDA
A motion was made by Trustee Krueger to approve the agenda for the March 17, 2015 meeting as presented. Upon voice vote, the motion carried unanimously.

COMMUNITY PARTNERSHIP AWARD
Miller Electric Mfg. Co. was presented the FVTC Community Partnership Award. This award was started by FVTC to celebrate our strong partnerships in the communities we serve. Miller Electric Mfg. Co. was recognized for their long-term relationship with the College and strong support for the referendum. President/CEO, Mike Weller, accepted the award on behalf of the company.

APPROVAL OF MINUTES
A motion was made by Trustee Madison to approve the minutes of the February 17, 2015 Regular Board meeting and the minutes of the February 17, 2015 Board Retreat. Upon voice vote, the motion carried unanimously.

REPORTS
• President’s Report
Dr. May shared recent media coverage and upcoming events. Other updates included a viewing of FVTC’s “Happy” Video produced by instructor Tim Meier, Appleton Technical Academy (ATech), Board Retreat follow up items, the PSTC Dedication/Open House, update on PSTC private donations and the proposed 2015-17 State Budget.

MONITORING
Performance Monitoring Report: Basic Skills
Basic skills students include Adult Basic Education (ABE) and English Language Learning (ELL) which are two very different programs with distinct trends and variations. A small decline in Adult Basic Education students occurred in 2013-14 reflecting the economic recovery but also the uncertainty of the new GED testing environment after January 2014. In 2013-14 the ELL program served 471 which is 79 more students in basic skills ELL than the previous year. This increase is attributed to building more student awareness that ELL courses help them advance and transition to programs. Future trends in these programs emphasize the important of ABE and ELL students completing post-secondary courses and transitioning to programs.
Student representatives of the ABE Program joined the meeting to share their stories on how their lives have been impacted by attending this program.

Trustees provided comments and questions regarding the monitoring report, as well as completed a written assessment on the performance of this College function.

**POLICIES/ISSUES**

*Initial Resolution Authorizing and Providing for the Sale and Issuance of Not to Exceed $600,000 General Obligation Promissory Notes and Certain Related Details.*

A motion was made by Trustee Madison to approve an initial resolution authorizing and providing for the sale and issuance of not to exceed $600,000 general obligation promissory notes and certain related details. [RES 15/03-01]

Upon roll call vote, the motion carried unanimously with 8 Ayes – Trustees DeVooght Blaney, Gonzalez, Kohler, Krueger, Madison, Mielke, Nelson and Tierney. Absent – Trustee Hulce

*Wisconsin Technical College Employee Benefit Consortium*

A motion was made by Trustee Tierney to approve participation in the Wisconsin Technical College Employee Benefit Consortium effective July 1, 2015.

Upon roll call vote, the motion carried unanimously with 8 Ayes – Trustees DeVooght Blaney, Gonzalez, Kohler, Krueger, Madison, Mielke, Nelson and Tierney. Absent – Trustee Hulce

*Dental Hygiene Instructor Offices Remodeling*

A motion was made by Trustee Madison to Adopt the resolutions: 1. District Board Approval - Remodel instructor offices for the Dental Hygiene program on the Appleton Campus. 2. Request for WTCS Board Approval - Remodel instructor offices for the Dental Hygiene program on the Appleton Campus.

Upon roll call vote, the motion carried unanimously with 8 Ayes – Trustees DeVooght Blaney, Gonzalez, Kohler, Krueger, Madison, Mielke, Nelson and Tierney. Absent – Trustee Hulce

*Strategic Investment Proposal: Manufacturing K-12 Career Pathways*

A motion was made by Trustee Krueger to authorize the administration to implement the proposed strategic investment, Manufacturing K-12 Career Pathways; funding expansion costs through reserve funds, if necessary.

Upon roll call vote, the motion carried unanimously with 8 Ayes – Trustees DeVooght Blaney, Gonzalez, Kohler, Krueger, Madison, Mielke, Nelson and Tierney. Absent – Trustee Hulce

*Strategic Investment Proposal: Welding Pathways Expansion*

A motion was made by Trustee Madison to authorize the administration to implement the proposed strategic investment Welding Pathways Expansion; funding expansion costs through reserve funds, if necessary.

Upon roll call vote, the motion carried unanimously with 8 Ayes – Trustees DeVooght Blaney, Gonzalez, Kohler, Krueger, Madison, Mielke, Nelson and Tierney. Absent – Trustee Hulce

*Preliminary Notice of Faculty Non-renewal*

A motion was made by Trustee DeVooght Blaney to approve issuing a preliminary notice of non-renewal for non-disciplinary reasons to one faculty member in the printing-related educational programs.

Upon roll call vote, the motion carried unanimously with 8 Ayes – Trustees DeVooght Blaney, Gonzalez, Kohler, Krueger, Madison, Mielke, Nelson and Tierney. Absent – Trustee Hulce
CONSENT AGENDA

MOTION – APPROVE CONSENT AGENDA
A motion was made by Trustee Madison to approve the following Consent Agenda items. Upon roll call vote, the motion carried unanimously with 8 Ayes - Trustees DeVoogeth Blaney, Gonzalez, Kohler, Krueger, Madison, Mielke, Nelson and Tierney. Absent – Trustee Hulce

a. Instructional Services:
   - Contract Training & Technical Assistance – Monthly Activity Summary
   - Grant Proposals Submitted in February
   - Contract Training & Technical Assistance Pricing for 2015-16
   - New Programs Under Development
   - Program & Major Curriculum Modifications for Academic Year 2015-16

b. Administrative Services
   - Personnel Report
   - Wautoma Regional Center Lease Renewal

c. Financial Services
   - Budget Variance Analysis
   - Expenditures > $2,500 for Month of February
   - IFB 15048 Pavement Maintenance 2015

BOARD BUSINESS / REPORTS

Board Policies
New Board Policy Review
- I.P Public Comment at Board Meetings
  - Dr. May will make the recommended changes requested by the Trustees. The policy will be brought back to a future Board meeting for further review.
  - Recommendations: Public comment be added to all Board agendas and the policy will be reviewed by the College legal counsel.
- I.Q Compensation Philosophy-President/CEO
  - Dr. May will make the recommended changes requested by the Trustees and bring this back to a future Board meeting for further review.
  - Recommendations: Dr. May will ask the College consultant to clarify bullets 2 & 3.

Trustees Madison and Nelson left the meeting at 6:00 pm.

Nomination for District Boards Association Officers
The WTC District Boards Association Nominations Committee has requested the Trustees assistance by identifying any member they wish to be considered for nomination as a candidate for Association officer. Chair Kohler asked Trustees to provide him with any nominations.

FUTURE EVENTS AND MEETINGS
The WTC District Boards Association Spring meeting will be held April 16-18, 2015 at the Holiday Inn and Conference Center in Stevens Point, WI. Dr. May and Trustees Mielke and Madison plan to attend portions of this meeting.

The WTCS State Board meeting will be held March 24, 2015 at the WTCS Office in Madison. Dr. May plans to attend this meeting.
Motion – Adjourn
There being no further business to come before the District Board, Trustee Krueger declared that the meeting was adjourned. The time was 6:10 p.m.

Sally Mielke, Board Secretary