

FOX VALLEY TECHNICAL COLLEGE DISTRICT **Board Meeting Minutes — December 16, 2025**

CALL TO ORDER

The Fox Valley Technical College District Board held its meeting on Tuesday, December 16, 2025, at Fox Valley Technical College's D. J. Bordini Center, 5 N. Systems Drive, Appleton, Wisconsin, Room BC141 and with virtual access for the public to call in. Chair Mike Slowinski called the meeting to order at 4:00 p.m.

Roll Call

Board members present: Margaret Kastner, Justin Krueger, Phil Sabee, Mike Slowinski, Chuck Spoehr, Molly Steiner, Vicky Weiland, John Weyenberg. Absent: Javad Ahmad.

Others present included: FVTC President: Dr. Chris Matheny; Administrators: Beth Burns, Troy Kohl, Dr. Jennifer Lanter, Dr. Kim Olson, Amy Van Straten; FVTC Employees: Paula Batterman, Scott Borley, Becky Boulanger, Lucas Carrigg, Nicole Glisczinski, Jared Huss, Marie Hechimovich, Rachel Johnson, Roz Kruse, Susan Lowney, Kari Meixl, Dr. Brenda Raad, Dawn Rall, Mary Retlich, Dr. Andy Rinke, Trent Schloss, John Sorenson, Jill Van Asten, Paul Van Eyck, Michelle Vang, Dana Zahorik; Guests: Brian Anderson, Kari Meixl; Community Member: Dave Wuestenberg; Recorder: Sarah Bingham

PUBLIC COMMENT

Chair Slowinski opened the meeting for public comments. There were no public comments.

REPORTS

President's Report

Dr. Matheny gave the President's Report. He provided a few College updates. He also shared the plans for the upcoming All Employee In-Service in January.

MONITORING

2024-25 Annual Comprehensive Financial Report and Management Letter

Annually, the Board is required to authorize a financial audit of the District and to submit an audit report to the Wisconsin Technical College System Board no later than six months following the end of the fiscal year. The audit was completed, a full report developed, and presented to the Board by Brian Anderson, from Wipfli and CFO Amy Van Straten.

Following review of the report, a motion was made by Trustee Weyenberg to accept the Annual Comprehensive Financial Report for the fiscal year ended June 30, 2025, and the related Management Letter. Upon roll call vote, the motion carried unanimously with 8 Ayes: Trustees Kastner, Krueger, Sabee, Spoehr, Steiner, Weiland, Weyenberg, Slowinski.

Performance Monitoring Report – Business and Industry Services

Jennifer Lanter and Kari Meixl presented several highlights of the report and discussed the wide range of programming that occurs under this purpose.

POLICIES/ISSUES

New Program Concept Review – Law Enforcement Foundations Technical Diploma

Jennifer Lanter provided information on the proposed Law Enforcement Foundations Technical Diploma.

A motion was made by Trustee Sabee to approve the Law Enforcement Foundations Technical Diploma "Concept Review" authorizing administration to forward the occupational program proposal to the Wisconsin Technical College System for state board approval. Upon roll call vote, the motion carried unanimously with 8 Ayes: Trustees Kastner, Krueger, Sabee, Spoehr, Steiner, Weiland, Weyenberg, Slowinski.

CONSENT

The agenda item, IFB #26009 Quantities Kitchen and Commons Remodels, was pulled from consent.

Following review, a motion was made by Trustee Krueger to accept the bids pursuant to IFB #26009 from various contractors in the amount of \$2,213,068.00. Upon roll call vote, the motion carried with 7 Ayes: Trustees Kastner, Krueger, Sabee, Steiner, Weiland, Weyenberg, Slowinski. 1 Abstained: Spoehr.

Following review, a motion was made by Trustee Kastner to approve the following Consent Agenda items. Upon roll call vote, the motion carried with 8 Ayes: Trustees Kastner, Krueger, Sabee, Spoehr, Steiner, Weiland, Weyenberg, Slowinski.

Board Business

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Facilities

- LEAVEN Lease
- Kohl Family Farm Land Lease
- Griesbach Land and Storage Lease
- IFB #26014 Interior Design Program Remodel
- IFB #26023 D. J. Bordini Center Roof Top Unit and Air Handling Unit
- IFB #26028 Childcare Exterior Door
- Resolution for Remodel – Quantities Kitchen Remodel
- Resolution for Remodel – Interior Design Remodel

Finance

- Budget Variance Analysis
- Expenditures > \$2,500 for Month of November

Human Resources

- Personnel Report
- District Legal Engagement Letter

Instructional Services

- Contract Training & Technical Assistance – Monthly Activity Summary
- Grant Proposals Submitted in November 2025
- Academic Program Development, Suspension, and Discontinuance

BOARD BUSINESS/REPORTS

Board Policy Review

The Board policies, Board Responsibility and Board Policy Creation & Review, were reviewed.

A motion was made by Trustee Krueger to approve the Board policy, Board Responsibility, as is. Upon voice vote, the motion carried unanimously.

A motion was made by Trustee Sabee to approve the Board policy, Board Policy Creation & Review, as is. Upon voice vote, the motion carried unanimously.

Board Appointment Process

Chair Slowinski shared the process for the upcoming Board Appointment.

Discuss Retreat Topics

The Board reviewed the draft agenda for their upcoming Retreat.

Board of Trustees Self-Evaluation

Chair Slowinski reviewed the Board of Trustees 2025-26 Self Evaluation process and timeline. The evaluation will be emailed to Trustees in early January. The results will be compiled and discussed at the Board Retreat on February 4.

ACCT National Legislative Summit

Chair Slowinski mentioned that a couple Board members are interested in attending the Summit in February and asked if anyone else is interested to let Sarah Bingham know as soon as possible.

ADJOURN

There being no further business to come before the District Board, Chair Slowinski declared the meeting adjourned. The time was 5:39 p.m.

Vicky Weiland, Secretary