

FOX VALLEY TECHNICAL COLLEGE DISTRICT
Board Meeting Minutes — December 17, 2024

CALL TO ORDER

The Fox Valley Technical College District Board held its meeting on Tuesday, December 17, 2024, at Fox Valley Technical College, 1825 N. Bluemound Drive, Appleton, Wisconsin, Room A137, and with virtual access for the public to call in. Chair John Weyenberg called the meeting to order at 4:01 p.m.

Roll Call

Board members present: Margaret Kastner, Justin Krueger, Phil Sabee, Mike Slowinski, Chuck Spoehr, Vicky Weiland, John Weyenberg. Absent: Javad Ahmad.

Others present included: FVTC President: Dr. Chris Matheny; Administrators: Beth Burns, Troy Kohl, Dr. Jennifer Lanter, Amy Van Straten; FVTC Staff: Paula Batterman, Scott Borley, Becky Boulanger, Jennifer Buelow Fischer, Carmelyn Daley-Hinkens, Stacy Doran, Chris Dragosh, George Hoppen, Therese Izzo Nemec, Carole Ann Johnson, Garrett Kaminski, Roz Kruse, Breanna Kuhn, Jennifer McIntosh, Kari Meixl, Dr. Kim Olson, Andrea Oman, Dr. Brenda Raad, Mary Retlich, Dr. Andy Rinke, Trent Schloss, John Sorenson, Brooke Sumner, Jill Van Asten, Paul Van Eyck, Melissa Widmann, Dave Wuestenberg; Guests: Brian Anderson, Steve Betcher, Pete Salm, Mark Ver Voort; Recorder: Sarah Bingham

PUBLIC COMMENT

Chair Weyenberg opened the meeting for public comments. There were no public comments.

REPORTS

President's Report

Dr. Matheny gave the President's Report, provided a few College updates, and shared information on the most recent Board of Trustees' Scholarship Award. He also shared the plans for the upcoming All Employee In-Service in January.

MONITORING

2023-24 Annual Comprehensive Financial Report and Management Letter

Annually, the Board is required to authorize a financial audit of the District and to submit an audit report to the Wisconsin Technical College System Board no later than six months following the end of the fiscal year. The audit was completed, a full report developed, and presented to the Board by Brian Anderson, from Wipfli and CFO Amy Van Straten.

Following review of the report, a motion was made by Trustee Slowinski to accept the Annual Comprehensive Financial Report for the fiscal year ended June 30, 2024, and the related Management Letter. Upon roll call vote, the motion carried unanimously with 7 Ayes: Trustees Kastner, Krueger, Sabee, Slowinski, Spoehr, Weiland, Weyenberg.

Employer Panel

Dr. Jennifer Lanter facilitated a panel discussion of local manufacturing professionals. The panel consisted of Steve Betchner, Pieper Automation; Pete Salm, Muza Metal Products; and Mark Ver Voort, Boldt Construction. The Board heard their feedback on partner interactions with the College, future needs of their organizations, and offerings we can improve or add to meet the needs of their organizations.

Performance Monitoring Report – Business and Industry Services

Dr. Jennifer Lanter presented several highlights of the report and discussed the wide range of programming that occurs under this purpose.

CONSENT AGENDA

The agenda item, IFB #25023 Ione's Kitchen-Baking Lab-Dishroom, was pulled from consent. Following review, a motion was made by Trustee Krueger to accept the bids pursuant to IFB #25023 from various contractors in the amount of \$1,171,727.17. Upon roll call vote, the motion carried with 6 Ayes: Trustees Kastner, Krueger, Sabee, Slowinski, Weiland, Weyenberg, 1 Abstained: Spoehr.

Following review, a motion was made by Trustee Sabee to approve the following Consent Agenda items. Upon roll call vote, the motion carried with 7 Ayes: Trustees Kastner, Krueger, Sabee, Slowinski, Spoehr, Weiland, Weyenberg.

Board Business

- Regular Board Meeting Minutes – November 19, 2024

Facilities

- LEAVEN Lease
- IFB #25025 Welding Program & T178 Room Updates
- IFB #25023 Ione's Kitchen-Baking Lab-Dishroom

Finance

- Budget Variance Analysis
- Expenditures > \$2,500 for Month of November
- Quarterly Investment Performance Summary
- 2024-25 Budget Amendments – Consolidated

Human Resources

- Personnel Report
- District Legal Engagement Letter

Instructional Services

- Contract Training & Technical Assistance – Monthly Quarterly Summary
- Grant Proposals Submitted in November 2024
- Academic Program Development, Suspension, and Discontinuance

BOARD BUSINESS/REPORTS

Appointment of Vice Chairperson to Fulfill Vacant Role

Pursuant to Section 38.08(3), Wis. Stats., Mike Slowinski was nominated to serve as Vice Chair to fill the vacant role for the remainder of the 2024-25 term.

Chair Weyenberg invited further nominations from the floor. Hearing none, Chair Weyenberg called for the nominations to be closed and that action be taken to elect the vice chairperson.

A motion was made by Trustee Weiland to approve the Vice Chair as presented. Upon voice vote, the motion carried unanimously.

Board Appointment Process

Chair Weyenberg shared the process for the upcoming Board Appointment.

Discuss Retreat Topics

The Board reviewed the draft agenda for their upcoming Retreat.

Board of Trustees Self-Evaluation

Chair Weyenberg reviewed the Board of Trustees 2024-25 Self Evaluation process and timeline. The evaluation will be emailed to Trustees on Friday, January 10, with a reminder that the survey should be completed by January 17. The results will be compiled and discussed at the Board Retreat on February 5.

Report on WTCDBA Meeting

Trustees Kastner, Sabee, Spoehr, Weiland, and Weyenberg had an opportunity to provide an update on their attendance at the recent WTCDBA Meeting held here at the College.

Board Policy Review

The Board policy, Communication and Counsel to the Board, were reviewed.

A motion was made by Trustee Kastner to approve the Board policy, Communication and Counsel to the Board, as is. Upon voice vote, the motion carried unanimously.

There being no further business to come before the District Board, Chair Weyenberg declared the meeting adjourned. The time was 5:55 p.m.

Justin Krueger, Secretary