

**FOX VALLEY TECHNICAL COLLEGE DISTRICT  
Board Meeting Minutes — January 21, 2020**

**CALL TO ORDER**

The Fox Valley Technical College District Board held its regular meeting on Tuesday, January 21, 2020, at Fox Valley Technical College, 1825 N. Bluemound Drive, Appleton, Wisconsin, Room A137. Chair Patricia Van Ryzin called the meeting to order at 4:00 p.m.

**Roll Call**

Board members present were: Tammie DeVooght Blaney, Francisco Henriquez, Stephen Kohler, Justin Krueger, Charles Spoehr, Jr., Patricia Van Ryzin, and Chris VanderHeyden; Absent: Dawn Rosicky, John Weyenberg

Others present included: FVTC President: Dr. Susan May (via phone); Administrators: Dr. Chris Matheny, Deb Gorman, Troy Kohl; FVTC Staff: Scott Borley, Gary Brilowski, Beth Burns, Kim Fenske, George Hoppen, Susan Kaufman, Dr. Jennifer Lanter, Susan Lucius, Susan McDermott, Dr. Kim Olson, Andy Rinke, Faith Schiedermayer, John Sorenson, Steve Straub, Dale Walker, Doug Waterman, Laura Waurio, Melissa Widmann, Michele Zick; Guests: Becky Boulanger, Mary Hansen, Steve Meyer, Staci Sievert, Justin Skubal, Bobbi Steines; Recorder: Sarah Bingham

**PUBLIC COMMENT**

Chair Van Ryzin opened the meeting for public comments from the audience. There were no public comments.

**REVIEW AND APPROVAL OF AGENDA**

A motion was made by Trustee Kohler to approve the agenda for the January 21, 2020, meeting as presented. Upon voice vote, the motion carried unanimously.

**ACTION ON MINUTES**

A motion was made by Trustee Krueger to approve the minutes of the December 17, 2019, Regular Board meeting. Upon voice vote, the motion carried unanimously.

**REPORTS**

***Student Government Association (SGA)***

A report was given by Bobbi Steines, the Appleton Student Government Association President. Recent SGA highlights were shared.

***President's Report***

Dr. May thanked the trustees who attended the recent all-employee inservice and welcomed feedback on that event.

Dr. Chris Matheny and Steve Meyer provided an update on the Community First Career Exploration and Financial Literacy Center. And, Chris also gave a status update on the ARFF Training Facility.

***FVTC Foundation, Inc. and Community & Legislative Relations Mid-Year Report***

Becky Boulanger, Executive Director of the FVTC Foundation, Community and Legislative Relations, provided the Board with a mid-year report highlighting key results.

**MONITORING**

***Performance Monitoring Report: Collaboration with Schools and Colleges***

Dr. Matheny led a review on the purpose monitoring report, which focused on our collaboration with secondary schools, colleges, and universities to enable students' smooth passage between educational systems. Staff member Mary Hansen, Director of K-12 Partnerships, and Seymour School District Instructor, Staci Sievert, both shared their perspectives on dual enrollment opportunities and FVTC's staff development support for Staci as a Tech Ed instructor.

***Mid-Year Status Review of College Annual Objectives for 2019-20***

Drs. May and Matheny provided a mid-year status report on the College's annual objectives for 2019-20.

**POLICIES/ISSUES**

***Associate in Applied Science Program Proposal Concept Review – IT – Data Specialist***

Following review, a motion was made by Trustee Krueger to approve the IT-Data Specialist AAS degree "Concept Review" authorizing administration to forward the occupational program proposal to the Wisconsin Technical College System for State Board approval. Upon roll call vote, the motion carried with 7 Ayes: Trustees DeVooght Blaney, Henriquez, Kohler, Krueger, Spoehr, VanderHeyden, and Van Ryzin. 2 Absent: Rosicky, Weyenberg.

**CONSENT AGENDA**

***Motion – Approve Consent Agenda***

Following review, a motion was made by Trustee Kohler to approve the following Consent Agenda items. Upon roll call vote, the motion carried with 7 Ayes: Trustees DeVooght Blaney, Henriquez, Kohler, Krueger, Spoehr, VanderHeyden, and Van Ryzin. 2 Absent: Rosicky, Weyenberg.

***a. Instructional Services***

- Contract Training & Technical Assistance – Monthly Activity Summary
- Contracts Recovering Less Than Full Cost – Quarterly Report
- Grant Proposals Submitted in December 2019
- Avocational Course Tuition 2020-21

***b. Human Resources***

- Personnel Report

***c. Finance & Facilities***

- Budget Variance Analysis
- Expenditures > \$2,500 for Month of December
- 2019-20 Budget Amendments – Consolidated Topics

**BOARD BUSINESS/REPORTS**

***Mid-Year Status Review of 2019-20 Board Goals***

Chair Van Ryzin reviewed the year-to-date progress on goals with the Board.

***Review Proposed Board Retreat Agenda – February 5, 2020***

Dr. May reviewed a proposed draft of the February 5, 2020, Board Retreat agenda. The retreat will be held at FVTC's Public Safety Training Center with optional activities before and after the meeting itself. There were no suggested changes and recommendations were welcomed.

**ADJOURN**

There being no further business to come before the District Board, Chair Van Ryzin declared that the meeting was adjourned. The time was 5:39 p.m.

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Chris L. VanderHeyden, Board Secretary