

**FOX VALLEY TECHNICAL COLLEGE DISTRICT
Board Meeting Minutes — March 17, 2020**

CALL TO ORDER

The Fox Valley Technical College District Board held its regular meeting on Tuesday, March 17, 2020, at Fox Valley Technical College, 1825 N. Bluemound Drive, Appleton, Wisconsin, Room A137. Chair Patricia Van Ryzin called the meeting to order at 4:03 p.m.

Roll Call

Board members present were: Tammie DeVooght Blaney, Stephen Kohler, Justin Krueger, Dawn Rosicky, Charles Spoehr, Jr., Chris VanderHeyden, John Weyenberg, Patricia Van Ryzin; Absent: Francisco Henriquez (joined at 4:05 p.m.)

Others present included: FVTC President: Dr. Susan May; Administrators: Dr. Chris Matheny, Deb Gorman, Troy Kohl, Amy Van Straten; FVTC Staff: Barb Kieffer, Dr. Jennifer Lanter, Henry Merrill; SGA Members: Connor Jackson, Justin Skubal, and Bobbi Steines; Recorder: Sarah Bingham

PUBLIC COMMENT

Chair Van Ryzin opened the meeting for public comments from the audience. There were no public comments.

REVIEW AND APPROVAL OF AGENDA

A change to the agenda was noted – the employer panel for healthcare was cancelled due to panelist availability given the public health issues right now. A motion was made by Trustee Kohler to approve the agenda for the March 17, 2020, meeting with that change. Upon voice vote, the motion carried unanimously.

Francisco Henriquez joined the meeting at 4:05 p.m.

ACTION ON MINUTES

A motion was made by Trustee Krueger to approve the minutes of the February 18, 2020, Regular Board meeting. Upon voice vote, the motion carried unanimously.

REPORTS

President's Report

Dr. May provided an update on the pandemic preparations undertaken by the College over the last month, as well as addressed the anonymous complaint that some Board members received. Potential attendance and presentation proposal for the Fall ACCT Conference in Chicago was briefly discussed.

MONITORING

Performance Monitoring Report – Basic Skills

Basic Skills programming is designed for out-of-school youth and adult learners and is commonly referred to as Adult Basic Education (ABE) and English Language Learning (ELL). Dr. Chris Matheny was joined by Dr. Jennifer Lanter, Dean of General Studies, to discuss this report.

Trustees provided comments and questions regarding the monitoring report, as well as completed a written assessment on the performance of this College function.

Employer Panel Focused on Healthcare

This panel has been cancelled due to the current public health situation.

POLICIES/ISSUES

Amy Van Straten provided an overview of the College's proposed capital budget and finance plan.

A motion was made by Trustee Krueger to approve the capital budget of \$13 million for 2020-21 and associated borrowing of \$12.5 million. Upon roll call vote, the motion carried with 9 Ayes: Trustees DeVooght Blaney, Henriquez, Kohler, Krueger, Rosicky, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 0 Absent.

CONSENT AGENDA

Motion – Approve Consent Agenda

Following review, a motion was made by Trustee Weyenberg to approve the following Consent Agenda items. Upon roll call vote, the motion carried with 9 Ayes: Trustees DeVooght Blaney, Henriquez, Kohler, Krueger, Rosicky, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 0 Absent.

a. Instructional Services

- Contract Training & Technical Assistance – Monthly Activity Summary
- Grant Proposals Submitted in February 2020
- New Academic Programs Under Development

b. Human Resources

- Personnel Report

c. Finance & Facilities

- Budget Variance Analysis
- Expenditures > \$2,500 for Month of February
- IFB #20034 Singlemode Fiber Backbone Installation
- IFB #21001 Concrete Maintenance and Replacement at Main Campus and Various Other Campuses
- IFB #21002 Asphalt Pavement Maintenance at Main Campus and Various Other Campuses

BOARD BUSINESS/REPORTS

Board Ad Hoc Committee Appointments

The Board discussed two ad hoc Board committees – the Nominating Committee for 2020-21 Board Officers and the CEO Evaluation and Compensation Committee. The members of the Nominating Committee are Tammie DeVooght Blaney (chair), Dawn Rosicky, and John Weyenberg. The members of the CEO Evaluation and Compensation Committee are Stephen Kohler (chair), Justin Krueger, and Patricia Van Ryzin.

Francisco Henriquez left the meeting at 5:15 p.m.

ADJOURN TO EXECUTIVE SESSION

A motion was made by Trustee Krueger to adjourn to executive session pursuant to Section 19.85(1)(c), *Wis. Stats.*, for the purpose of considering personnel matters. The time was 5:16 p.m. Upon roll call vote, the motion carried with 8 Ayes: Trustees DeVooght Blaney, Kohler, Krueger, Rosicky, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 1 Absent: Henriquez.

RECONVENE IN OPEN SESSION

A motion was made by Trustee Weyenberg to reconvene into open session pursuant to Section 19.85(2), *Wis. Stats.*, to take action on matters discussed in Executive Session. The time was 5:46 p.m. Upon roll call vote, the motion carried with 8 Ayes: Trustees DeVooght Blaney, Kohler, Krueger, Rosicky, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 1 Absent: Henriquez.

A motion was made by Trustee VanderHeyden to approve the proposal discussed in Executive Session – to offer a one-time Voluntary Early Retirement program to eligible employees for 2020-21. Upon roll call vote, the motion carried with 8 Ayes: Trustees DeVooght Blaney, Kohler, Krueger, Rosicky, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 1 Absent: Henriquez.

ADJOURN

There being no further business to come before the District Board, Chair Van Ryzin declared that the meeting was adjourned. The time was 5:47 p.m.

Chris L. VanderHeyden, Board Secretary