

**FOX VALLEY TECHNICAL COLLEGE DISTRICT
Board Meeting Minutes — March 30, 2020**

CALL TO ORDER

The Fox Valley Technical College District Board held a special meeting on Monday, March 30, 2020, as a virtual meeting with access for the public to call in. Chair Patricia Van Ryzin called the meeting to order at 4:00 p.m.

Roll Call

Board members present were: Tammie DeVooght Blaney, Francisco Henriquez, Stephen Kohler, Justin Krueger, Dawn Rosicky, Charles Spoehr, Jr., Chris VanderHeyden, John Weyenberg, Patricia Van Ryzin; Absent: None

Others present included: FVTC President: Dr. Susan May; Administrators: Dr. Chris Matheny, Deb Gorman, Troy Kohl, Amy Van Straten; FVTC Staff: Barb Kieffer, Craig Schmidt; SGA Member: Justin Skubal; Recorder: Kim Fenske

REVIEW AND APPROVAL OF AGENDA

A motion was made by Trustee Krueger to approve the agenda for the March 30, 2020, meeting as presented. Upon voice vote, the motion carried unanimously.

COVID-19 EXTENDED FACILITIES CLOSURE RECOMMENDATION

Dr. May provided an update on the COVID-19 situation. It was recommended to close all campus facilities through May 31, 2020.

COVID-19 STUDENT WITHDRAWAL TUITION/FEE REFUND POLICY

Dr. May and Dr. Matheny shared information on the continuation options developed for students and a proposed policy to address student withdrawal tuition/fee refunds for the remainder of the academic year.

A motion was made by Trustee Krueger to approve the student withdrawal refund policy providing up to 100% of course tuition and material fees dependent on the extent of a student's course completion and the option they choose. Upon roll call vote, the motion carried with 9 Ayes: Trustees DeVooght Blaney, Henriquez, Kohler, Krueger, Rosicky, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 0 Absent.

COVID-19 ECONOMIC IMPACT – ADJUSTMENTS IN BUDGET PLANNING ASSUMPTIONS FOR 2020-21

Dr. May and Amy Van Straten discussed some of the potential economic impacts of the COVID-19 health emergency and potential changes that will be made to the budget planning assumptions for 2020-21. More will be shared on budget development in April.

ADJOURN TO EXECUTIVE SESSION

A motion was made by Trustee DeVooght Blaney to adjourn to executive session pursuant to Section 19.85(1)(c), *Wis. Stats.*, for the purpose of considering personnel matters. The time was 4:47 p.m. Upon roll call vote, the motion carried with 9 Ayes: Trustees DeVooght Blaney, Henriquez, Kohler, Krueger, Rosicky, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 0 Absent.

RECONVENE IN OPEN SESSION

A motion was made by Trustee VanderHeyden to reconvene into open session pursuant to Section 19.85(2), *Wis. Stats.*, to take action on matters discussed in Executive Session. The time was 5:18 p.m. Upon roll call vote, the motion carried with 9 Ayes: Trustees DeVooght Blaney, Henriquez, Kohler, Krueger, Rosicky, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 0 Absent.

A motion was made by Trustee Kohler to approve the proposal discussed in Executive Session – to expand the eligibility for the one-time Voluntary Early Retirement program to employees who are age 60+ and have 15 years of service to the College. Upon roll call vote, the motion carried with 9 Ayes: Trustees DeVooght Blaney, Henriquez, Kohler, Krueger, Rosicky, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 0 Absent.

ADJOURN

There being no further business to come before the District Board, Chair Van Ryzin declared that the meeting was adjourned. The time was 5:22 p.m.

Chris L. VanderHeyden, Board Secretary