

**FOX VALLEY TECHNICAL COLLEGE DISTRICT
Board Meeting Minutes — November 19, 2019**

CALL TO ORDER

The Fox Valley Technical College District Board held its regular meeting on Tuesday, November 19, 2019, at Fox Valley Technical College, 1825 N. Bluemound Drive, Appleton, Wisconsin, Room A137. Chair Patricia Van Ryzin called the meeting to order at 4:02 p.m.

Roll Call

Board members present were: Tammie DeVooght Blaney, Francisco Henriquez, Stephen Kohler, Justin Krueger, Charles Spoehr, Jr., Chris VanderHeyden, Patricia Van Ryzin, and John Weyenberg; Absent: Dawn Rosicky

Others present included: FVTC President: Dr. Susan May; Administrators: Dr. Chris Matheny, Deb Gorman, Troy Kohl, Amy Van Straten; FVTC Staff: Scott Borley, Becky Boulanger, Beth Burns, Barb Dreger, Kim Fenske, Deb Heath, George Hoppen, Chris Jossart, Susan Kaufman, Dr. Jennifer Lanter, Susan Lucius, Susan McDermott, Kim Olson, Andrea Oman, Dawn Rall, Andy Rinke, John Sorenson, Dan Squires, Steve Straub, Dale Walker, Laura Waurio, Dave Wuestenberg, Michele Zick; Guests: Jane Fischer, David Fisher, Brian Kaminske, Julia Steinhiser; Recorder: Sarah Bingham

PUBLIC COMMENT

Chair Van Ryzin opened the meeting for public comments from the audience. There were no public comments.

REVIEW AND APPROVAL OF AGENDA

A motion was made by Trustee Kohler to approve the agenda for the November 19, 2019, meeting as presented. Upon voice vote, the motion carried unanimously.

ACTION ON MINUTES

A motion was made by Trustee Weyenberg to approve the minutes of the October 15, 2019, Regular Board meeting. Upon voice vote, the motion carried unanimously.

REPORTS

President's Report

Dr. May recognized Dave Fisher for recently receiving the Higher Education Award from the Northeast Wisconsin Manufacturing Alliance; and Julia Steinhiser for receiving Chef of the Year Award from the American Culinary Federation-Fox Valley Chapter. She also shared a brief TV news report from recent media coverage on the ARFF Center, as well as photos of the Boeing 777 aircraft prop in progress of being assembled.

MONITORING

Performance Monitoring Report – Business & Industry Services

The purpose of business and industry services is to design and deliver customized training, consulting services, and technical assistance in partnership with public and private sector employers to further economic development. Dr. Chris Matheny, accompanied by Dale Walker, Director of Business and Industry Services, provided the annual performance monitoring report. Jane Fischer and Brian Kaminske shared information from their perspective as clients of the College on behalf of Waupaca Foundry.

POLICIES/ISSUES

Review Draft Strategic Investment for Counseling & Advising

Chris Matheny shared the draft strategic investment proposal for Counseling and Advising. It was noted that the annual totals for this investment were inaccurate and will be corrected.

After review and the correction in totals, a motion was made Trustee Weyenberg to approve the Strategic Investment Proposal for Counseling and Advising.

Upon roll call vote, the motion carried unanimously with 8 Ayes: Trustees DeVooght Blaney, Henriquez, Kohler, Krueger, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 1 Absent: Trustee Rosicky.

Kohl Farm Land Lease

Following review, a motion was made by Trustee Kohler to authorize Administration to enter into a two-year lease with Gerald and James Kohl for use of farmland for instructional purposes for the term of January 1, 2020 through December 31, 2021.

Upon roll call vote, the motion carried unanimously with 8 Ayes: Trustees DeVooght Blaney, Henriquez, Kohler, Krueger, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 1 Absent: Trustee Rosicky.

Affirmative Action/Equal Opportunity – Five Year Plan

Following review, a motion was made by Trustee DeVooght Blaney to approve the Affirmative Action/Equal Opportunity – Five Year Plan, for 2019-24. Upon voice vote, the motion carried unanimously.

CONSENT AGENDA

Griesbach Farm Land Lease

This item was pulled from consent due to a change in acreage. The lease changed per Ms. Griesbach's request, from one hundred and four (104) acres to one hundred and three (103) acres.

Following review, a motion was made by Trustee Krueger to authorize Administration to enter into a two-year lease with Sandy Griesbach from January 1, 2020 through December 31, 2021 for use of farmland for instructional purposes, with the option to renew for an additional year from January 1, 2022 through December 31, 2022.

Upon roll call vote, the motion carried with 8 Ayes: Trustees DeVooght Blaney, Henriquez, Kohler, Krueger, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 1 Absent: Trustee Rosicky.

Motion – Approve Consent Agenda

Following review, a motion was made by Trustee DeVooght Blaney to approve the following Consent Agenda items. Upon roll call vote, the motion carried with 8 Ayes: Trustees DeVooght Blaney, Henriquez, Kohler, Krueger, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 1 Absent: Trustee Rosicky.

a. Instructional Services

- Contract Training & Technical Assistance – Monthly Activity Summary

b. Human Resources

- Personnel Report

c. Finance & Facilities

- Budget Variance Analysis
- Expenditures > \$2,500 for Month of October
- Griesbach Storage Building Lease
- Schwalbach Farm Land Lease
- IFB #20004 Electrical Apprentice Addition and Renovation
- IFB #20028 Scheduled Classroom Upgrades

BOARD BUSINESS/REPORTS

Chair Van Ryzin acknowledged Dr. May in receiving one of the 2019 Pinnacle Awards from the Fox Cities Chamber of Commerce, the Gus A. Zuehlke Distinguished Service Award. This award will be presented at the November 21, Awards Gala.

Report on ACCT Leadership Congress

Trustees DeVooght Blaney, Henriquez, and Krueger shared some highlights of their experiences at the ACCT conference in October.

Trustee Kohler left the meeting at 5:41 p.m.

Report on WTC District Boards Association Fall Meeting

Trustees Spoehr and Weyenberg, who attended the WTC District Boards Association Fall Meeting, shared feedback on the value of various interactions they had at this fall conference in Waukesha.

ADJOURN

There being no further business to come before the District Board, Chair Van Ryzin declared that the meeting was adjourned. The time was 5:45 p.m.

Dawn Rosicky, Board Treasurer