

**FOX VALLEY TECHNICAL COLLEGE DISTRICT
Board Meeting Minutes — December 15, 2020**

CALL TO ORDER

The Fox Valley Technical College District Board held its regular meeting on Tuesday, December 15, 2020, as a virtual meeting with access for the public to call in. Chair Patricia Van Ryzin called the meeting to order at 4:02 p.m.

Roll Call

Board members present were: Tammie DeVooght Blaney, Francisco Henriquez (arrived 5:22 p.m.), Stephen Kohler, Justin Krueger, Dawn Rosicky, Charles Spoehr, Jr., Chris VanderHeyden, John Weyenberg, Patricia Van Ryzin; Absent: None.

Others present included: FVTC President: Dr. Susan May; Administrators: Dr. Chris Matheny, Rayon Brown, Troy Kohl, Becki Schultz, Amy Van Straten; FVTC Staff: Paula Batterman, Becky Boulanger, Gary Brilowski, Beth Burns, Carmelyn Daley-Hinkens, Barb Dreger, Kim Fenske, Nicole Glisczinski, George Hoppen, Jared Huss, Susan Lucius, Dr. Therese Nemec, Andrea Oman, Dr. Andy Rinke, Faith Schiedermayer, Trent Schloss, Melissa Widmann, Heather Zweiger; SGA Members: Rodney Schreiber, Justin Skubal; Guests: Brian Anderson, Gary Brilowski, Bob Ebben, Brad Russ; Recorder: Sarah Bingham

PUBLIC COMMENT

Chair Van Ryzin opened the meeting for public comments. There were no public comments.

REVIEW AND APPROVAL OF AGENDA

A motion was made by Trustee Kohler to approve the agenda for the December 15, 2020, meeting as presented. Upon voice vote, the motion carried unanimously.

ACTION ON MINUTES

A motion was made by Trustee Krueger to approve the minutes of the November 17, 2020, Regular Board meeting. Upon voice vote, the motion carried unanimously.

REPORTS

Joint Report from the Associations

Bob Ebben and Gary Brilowski provided a brief update for both the Faculty Association and the Educational Support Personnel Association.

President's Report

Dr. May gave an update on the number of student and staff COVID cases reported and managed to date. She also provided information on the recent Board of Trustees' Scholarship Award. Brad Russ, Executive Director-National Criminal Justice Training Center, presented an update on NCJTC's history, programming and development initiatives during this pandemic, as well as implications for the future.

MONITORING

Comprehensive Annual Financial Report (CAFR) 2019-20 and Management Letter

Annually, the Board is required to authorize a financial audit of the District and to submit an audit report to the Wisconsin Technical College System Board no later than six months following the end of the fiscal year. The audit was completed, full report developed, and presented to the Board by Brian Anderson, from Wipfli and CFO Amy Van Straten.

Following review of the report, a motion was made by Trustee DeVooght Blaney to accept the Comprehensive Annual Financial Report for the fiscal year ended June 30, 2020, and the related Management Letter. Upon roll call vote, the motion carried unanimously with 8 Ayes: Trustees DeVooght Blaney, Kohler, Krueger, Rosicky, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 1 Absent: Henriquez.

ERP Cloud Migration for IT Administrative System

Troy Kohl and Amy Van Straten provided a report on the proposed migration of the IT Administrative System from the current PeopleSoft system to the new cloud-based system, Workday. This includes system infrastructure support for all HR, Finance, and Student data. Information was also shared regarding the three-year timeline for this project, as well as the various capital and operating budget resources needed for this major initiative.

POLICIES/ISSUES

Initial Resolution Authorizing and Providing for the Sale and Issuance of Not to Exceed \$4,000,000 General Obligation Promissory Notes

Following review, a motion was made by Trustee Krueger to approve an initial resolution authorizing and providing for the sale and issuance of not to exceed \$4,000,000 general obligation promissory notes and certain related details. [RES 21/12-01] Upon roll call vote, the motion carried unanimously with 8 Ayes: Trustees DeVooght Blaney, Kohler, Krueger, Rosicky, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 1 Absent: Henriquez.

CONSENT AGENDA

Motion – Approve Consent Agenda

Following review, a motion was made by Trustee DeVooght Blaney to approve the following Consent Agenda items. Upon roll call vote, the motion carried with 8 Ayes: Trustees DeVooght Blaney, Kohler, Krueger, Rosicky, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 1 Absent: Henriquez.

a. Instructional Services

- Contract Training & Technical Assistance – Monthly Activity Summary
- Grant Proposals Submitted in November 2019
- New Academic Programs Under Development

b. Human Resources

- Personnel Report

c. Finance & Facilities

- Budget Variance Analysis
- Expenditures > \$2,500 for Month of November

BOARD BUSINESS/REPORTS

Board of Trustees Self-Evaluation

Due to the unusual circumstances of the year, Chair Van Ryzin recommended either postponing or not doing the Board self-evaluation this year. All members were in favor.

ADJOURN TO EXECUTIVE SESSION

A motion was made by Trustee Weyenberg to adjourn into executive session pursuant to Section 19.85(1)(c), Wis. Stats., for the purpose of the President's contract. The time was 5:25 p.m. Upon roll call vote, the motion carried unanimously with 9 Ayes: Trustees DeVooght Blaney, Henriquez, Kohler, Krueger, Rosicky, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. Absent: None.

RECONVENE IN OPEN SESSION

A motion was made by Trustee Krueger to reconvene into open session pursuant to Section 19.85(2), Wis. Stats., to take action on matters discussed in Executive Session. The time was 5:59 p.m. Upon roll call vote, the motion carried unanimously with 9 Ayes: Trustees DeVooght Blaney, Henriquez, Kohler, Krueger, Rosicky, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. Absent: None.

A motion was made by Trustee Kohler to approve the recommended changes to the President's contract as discussed in Executive Session. Upon roll call vote, the motion carried unanimously with 9 Ayes: Trustees DeVooght Blaney, Henriquez, Kohler, Krueger, Rosicky, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. Absent: None.

ADJOURN

There being no further business to come before the District Board, Chair Van Ryzin declared the meeting adjourned. The time was 6:01 p.m.

Chris L. VanderHeyden, Board Secretary