

FOX VALLEY TECHNICAL COLLEGE DISTRICT Board Retreat Minutes — February 5, 2020

Call to Order

The Fox Valley Technical College District Board held a special meeting in the form of a retreat on Wednesday, February 5, 2020, at Fox Valley Technical College's Public Safety Training Center, W6400 County Road BB, Appleton, WI. Chair Patricia Van Ryzin called the meeting to order at 10:05 a.m.

Roll Call

The following Board members present were: Tammie DeVooght Blaney, Francisco Henriquez, Stephen Kohler, Justin Krueger, Dawn Rosicky, Charles Spoehr, Jr., Chris VanderHeyden, John Weyenberg, and Patricia Van Ryzin. Also present were: Dr. Susan May-President, Administrators-Dr. Chris Matheny, Deb Gorman, Troy Kohl, and Amy Van Straten, Recorder-Sarah Bingham. Guests: Becky Boulanger, Beth Burns, Stacy Doran, Barb Kieffer, and Layla Merrifield-WTCS District Boards Association.

Motion – Approve Agenda

A motion was made by Trustee Kohler to approve the agenda for the February 5, 2020, retreat. Upon voice vote, the motion carried unanimously.

Promise Program Update

Becky Boulanger, Beth Burns, and Stacy Doran gave an update on the Promise Program. Foundation fundraising for this program since 2017 came in just short of the \$1M goal. The Board discussed utilization of and eligibility for this program.

Role of Trustee vs. Role of the Board

Layla Merrifield, Executive Director of the WTCS District Boards Association, discussed roles and responsibilities of a board and contrasted that to the role of individual trustees.

Review of Draft Strategic Plan Extension Through 2022

The Board discussed one member's interest and suggestion to focus some time on the topic of enrollment and whether the Board, as a whole, supported that topic for an upcoming meeting. It may hold some additional considerations for the Strategic Plan. Administration will plan to bring this topic forward in March or April.

Chris Matheny presented the strategic plan work that has been done to date. He shared a preview of the data that will be used to recommend targets for the 2020-21 and 2021-22 years. This will be brought back for further review and discussion, targeting late spring for approval.

Lunch / District Boards Association Update

Layla Merrifield provided an update on the District Boards Association and legislative matters affecting the System.

Governance and Leadership in the Wisconsin Technical College System

Layla Merrifield discussed the structure and roles of the State Board and how this governing body differs from the District Boards. She also provided an overview of the highly collaborative nature of the WTCS and the various ways our leaders and staff are interconnected.

Employee Compensation and Benefits Planning for 2020-21

Deb Gorman and Barb Kieffer shared the work that's been done to analyze market conditions for salary increases for the upcoming year, as well as benefits analysis and planning. The Board was in general agreement with the proposed adjustments for 2020-21 and the proposals will be used as budget planning assumptions. Formal Board action on compensation and benefits changes will be taken in May.

Budget Planning Assumptions for 2020-21

Amy Van Straten provided an overview of the budget planning process and timeline for the upcoming year and discussed both the proposed revenue assumptions and expense assumption for Board consideration. The Board concurred with the planning assumptions.

Trustee DeVooght Blaney left the meeting at 2:15 p.m.

Facilities Priorities and Strategy Discussion

Amy Van Straten and Chris Matheny reviewed our major facility investments that have been made over the last four years. Dr. May and the team also discussed the planning that's gone on for the Oshkosh Riverside Campus and some of the considerations for both programming and facilities changes there. The Board reached consensus on the Riverside Campus projects to be included in the capital budget planning for 2020-21.

Public Comment at Board Meetings

Dr. May and Sarah Bingham shared that, per state statute, public comment at Board meetings was not required, but optional. The Board reached a consensus to continue having this item on agendas as a matter of routine. Sarah was asked to find out which other technical colleges offer public comment routinely at their meetings.

Review of Board Self-Evaluation Results

The Board reviewed and discussed the annual Board self-evaluation results. Members felt their ratings and consistency within the ratings were very positive overall, with the greatest value and insight coming from the comments.

Adjourn

Trustee Krueger made a motion to adjourn the meeting. Upon voice vote, the motion carried unanimously. The time was 3:28 p.m.

Chris L. VanderHeyden, Board Secretary