

FOX VALLEY TECHNICAL COLLEGE DISTRICT
Board Meeting Minutes — May 18, 2021

CALL TO ORDER

The Fox Valley Technical College District Board held its regular meeting on Tuesday, May 18, 2021, as an in-person and virtual meeting with access for the public to call in. Chair Patricia Van Ryzin called the meeting to order at 4:02 p.m.

Roll Call

Board members present were: Tammie DeVooght Blaney, Francisco Henriquez (joined at 4:18 p.m.), Stephen Kohler, Justin Krueger, Dawn Rosicky, Charles Spoehr, Jr., Chris VanderHeyden, John Weyenberg, Patricia Van Ryzin; Absent: None.

Others present included: FVTC President: Dr. Susan May; Administrators: Dr. Chris Matheny, Rayon Brown, Troy Kohl, Becki Schultz, Amy Van Straten; FVTC Staff: Paula Batterman, Becky Boulanger, Gary Brilowski, Scott Borley, Carmelyn Daley-Hinkens, Chris Dragosh, Barb Dreger, Kim Fenske, Chris Fischer, Nicole Glisczinski, George Hoppen, Jared Huss, Susan Lucius, Dr. Therese Nemec, Dr. Kim Olson, Andrea Oman, Dr. Andy Rinke, Faith Schieder Mayer, Trent Schloss, John Sorenson, Steve Straub, Brooke Sumner, Teresa Tuschl, Paul Van Eyck, Dale Walker, Melissa Widmann, Dave Wuestenberg, Michele Zick, Heather Zweiger; Guests: Dan Harrell, Nancy Harrell, Holly Maas, Jack Maas, Jim Maas, Mark Maas, Mary Maas, Nancy Maas, Layla Merrifield, Commander Brian Murphy, Chief Greg Peterson, Olan Schultz, Oliver Schultz, Chief Brian Uhl, Adrian VandenAcker, Jean VandenAcker; Recorder: Sarah Bingham

PUBLIC COMMENT

Chair Van Ryzin opened the meeting for public comments. There were no public comments.

REVIEW AND APPROVAL OF AGENDA

A motion was made by Trustee Kohler to approve the agenda for the May 18, 2021, meeting as presented. Upon voice vote, the motion carried unanimously.

ACTION ON MINUTES

A motion was made by Trustee Krueger to approve the minutes of the April 20, 2021, Board meeting. Upon voice vote, the motion carried unanimously.

REPORTS

WTC District Boards Association Update

Layla Merrifield, Executive Director of the WTC District Boards Association, provided an update on state legislative and budget matters as well as her annual update on the Boards Association.

President's Report

Dr. May recognized this year's Outstanding Alumni recipient, Holly Maas. The Board of Trustees' Scholarship Award recipient for the spring term was shared. The Virtual Commencement will be held this Friday at 5 p.m. Dr. May shared the latest edition of the College's Impact Report infographic and also shared background information on the recently appointed trustee, Javad Ahmad who will be replacing Trustee Henriquez and seated in August.

MONITORING

Rayon Brown, Executive Director for Diversity, Equity, and Inclusion, provided an overview of the College's Equity Framework and our DEI initiatives.

POLICIES/ISSUES

New Program Concept Review – Proposed A.A.S. in Baking & Pastry Management

Dr. Matheny reviewed the proposed degree in Baking & Pastry Management.

A motion was made by Trustee DeVooght Blaney to authorize the approve the Baking & Pastry Mangement AAS degree "Concept Review" authorizing administration to forward the occupational program proposal to the Wisconsin Technical College System for state board approval. Upon roll call vote, the motion carried with 9 Ayes: Trustees DeVooght Blaney, Henriquez, Kohler, Krueger, Rosicky, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 0 Absent.

Employee Compensation Adjustments

Becki Schultz reviewed information on the base wage and discretionary salary recommendations for 2021-22 as well as the recommended rate increases for health and dental insurance premiums. A recommendation was also included for a one-time staff appreciation award to be made in June.

A motion was made by Trustee Kohler to approve the Employee Compensation Recommendations for Faculty, Support Staff, and Management as presented. Upon roll call vote, the motion carried unanimously with 9 Ayes: Trustees DeVooght Blaney, Henriquez, Kohler, Krueger, Rosicky, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 0 Absent.

2021-22 Budget Review and Analysis and Resolution Authorizing Administration to Forward 2021-22 Budget to Public Hearing

A key responsibility of the Board of Trustees is to adopt the annual capital and operating budget for the College. Over the last several months, the Board has considered numerous assumptions and parameters which have guided development of the preliminary budget.

Amy Van Straten reviewed the proposed budgets which represent the fiscal plan for the operation of the College for the year beginning July 1, 2021. The budget embodies the allocation of resources necessary to support the educational programs and services provided to residents of the District.

A motion was made by Trustee Krueger that the 2021-22 budget be forwarded to the public hearing scheduled for June 15, 2021, at 4:30 p.m. and that FVTC administration provide proper notification to the public as prescribed by Wisconsin statutes. Upon roll call vote, the motion carried unanimously with 9 Ayes: Trustees DeVooght Blaney, Henriquez, Kohler, Krueger, Rosicky, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 0 Absent.

Land Sale Authorization

Amy Van Straten reviewed the background and shared information on a proposed sale of a small parcel of land owned by the College in the Town of Grand Chute.

A motion was made by Trustee Krueger to approve the sale of 1.03 acres of vacant land in the Town of Grand Chute and authorize staff to submit a request to the Wisconsin Technical College System for administrative approval to sell this land. Upon roll call vote, the motion carried with 8 Ayes: Trustees DeVooght Blaney, Henriquez, Krueger, Rosicky, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 1 Abstained: Kohler. 0 Absent.

CONSENT AGENDA

Motion – Approve Consent Agenda

Following review, a motion was made by Trustee Weyenberg to approve the following Consent Agenda items. Upon roll call vote, the motion carried with 9 Ayes: Trustees DeVooght Blaney, Henriquez, Kohler, Krueger, Rosicky, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 0 Absent.

a. Instructional Services

- Contract Training & Technical Assistance – Monthly Activity Summary
- New Academic Programs Under Development
- Grant Proposals Submitted in April 2021

b. Human Resources

- Personnel Report
- 2021-22 Contract Ratification – Faculty Association
- 2021-22 Contract Ratification – ESPA

c. Finance & Facilities

- Budget Variance Analysis
- Expenditures > \$2,500 for Month of April

- Quarterly Investment Performance Summary
- IFB #21048 C130 Dental Lab Remodel (Re-bid)

BOARD BUSINESS/REPORTS

Trustees were asked to review a preliminary draft of the 2021-22 Board of Trustees meeting schedule. The schedule will be approved at the July organizational meeting. Chair Van Ryzin reviewed the process and timeline for the President/CEO Evaluation and provided an update on the status of the Presidential Search Process. Dr. May, Chair Van Ryzin and other Board members expressed their thanks and good wishes to Trustee Henriquez for his two years of service on the Board.

ADJOURN

There being no further business to come before the District Board, Chair Van Ryzin declared the meeting adjourned. The time was 5:55 p.m.

Chris L. VanderHeyden, Board Secretary