

**FOX VALLEY TECHNICAL COLLEGE DISTRICT**  
**Board Meeting Minutes — August 17, 2021**

**CALL TO ORDER**

The Fox Valley Technical College District Board held its meeting on Tuesday, August 17, 2021, as an in-person and virtual meeting with access for the public to call in. Chair John Weyenberg called the meeting to order at 4:00 p.m.

**Roll Call**

Board members present were: Javad Ahmad, Tammie DeVooght Blaney (arrived 4:01 p.m.), Margaret Kastner, Justin Krueger, Erik Lampe, Charles Spoehr, Jr. (joined 4:24 p.m.), Patricia Van Ryzin, Chris VanderHeyden, John Weyenberg; Absent: None.

Others present included: FVTC President: Dr. Christopher Matheny; Administrators: Rayon Brown, Troy Kohl, Dr. Jennifer Lanter, Becki Schultz, Amy Van Straten; FVTC Staff: Paula Batterman, Scott Borley, Becky Boulanger, Carmelyn Daley-Hinkens, Stacy Doran, Chris Dragosh, Barb Dreger, Kim Fenske, Deb Heath, George Hoppen, Susan Lucius, Dr. Therese Nemec, Dr. Kim Olson, Andrea Oman, Andy Rinke, Faith Schiedermayer, Trent Schloss, Brooke Sumner, Jill Van Asten, Paul Van Eyck, Dale Walker, Melissa Widmann, Dave Wuestenberg, Heather Zweiger; Guests: Gary Brilowski, Beth Burns, Bob Ebben, Lisa Voisin; Recorder: Sarah Bingham

**Oath of Office**

Chair Weyenberg administered the Oath of Office to Javad Ahmad who was appointed to finish a term ending in June 2022, on the FVTC Board of Trustees by the official appointing authority of regional K-12 School Board presidents, as specified under Section 19.01(1), Wis. Stats.

**PUBLIC COMMENT**

Chair Weyenberg opened the meeting for public comments. There were no public comments.

**REVIEW AND APPROVAL OF AGENDA**

A motion was made by Trustee Lampe to approve the agenda for the August 17, 2021, meeting as presented. Upon voice vote, the motion carried unanimously.

**ACTION ON MINUTES**

A motion was made by Trustee VanderHeyden to approve the minutes of the July 12, 2021, Regular Board meeting. Upon voice vote, the motion carried unanimously.

**REPORTS**

**ESPA and Faculty Association Introductions**

Gary Brilowski, ESPA President; and Bob Ebben, Faculty Association President; introduced themselves to the Board.

**President's Report**

Dr. Matheny gave his first President's Report including an update on the current situation with COVID-19. Amy Van Straten provided an update on federal COVID relief funding, the college uses of that funding, and student debt relief.

**POLICIES/ISSUES**

**Final Resolution Authorizing and Providing for the Sale and Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2021C, and all related details**

A motion was made by Trustee Van Ryzin to approve a final resolution authorizing and providing for the sale and issuance of \$1,500,000 general obligation promissory notes and certain related details. [RES 22/08-01] Upon roll call vote, the motion carried unanimously with 9 Ayes: Trustees Ahmad, DeVooght Blaney, Kastner, Krueger, Lampe, Spoehr, Van Ryzin, VanderHeyden, and Weyenberg. 0 Absent.

**Initial Resolution Authorizing and Providing for the Sale and Issuance of Not to Exceed \$1,500,000 General Obligation Promissory Notes**

A motion was made by Trustee Kastner to approve an initial resolution authorizing and providing for the sale and issuance of not to exceed \$1,500,000 general obligation promissory notes and certain related details. [RES 22/08-02] Upon roll call vote, the motion carried unanimously with 9 Ayes: Trustees Ahmad, DeVooght Blaney, Kastner, Krueger, Lampe, Spoehr, Van Ryzin, VanderHeyden, and Weyenberg. 0 Absent.

### ***Draft Annual Objectives and Strategic Plan Targets & Measures***

Dr. Matheny shared the draft annual objectives and strategic plan targets and measures. Board Members shared feedback. The annual objectives and strategic plan will be on the Board Retreat agenda.

### **MONITORING**

#### ***Preliminary Report – Early Look at Enrollment***

Beth Burns, Associate Vice President for Student Services, shared an enrollment report.

### **CONSENT AGENDA**

#### ***Motion – Approve Consent Agenda***

Following review, a motion was made by Trustee VanderHeyden to approve the following Consent Agenda items. Upon roll call vote, the motion carried with 9 Ayes: Trustees Ahmad, DeVooght Blaney, Kastner, Krueger, Lampe, Spoehr, Van Ryzin, VanderHeyden, and Weyenberg. 0 Absent.

#### ***a. Instructional Services***

- Contracts Recovering Less Than Full Cost – Quarterly Report
- Contract Training & Technical Assistance – Monthly Activity Summary
- Grant Proposals Submitted in July 2021
- New Academic Programs Under Development

#### ***b. Human Resources***

- Personnel Report

#### ***c. Finance & Facilities***

- Quarterly Investment Performance Summary
- 2020-21 Year End Budget Review (Pre-Audit)
- Expenditures > \$2,500 for Month of June
- Expenditures > \$2,500 for Month of July
- Griesbach Storage Building Lease

### **BOARD BUSINESS/REPORTS**

#### ***Discussion on Board Goals for 2021-22***

Chair Weyenberg reviewed the Board goals for the upcoming year and asked for feedback. The Board will finalize these goals at their upcoming retreat.

#### ***Update from July District Boards Association Meeting***

Trustees Tammie DeVooght Blaney, Chuck Spoehr, and Patty Van Ryzin provided an update on their attendance at the most recent meeting.

#### ***Discuss Board Retreat Agenda***

The Board reviewed the agenda for their upcoming retreat. Members gave suggestions. The agenda will be finalized and sent to the Board prior to the meeting.

#### ***Discuss Board Meeting Delivery Format***

The Board discussed upcoming meetings and how they will be held.

### **ADJOURN**

There being no further business to come before the District Board, Chair Weyenberg declared the meeting adjourned. The time was 5:53 p.m.

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Justin Krueger, Board Secretary