

FOX VALLEY TECHNICAL COLLEGE DISTRICT
Board Meeting Minutes — April 19, 2022

CALL TO ORDER

The Fox Valley Technical College District Board held its meeting on Tuesday, April 19, 2022, as an in-person and virtual meeting with access for the public to call in. Vice Chair Chris VanderHeyden called the meeting to order at 4:00 p.m.

Roll Call

Board members present were: Javad Ahmad, Tammie DeVooght Blaney, Margaret Kastner, Erik Lampe, Charles Spoehr, Jr., Patricia Van Ryzin, Chris VanderHeyden, John Weyenberg (joined at 4:56 p.m.); Absent: Justin Krueger.

Others present included: FVTC President: Dr. Christopher Matheny; Administrators: Rayon Brown, Susan Kaufman, Troy Kohl, Dr. Jennifer Lanter, Amy Van Straten; FVTC Staff: Paula Battermann, Scott Borley, Becky Boulanger, Gary Brilowski, Carmelyn Daley-Hinkens, Chris Dragosh, Barb Dreger, Nicole Glisczinski, George Hoppen, Jared Huss, Nathan Kafka, Susan Lowney, Susan Lucius, Jennifer McIntosh, Henry Merrill, Dr. Therese Izzo Nemec, Andy Rinke, Faith Schiedermayer, John Sorenson, Trent Sorenson, Steve Straub, Brooke Sumner, Teresa Tuschl, Paul Van Eyck, Dale Walker, Melissa Widmann, Dave Wuestenberg, Heather Zweiger; Guests: Beth Burns, Joe Ceman, Kathy Ceman, Jon McGrath, Dr. Kim Olson, Brian Rasmussen, Gus Thiel, Jessica Thiel, Mark Thiel, Paul Thiel; Recorder: Sarah Bingham

PUBLIC COMMENT

Vice Chair VanderHeyden opened the meeting for public comments. There were no public comments.

REVIEW AND APPROVAL OF AGENDA

Topic "IFB #22048 AC Units – IT UPS Closets" was removed from the consent portion of the agenda. A motion was made by Trustee Van Ryzin to approve the agenda for the April 19, 2022, meeting with the one change made. Upon voice vote, the motion carried unanimously.

ACTION ON MINUTES

A motion was made by Trustee Lampe to approve the minutes of the March 15, 2022, Regular Board Meeting. Upon voice vote, the motion carried unanimously.

REPORTS

Student Government Association (SGA) Report

Jon McGrath, SGA Vice President, provided a brief update for the Student Government Association.

President's Report

Dr. Matheny gave his President's Report and recognized this year's Outstanding Alumni recipient, Jessica Thiel. He also provided an update on our operating budget development.

MONITORING

Performance Monitoring Report – Counseling Services & Special Populations

Counseling Services & Special Populations provides counseling services necessary to enhance the success of students, in addition to offering educational programming and supportive services for special populations to address barriers prohibiting participation in education and employment. Rayon Brown was joined by Beth Burns, Associate Vice President for Student Services, to discuss this report. Trustees were asked to complete their ratings and feedback on the results of this Monitoring Report.

Strategy Discussion – Counseling Services & Special Populations

Dr. Kim Olson led a discussion with the Board on the future of counseling services and special populations at the College. The Board provided verbal and written feedback.

John Weyenberg joined the meeting at 4:56 p.m.

Review Strategic Plan Draft

Dr. Matheny and Dr. Kim Olson shared the most recent version of the College's strategic plan and the Board provided their feedback. The plan will be updated with the feedback received and will be reviewed at the May Board Meeting.

POLICIES/ISSUES

Initial Resolution Authorizing and Providing for the Sale and Issuance of Not to Exceed \$6,495,000 General Obligation Promissory Notes

As part of the approved 2021-22 capital budget, the College has prepared, together with Robert W. Baird & Co., a financing plan for capital projects. This initial resolution authorizes and provides for the sale and issuance of \$6,495,000 general obligation promissory notes to finance the implementation of the Student Workday System.

Following review, a motion was made by Trustee Lampe to approve an initial resolution authorizing and providing for the sale and issuance of not to exceed \$6,495,000 general obligation promissory notes and certain related details. [RES 22/04-01] Upon roll call vote, the motion carried unanimously with 8 Ayes: Trustees Ahmad, DeVooght Blaney, Kastner, Lampe, Spoehr, Van Ryzin, VanderHeyden, and Weyenberg. 1 Absent: Trustee Krueger.

Three Year Facilities Plan Fiscal Years 2023-25

Amy Van Straten presented the three year facilities plan. The WTCS Board requires that each college annually update its three year plan. The plan identifies anticipated new construction, property acquisition, remodeling, and improvements to College-owned and leased facilities for the next three years.

Following review, a motion was made by Trustee Van Ryzin to approve the Fox Valley Technical College Three Year Facilities Plan Fiscal Years 2023-25. Upon roll call vote, the motion carried with 8 Ayes: Trustees Ahmad, DeVooght Blaney, Kastner, Lampe, Spoehr, Van Ryzin, VanderHeyden, and Weyenberg. 1 Absent: Trustee Krueger.

2022-23 Proposed Capital Budget & Preliminary Financing Plan

Amy Van Straten provided the College's proposed capital budget and preliminary financing plan. The capital budget for 2022-23 is \$12.1 million. The new debt needed to support the capital budget is estimated at \$11.6 million.

Following review, a motion was made by Trustee Spoehr to preliminarily approve of the 2022-23 capital budget plan for \$12.1 million and associated borrowing of \$11.6 million. Upon roll call vote, the motion carried with 8 Ayes: Trustees Ahmad, DeVooght Blaney, Kastner, Lampe, Spoehr, Van Ryzin, VanderHeyden, and Weyenberg. 1 Absent: Trustee Krueger.

New Program Concept Review – Proposed Barber Apprenticeship

Dr. Jennifer Lanter shared the proposed Barber Apprenticeship program concept review.

Following review, a motion was made by Trustee Van Ryzin to authorize administration to offer the Barber apprenticeship utilizing the District's resources and facilities to support the offering. Upon roll call vote, the motion carried with 8 Ayes: Trustees Ahmad, DeVooght Blaney, Kastner, Lampe, Spoehr, Van Ryzin, VanderHeyden, and Weyenberg. 1 Absent: Trustee Krueger.

New Program Concept Review – Proposed Family and Consumer Sciences Instruction Associate of Applied Science

Dr. Jennifer Lanter shared the proposed Family and Consumer Sciences Instruction Associate of Applied Science program concept review.

Following review, a motion was made by Trustee VanderHeyden to approve the Family and Consumer Sciences Instruction Associate of Applied Science program "Concept Review" authorizing administration to forward the occupational program proposal to the Wisconsin Technical College System for state board approval. Upon roll call vote, the motion carried with 8 Ayes: Trustees Ahmad, DeVooght Blaney, Kastner, Lampe, Spoehr, Van Ryzin, VanderHeyden, and Weyenberg. 1 Absent: Trustee Krueger.

Outcomes-Based Funding for 2022-23

Dr. Chris Matheny provided the results of the WTCS outcomes-based funding for 2022-23. A motion was made by Trustee DeVooght Blaney to approve criteria 1, 2, 3, 6, 7, 8, and 10 as the basis for FVTC's share of state outcomes-based funding in 2022-23. Upon voice vote, the motion carried unanimously.

CONSENT AGENDA

Motion – Approve Consent Agenda

Following review, a motion was made by Trustee Van Ryzin to approve the following Consent Agenda items. Upon roll call vote, the motion carried with 8 Ayes: Trustees Ahmad, DeVooght Blaney, Kastner, Lampe, Spoehr, Van Ryzin, VanderHeyden, and Weyenberg. 1 Absent: Trustee Krueger.

a. Instructional Services

- Contract Training & Technical Assistance Pricing for 2022-23
- Contract Training & Technical Assistance – Monthly Activity Summary
- Contracts Recovering Less Than Full Cost – Quarterly Report
- Grant Proposals Submitted in March 2022
- New Academic Programs Under Development
- Enrollment Report

b. Human Resources

- Personnel Report

c. Finance & Facilities

- Budget Variance Analysis
- Expenditures > \$2,500 for Month of March
- Authorization for Tuition Remission for Needy and Worthy Students
- Schwalbach Farm Land Lease
- Resolution for Remodel – North Restrooms, S.J. Spanbauer Center
- IFB #22050 Vestibule Replacement at Main Campus (re-bid)

BOARD BUSINESS/REPORTS

ACCT Leadership Congress Participation & Presentation

The ACCT Leadership Congress will be held October 26-29, 2022, in New York City, NY. Please contact Sarah Bingham if you are interested in attending or would like to present at the conference.

CEO Compensation Committee & President Evaluation Process

The Board discussed the CEO Compensation Committee and President Evaluation Process. The following members volunteered to serve on the CEO Compensation Committee: Patty Van Ryzin (chair), Erik Lampe, Chris VanderHeyden, and John Weyenberg.

ADJOURN

There being no further business to come before the District Board, Vice Chair VanderHeyden declared the meeting adjourned. The time was 6:04 p.m.

Justin Krueger, Secretary