

FOX VALLEY TECHNICAL COLLEGE DISTRICT
Board Meeting Minutes — April 20, 2021

CALL TO ORDER

The Fox Valley Technical College District Board held its regular meeting on Tuesday, April 20, 2021, as a virtual meeting with access for the public to call in. Chair Patricia Van Ryzin called the meeting to order at 3:46 p.m.

Roll Call

Board members present were: Francisco Henriquez, Stephen Kohler, Justin Krueger, Dawn Rosicky, Charles Spoehr, Jr., Chris VanderHeyden, John Weyenberg, Patricia Van Ryzin; Absent: Tammie DeVooght Blaney.

ADJOURN TO EXECUTIVE SESSION

A motion was made by Trustee Kohler to adjourn to executive session pursuant to Section 19.85(b), *Wis. Stats.*, to conduct a requested private conference regarding a preliminary non-renewal notice. The time was 3:47 p.m. Upon roll call vote, the motion carried with 8 Ayes: Trustees Henriquez, Kohler, Krueger, Rosicky, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 1 Absent: DeVooght Blaney.

RECONVENE IN OPEN SESSION

A motion was made by Trustee Kohler to reconvene into open session pursuant to Section 19.85(2), *Wis. Stats.* The time was 5:34 p.m. Upon roll call vote, the motion carried with 8 Ayes: Trustees Henriquez, Kohler, Krueger, Rosicky, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 1 Absent: DeVooght Blaney.

Others present included: FVTC President: Dr. Susan May; Administrators: Dr. Chris Matheny, Rayon Brown, Troy Kohl, Becki Schultz, Amy Van Straten; FVTC Staff: Paula Batterman, Scott Borley, Carmelyn Daley-Hinkens, Chris Dragosh, Barb Dreger, Nicole Glisczinski, Deb Heath, George Hoppen, Jared Huss, Colette Kolb, Dr. Jennifer Lanter, Susan Lucius, Susan McDermott, Henry Merrill, Dr. Kim Olson, Dr. Andy Rinke, Faith Schiedermayer, Steve Straub, Dale Walker, Melissa Widmann, Dave Wuestenberg, Michele Zick, Heather Zweiger; Guests: Beth Burns, Jose Cardozo, Zoe Cujak, Paul Gabriel, Erik Lampe, Lisa Schmid, Brooke Sumner, Barb Timmons, Dr. Dana Zahorik; SGA Members: Rodney Schreiber, Justin Skubal; Recorder: Sarah Bingham

PUBLIC COMMENT

Chair Van Ryzin opened the meeting for public comments. There were no public comments.

REVIEW AND APPROVAL OF AGENDA

A motion was made by Trustee Krueger to approve the agenda for the April 20, 2021, meeting as presented. Upon voice vote, the motion carried unanimously.

ACTION ON MINUTES

A motion was made by Trustee Weyenberg to approve the minutes of the March 19, 2021, Regular Board meeting. Upon voice vote, the motion carried unanimously.

A motion was made by Trustee VanderHeyden to approve the minutes of the April 1, 2021, Special Board meeting. Upon voice vote, the motion carried unanimously.

POLICIES/ISSUES

Final Notice of Faculty Non-Renewal – ABE Instructor

A motion was made by Trustee Krueger to approve the final notice of faculty non-renewal for Adult Basic Education Instructor, Kristin Biekkola-Verstegen. Upon voice vote, the motion carried unanimously.

Final Notice of Faculty Non-Renewal – ABE Instructor

A motion was made by Trustee VanderHeyden to approve the final notice of faculty non-renewal for Adult Basic Education Instructor, Sally Thiede. Upon voice vote, the motion carried unanimously.

Final Notice of Faculty Non-Renewal – Communication Skills Instructor

A motion was made by Trustee Kohler to approve the final notice of faculty non-renewal for Communication Skills Instructor, Nathan Thomas. Upon voice vote, the motion carried unanimously.

Strategic Investment Proposal – Data Specialist

Dr. Matheny and Brooke Sumner, IT Associate Dean, reviewed the strategic investment proposal to support the start-up of the proposed Data Specialist AAS program for the fall term 2021.

A motion was made by Trustee Krueger to authorize the administration to implement the proposed strategic investment to support the launch of the Data Specialist AAS program, utilizing reserve funds if necessary. Upon roll call vote, the motion carried with 8 Ayes: Trustees Henriquez, Kohler, Krueger, Rosicky, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 1 Absent: DeVooght Blaney.

2021-22 Budget Update

Amy Van Straten provided an update on the status of the 2021-22 operating budget.

REPORTS

Student Government Association (SGA) Report

Justin Skubal, SGA Vice President, congratulated Dr. May on her upcoming retirement and thanked her for her support of the student government association. He also provided a brief update on the clubs of the Student Government Association.

President's Report

Dr. May recognized staff and students from our nursing programs who have gone above and beyond in support of the Tri-County mass vaccination clinic in downtown Appleton over the last several months. She provided a COVID case update as well as the results of the WTCS outcomes-based funding for 2021-22. A motion was made by Trustee Van Ryzin to approve the 7 recommended WTCS criteria as the basis for FVTC's share of state outcomes-based funding in 2021-22. Upon voice vote, the motion carried unanimously.

MONITORING

Performance Monitoring Report – Counseling Services & Special Populations

Counseling Services & Special Populations provides counseling services necessary to enhance the success of students, in addition to offering educational programming and supportive services for special populations to address barriers prohibiting participation in education and employment. Dr. Chris Matheny was joined by Beth Burns, Associate Vice President for Student Services; Lisa Schmid, Director of Enrollment Services and Registrar; and Dr. Dana Zahorik, Manager of Advising Services; to discuss this report. Trustees were asked to email Sarah their ratings and feedback on the results of this Monitoring Report.

CONSENT AGENDA

Motion – Approve Consent Agenda

Following review, a motion was made by Trustee Krueger to approve the following Consent Agenda items. Upon roll call vote, the motion carried with 8 Ayes: Trustees Henriquez, Kohler, Krueger, Rosicky, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 1 Absent: DeVooght Blaney.

a. Instructional Services

- Contract Training & Technical Assistance Pricing for 2021-22
- Contract Training & Technical Assistance – Monthly Activity Summary
- Contracts Recovering Less Than Full Cost – Quarterly Report
- New Academic Programs Under Development
- Grant Proposals Submitted in March 2021
- Enrollment Report

b. Human Resources

- Personnel Report

c. Finance & Facilities

- Budget Variance Analysis
- Expenditures > \$2,500 for Month of March
- Authorization for Tuition Remission for Needy and Worthy Students
- IFB #21033 Scheduled Classroom Updates at the Chilton Regional Center
- IFB #21035 Welding Lab Upgrade in Room T102
- IFB #21037 F120 Office Remodel
- IFB #21038 F163 and F165 Room Remodels
- IFB #21042 Classroom Remodel (F108)

BOARD BUSINESS/REPORTS

Chair Van Ryzin shared the resignation of Trustee Henriquez due to an out-of-state relocation and provided an update on the status of the Presidential Search Process.

ADJOURN

There being no further business to come before the District Board, Chair Van Ryzin declared the meeting adjourned. The time was 6:43 p.m.

Chris L. VanderHeyden, Board Secretary