

FOX VALLEY TECHNICAL COLLEGE DISTRICT
Board Meeting Minutes — May 16, 2023

CALL TO ORDER

The Fox Valley Technical College District Board held its meeting on Tuesday, May 16, 2023, at Fox Valley Technical College, 3601 Oregon Street, Oshkosh, Wisconsin, Room SJ104, and with virtual access for the public to call in. Chair Chris VanderHeyden called the meeting to order at 4:04 p.m.

Roll Call

Board members present: Javad Ahmad, Tammie DeVooght Blaney, Margaret Kastner, Justin Krueger, Erik Lampe, Charles Spoehr, Jr., Patricia Van Ryzin, Chris VanderHeyden, John Weyenberg. Absent: None.

Others present included: FVTC President: Dr. Christopher Matheny; Administrators: Beth Burns, Susan Kaufman, Troy Kohl, Dr. Jennifer Lanter, Amy Van Straten; FVTC Staff: Becky Boulanger, Carmelyn Daley-Hinkens, Chris Dragosh, Barb Dreger, George Hoppen, Jared Huss, Roz Kruse, Susan Lowney, Dr. Kim Olson, Mary Retlich, Dr. Andy Rinke, Faith Schiedermayer, Paul Van Eyck, Dale Walker, Melissa Widmann, Dave Wuestenberg, Guests: Doug Cooper, Ben Loesche, Scott Miehe, Tim Sommer, Joe Varkoly, Mike Woods, Heather Zweiger; Recorder: Sarah Bingham

PUBLIC COMMENT

Chair VanderHeyden opened the meeting for public comments. There were no public comments.

ADJOURN TO CLOSED SESSION

A motion was made by Trustee VanderHeyden to adjourn to closed session pursuant to Section 19.85(1)(c), Wis. Stats., to discuss Faculty and Support Staff negotiations and the President's performance evaluation. The time was 4:05 p.m. Upon roll call vote, the motion carried with 9 Ayes: Trustees Ahmad, DeVooght Blaney, Kastner, Krueger, Lampe, Spoehr, Van Ryzin, Weyenberg, VanderHeyden.

RECONVENE IN OPEN SESSION

A motion was made by Trustee Kastner to reconvene into open session pursuant to Section 19.85(2), Wis. Stats. The time was 4:53 p.m. Upon roll call vote, the motion carried with 9 Ayes: Trustees Ahmad, DeVooght Blaney, Kastner, Krueger, Lampe, Spoehr, Van Ryzin, Weyenberg, VanderHeyden.

AGENDA CHANGE/APPROVAL

Doug Cooper will be representing Faith Technologies for the aviation employer panel. A motion was made by Trustee VanderHeyden to approve the change to the agenda.

REPORTS

President's Report

Dr. Matheny gave his President's Report and recognized the WTCDBA Media Award Winner, provided information on the Board of Trustees' Scholarship Award recipient for the spring term, and gave some College updates.

Chris VanderHeyden left the meeting at 5:00 p.m.

MONITORING

Aviation Employer Panel

Dr. Jennifer Lanter facilitated a panel discussion of aviation professionals. The panel consisted of Doug Cooper, Faith Technologies; Ben Loesche, Gulfstream Aerospace; Tim Sommer, Maxair; and Joe Varkoly, Basler Turbo Conversions. The Board heard their feedback on partner interactions with the College, future needs of their organizations, and offerings we can improve or add to meet the needs of their organizations.

Preliminary 2022-23 Year-End Report on College Priorities and Strategic Plan

Dr. Chris Matheny shared the preliminary year-end reports for both the College Strategic Plan and the Annual Priorities. The Board shared their feedback.

Discuss 2023-24 College Strategic Priorities

Dr. Chris Matheny shared the draft set of priorities for the upcoming year. The Board shared their feedback.

POLICIES/ISSUES

2023-24 Benefits Recommendations

Heather Zweiger, Director-Compensation and Benefits, shared the benefits recommendations for 2023-24. A motion was made by Trustee Van Ryzin to approve the employee benefits recommendations as presented. Upon roll call vote, the motion carried unanimously with 8 Ayes: Trustees Ahmad, DeVooght Blaney, Kastner, Krueger, Lampe, Van Ryzin, Weyenberg, Spoehr.

Budget Review and Analysis and Resolution Authorizing Administration to Forward 2023-24 Budget to Public Hearing

A key responsibility of the Board of Trustees is to adopt the annual capital and operating budget for the College. Over the last several months, the Board has considered numerous assumptions and parameters which have guided development of the preliminary budget. Amy Van Straten reviewed the proposed budgets which represent the fiscal plan for the operation of the College for the year beginning July 1, 2023. The budget embodies the allocation of resources necessary to support the educational programs and services provided to residents of the District.

A motion was made by Trustee Weyenberg that the 2023-24 budget be forwarded to the public hearing to be held on June 20, 2023, at 4:30 p.m. and that FVTC administration provide proper notification to the public as prescribed by Wisconsin statutes. Upon roll call vote, the motion carried unanimously with 8 Ayes: Trustees Ahmad, DeVooght Blaney, Kastner, Krueger, Lampe, Van Ryzin, Weyenberg, Spoehr.

CONSENT AGENDA

Motion – Approve Consent Agenda

Following review, a motion was made by Trustee Weyenberg to approve the following Consent Agenda items. Upon roll call vote, the motion carried with 8 Ayes: Trustees Ahmad, DeVooght Blaney, Kastner, Krueger, Lampe, Van Ryzin, Weyenberg, Spoehr.

Board Business

- Regular Board Meeting Minutes – April 18, 2023

Instructional Services

- Contract Training & Technical Assistance – Monthly Activity Summary
- Grant Proposals Submitted in April 2023
- New Academic Programs Under Development

Human Resources

- Personnel Report

Finance & Facilities

- Budget Variance Analysis
- Expenditures > \$2,500 for Month of April
- Quarterly Investment Performance Summary
- Three Year Facilities Plan Fiscal Years 2024-26
- S.J. Spanbauer Hangar Lease
- IFB #23029 A142A Remodel (Main Campus)
- IFB #24004 South Parking Lot Lighting

Erik Lampe left the meeting at 6:11 p.m.

BOARD BUSINESS/REPORTS

2023-24 Proposed Board of Trustees Meeting Schedule – First Review

Trustees were asked to review a preliminary draft of the 2023-24 Board of Trustees meeting schedule. The schedule will be approved at the July organizational meeting.

President/CEO Evaluation Timeline, Materials, and Process for Written Feedback

Vice Chair Spoehr reviewed the process and timeline for the President/CEO Evaluation.

Board Policy Review

The Board policy, Employability Essentials in Degree and Diploma Programs, was reviewed. The Board recommended the College get employer feedback to update this policy over the 2023-24 academic year. No formal action was taken.

ADJOURN

There being no further business to come before the District Board, Vice Chair Spoehr declared the meeting adjourned. The time was 6:17 p.m.

Justin Krueger, Secretary