

**FOX VALLEY TECHNICAL COLLEGE DISTRICT**  
**Board Meeting Minutes — June 20, 2023**

**CALL TO ORDER**

The Fox Valley Technical College District Board held its meeting on Tuesday, June 20, 2023, at Fox Valley Technical College, 1825 N. Bluemound Drive, Appleton, Wisconsin, Room A137, and with virtual access for the public to call in. Chair Chris VanderHeyden called the meeting to order at 4:01 p.m.

**Roll Call**

Board members present: Javad Ahmad, Tammie DeVooght Blaney, Margaret Kastner, Justin Krueger, Erik Lampe, Charles Spoehr, Jr., Patricia Van Ryzin, Chris VanderHeyden, John Weyenberg. Absent: None.

Others present included: FVTC President: Dr. Christopher Matheny; Administrators: Rayon Brown, Beth Burns, Susan Kaufman, Troy Kohl, Dr. Jennifer Lanter, Amy Van Straten; FVTC Staff: Paula Batterman, Becky Boulanger, Carmelyn Daley-Hinkens, Chris Dragosh, Barb Dreger, George Hoppen, Susan Lowney, Susan Lucius, Jennifer McIntosh, Dr. Kim Olson, Dr. Andy Rinke, Faith Schiedermayer, Trent Schloss, Dr. Trent Sorensen, Paul Van Eyck, Dale Walker, Dave Wuestenberg; Guests: Bob Ebben; Recorder: Sarah Bingham

**PUBLIC COMMENT**

Chair VanderHeyden opened the meeting for public comments. There were no public comments.

**AGENDA CHANGE/APPROVAL**

The topic, Educational Support Personnel Association Report, was removed from the agenda. This report will be given at the July Board Meeting. A motion was made by Trustee VanderHeyden to approve the change to the agenda. All were in favor.

**REPORTS**

***Faculty Association Report***

Bob Ebben provided his report to the Board.

***President's Report***

Dr. Matheny gave his President's Report and provided a few College updates. He shared the Higher Learning Commission Site Visit Summary and provided information on the annual WTCS District Boards Association 2022-23 Fee Assessment. Lastly, he gave an update on the status of the WTCS and the State Biennial Budget Process.

**POLICIES/ISSUES**

***2023-24 College Annual Priorities & Process***

Dr. Matheny shared the final draft of the College's annual priorities and process for the 2023-24 academic year.

A motion was made by Trustee Spoehr to accept the proposed priorities for the 2023-24 academic year. Upon voice vote, the motion carried unanimously.

**PUBLIC HEARING: 2023-24 BUDGET**

At 4:30 p.m., it was declared by Chairperson VanderHeyden that the Board recess to conduct the public hearing on the proposed 2023-24 budget. Amy Van Straten, Vice President for Finance/CFO, presented a high-level overview of the proposed budget and process for its development. With no one attending from the public, the Board meeting resumed at 4:33 p.m.

**POLICIES/ISSUES (cont.)**

***Resolution Authorizing Adoption of the 2023-24 Budget***

A motion was made by Trustee Krueger to adopt the resolution authorizing adoption of the 2023-24 budget. [RES 23/06-01] Upon roll call vote, the motion carried unanimously with 9 Ayes: Trustees Ahmad, DeVooght Blaney, Kastner, Krueger, Lampe, Spoehr, Van Ryzin, Weyenberg, and VanderHeyden.

***Initial Resolution Authorizing and Providing for the Sale and Issuance of Not to Exceed \$13,500,000 General Obligation Promissory Notes***

A motion was made by Trustee Kastner to approve an initial resolution authorizing and providing for the sale and issuance of not to exceed \$13,500,000 general obligation promissory notes and certain related details. [RES 23/06-02] Upon roll call vote, the motion carried unanimously with 9 Ayes: Trustees Ahmad, DeVooght Blaney, Kastner, Krueger, Lampe, Spoehr, Van Ryzin, Weyenberg, and VanderHeyden.

***New Program Concept Review – Proposed Culinary Apprenticeship***

Dr. Jennifer Lanter presented a new program concept review for a proposed culinary apprenticeship. A motion was made by Trustee Lampe to authorize administration to offer the Culinary Apprenticeship utilizing the District's resources and facilities to support the offering. Upon roll call vote, the motion carried unanimously with 9 Ayes: Trustees Ahmad, DeVooght Blaney, Kastner, Krueger, Lampe, Spoehr, Van Ryzin, Weyenberg, and VanderHeyden.

**CONSENT AGENDA**

***Motion – Approve Consent Agenda***

Following review, a motion was made by Trustee Van Ryzin to approve the following Consent Agenda items. Upon roll call vote, the motion carried with 9 Ayes: Trustees Ahmad, DeVooght Blaney, Kastner, Krueger, Lampe, Spoehr, Van Ryzin, Weyenberg, and VanderHeyden.

***Board Business***

- Regular Board Meeting Minutes – May 16, 2023
- Special Board Meeting Minutes – May 25, 2023

***Instructional Services***

- Contract Training & Technical Assistance – Monthly Activity Summary
- Grant Proposals Submitted in May 2023
- New Academic Programs Under Development

***Human Resources***

- Personnel Report

***Finance & Facilities***

- Budget Variance Analysis
- Expenditures > \$2,500 for Month of May
- 2022-23 Budget Amendments – Consolidated Topics
- IFB #23034 A132A Remodel
- IFB #24006 Replacement of Air Handling Units at Service Motor Company Agriculture Center
- Resolution for Construction – Outdoor Construction Lab

**BOARD BUSINESS/REPORTS**

***Board Service Recognition – Erik Lampe and Patricia Van Ryzin***

Chair VanderHeyden and Dr. Matheny thanked Trustees Lampe and Van Ryzin for their service on the Board of Trustees. Both were each presented with a framed medallion honoring their years of outstanding service, and they each selected a tree on the Appleton campus to be designated in their honor.

***WTC District Boards Association – Board Member Delegate***

Patricia Van Ryzin informed the Board they will need to select a new delegate for the WTC District Boards Association. The Board selected Margaret Kastner to fill this role.

***2023-24 Proposed Board of Trustees Meeting Schedule – Second Review***

Trustees were asked to review another draft of the 2023-24 Board of Trustees meeting schedule. The schedule will be approved at the July organizational meeting.

***Ad Hoc Nominating Committee Report – Proposed Board Officers for 2023-24***

Committee Chair Tammie DeVooght Blaney thanked committee members Krueger and Spoehr and reported on the Ad Hoc Nomination Committee's proposal for the Board officers for 2023-24. The proposed slate of officers includes: Chair, John Weyenberg; Vice Chair, Charles Spoehr, Jr.; Secretary, Justin Krueger; and Treasurer, Tammie DeVooght Blaney. The election of officers will take place at the July 10, 2023, organizational meeting.

**ADJOURN TO CLOSED SESSION**

A motion was made by Trustee VanderHeyden to adjourn to closed session pursuant to Section 19.85(1)(c), Wis. Stats., to discuss the President's performance evaluation and President's contract. The time was 5:03 p.m. Upon roll call vote, the motion carried with 9 Ayes: Trustees Ahmad, DeVooght Blaney, Kastner, Krueger, Lampe, Spoehr, Van Ryzin, VanderHeyden, and Weyenberg.

**RECONVENE IN OPEN SESSION**

A motion was made by Trustee Van Ryzin to reconvene into open session pursuant to Section 19.85(2), Wis. Stats. The time was 6:00 p.m. Upon roll call vote, the motion carried with 9 Ayes: Trustees Ahmad, DeVooght Blaney, Kastner, Krueger, Lampe, Spoehr, Van Ryzin, Weyenberg, and VanderHeyden.

A motion was made by Trustee Van Ryzin to approve the matters discussed in Open Session. Upon roll call vote, the motion carried unanimously with 9 Ayes: Trustees Ahmad, DeVooght Blaney, Kastner, Krueger, Lampe, Spoehr, Van Ryzin, Weyenberg, and VanderHeyden.

**ADJOURN**

There being no further business to come before the District Board, Chair VanderHeyden declared the meeting adjourned. The time was 6:02 p.m.

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Justin Krueger, Secretary