

**FOX VALLEY TECHNICAL COLLEGE DISTRICT  
Board Meeting Minutes — September 19, 2023**

**CALL TO ORDER**

The Fox Valley Technical College District Board held its meeting on Tuesday, August 15, 2023, at Fox Valley Technical College, 1825 N. Bluemound Drive, Appleton, Wisconsin, Room A137, and with virtual access for the public to call in. Chair John Weyenberg called the meeting to order at 4:00 p.m.

**Roll Call**

Board members present: Javad Ahmad, Margaret Kastner, Justin Krueger, Mike Slowinski, Charles Spoehr, Jr., Chris VanderHeyden, Victoria Weiland, John Weyenberg. Absent: Tammie DeVooght Blaney

Others present included: FVTC President: Dr. Christopher Matheny; Administrators: Rayon Brown, Beth Burns, Susan Kaufman, Troy Kohl, Dr. Jennifer Lanter, Amy Van Straten; FVTC Staff: Scott Borley, Chris Buschman, Ben Castner, Zach Castner, Ashley Clark, Carmelyn Daley-Hinkens, Chris Dragosh, Barb Dreger, Nicole Glisczinski, Kris Groell, George Hoppen, Jared Huss, Greg Jacob, Dean Juliar, Roz Kruse, Garrett Kaminski, Susan Lucius, Jennifer McIntosh, Karie Mindock, Dr. Therese Izzo Nemec, Dr. Kim Olson, Dr. Brenda Raad, Mary Retlich, Dr. Andy Rinke, Trent Schloss, Scott Springstroh, Kellie Stegath, Steve Straub, Paul Van Eyck, Dale Walker, Andy Wenig, Melissa Widmann, Dave Wuestenberg; Guests: Layla Merrifield, Heather Zweiger; Recorder: Sarah Bingham

**PUBLIC COMMENT**

Chair Weyenberg opened the meeting for public comments. There were no public comments.

**REPORTS**

**WTC District Boards Association Update**

Layla Merrifield, Executive Director, WTC District Boards Association; provided a report on the Association.

**President's Report**

Dr. Matheny gave his President's Report and provided a few College updates. He recognized staff for three different significant accomplishments. Representatives from our Automotive programs were in attendance and were recognized for their renewed accreditation across five automotive programs. Chris also recognized employees for two awards that were received from the Independent Procurement Alliance Program (IPAP). Both the College and one of our instructors were named "training partner of the year" by the organization.

**POLICIES/ISSUES**

**Initial Resolution Authorizing and Providing for the Sale and Issuance of Not to Exceed \$1,500,000 General Obligation Promissory Notes**

A motion was made by Trustee VanderHeyden to approve an initial resolution authorizing and providing for the sale and issuance of not to exceed \$1,500,000 general obligation promissory notes and certain related details. [RES 24/09-01] Upon roll call vote, the motion carried unanimously with 8 Ayes: Trustees Ahmad, Kastner, Krueger, Slowinski, Spoehr, VanderHeyden, Weiland, Weyenberg.

**2024 Benefit Recommendations**

Susan Kaufman and Heather Zweiger reviewed the benefit recommendations that were shared and discussed at the Board Retreat.

A motion was made by Trustee Slowinski to approve the employee benefit recommendations as presented. Upon roll call vote, the motion carried unanimously with 8 Ayes: Trustees Ahmad, Kastner, Krueger, Slowinski, Spoehr, VanderHeyden, Weiland, Weyenberg.

**Strategic Investment Proposal – English Language Learning Program Expansion**

Dr. Lanter provided information on the proposed strategic investment for expansion of the English Language Learning Program.

A motion was made by Trustee Weiland to authorize administration to implement the proposed strategic investment to support the funding of the expansion of the English Language Learning program. Upon roll call vote, the motion carried unanimously with 8 Ayes: Trustees Ahmad, Kastner, Krueger, Slowinski, Spoehr, VanderHeyden, Weiland, Weyenberg.

**New Program Concept Review – Proposed Aviation Management Associate of Applied Science Degree**

Dr. Lanter provided information on the proposed Aviation Management Associate of Applied Science Degree. A motion was made by Trustee Krueger to approve the Aviation Management Associate of Applied Science "Concept Review" authorizing administration to forward the occupational program proposal to the Wisconsin Technical College System for state board approval. Upon roll call vote, the motion carried unanimously with 8 Ayes: Trustees Ahmad, Kastner, Krueger, Slowinski, Spoehr, VanderHeyden, Weiland, Weyenberg.

**CONSENT AGENDA**

**Motion – Approve Consent Agenda**

Following review, a motion was made by Trustee VanderHeyden to approve the following Consent Agenda items. Upon roll call vote, the motion carried with 8 Ayes: Trustees Ahmad, Kastner, Krueger, Slowinski, Spoehr, VanderHeyden, Weiland, Weyenberg.

**Board Business**

- Regular Board Meeting Minutes – August 15, 2023
- Board Retreat Minutes – September 6, 2023

**Instructional Services**

- Contract Training & Technical Assistance – Monthly Activity Summary
- Grant Proposals Submitted in August 2023
- New Academic Programs Under Development

**Human Resources**

- Personnel Report

**Finance & Facilities**

- 2023-24 Budget Amendments – Capital Projects Carry-Forward
- Expenditures > \$2,500 for Month of August
- Hribal Family Farmland Lease

**ADJOURN TO CLOSED SESSION**

A motion was made by Trustee Weyenberg to adjourn to closed session pursuant to Section 19.85(1)(c), Wis. Stats., to discuss the President's performance evaluation. The time was 5:14 p.m. Upon roll call vote, the motion carried with 8 Ayes: Trustees Ahmad, Kastner, Krueger, Slowinski, Spoehr, VanderHeyden, Weiland, Weyenberg.

**RECONVENE IN OPEN SESSION**

A motion was made by Trustee VanderHeyden to reconvene into open session pursuant to Section 19.85(2), Wis. Stats. The time was 5:41 p.m. Upon roll call vote, the motion carried with 8 Ayes: Trustees Ahmad, Kastner, Krueger, Slowinski, Spoehr, VanderHeyden, Weiland, Weyenberg.

A motion was made by Trustee Ahmad to approve matters discussed in closed session. Upon roll call vote, the motion carried with 8 Ayes: Trustees Ahmad, Kastner, Krueger, Slowinski, Spoehr, VanderHeyden, Weiland, Weyenberg.

**ADJOURN**

There being no further business to come before the District Board, Chair Weyenberg declared the meeting adjourned. The time was 5:43 p.m.

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Justin Krueger, Secretary