

**FOX VALLEY TECHNICAL COLLEGE DISTRICT
Board Meeting Minutes — October 18, 2022**

CALL TO ORDER

The Fox Valley Technical College District Board held its meeting on Tuesday, October 18, 2022, at Fox Valley Technical College, 1825 N. Bluemound Drive, Appleton, Wisconsin, Board Room (Room A137), and with virtual access for the public to call in. Chair Chris VanderHeyden called the meeting to order at 4:03 p.m.

Roll Call

Board members present were: Tammie DeVooght Blaney, Margaret Kastner, Justin Krueger, Charles Spoehr, Jr., Patricia Van Ryzin, Chris VanderHeyden. Absent: Javad Ahmad, Erik Lampe, John Weyenberg.

Others present included: FVTC President: Dr. Christopher Matheny; Administrators: Rayon Brown, Elizabeth Burns, Susan Kaufman, Troy Kohl, Dr. Jennifer Lanter, Amy Van Straten; FVTC Staff: Paula Batterman, Scott Borley, Becky Boulanger, Carmelyn Daley-Hinkens, Chris Dragosh, Barb Dreger, George Hoppen, Jared Huss, Dr. Therese Izzo Nemec, Susan Lowney, Susan Lucius, Jennifer McIntosh, Dr. Andy Rinke, Faith Schiedermayer, Bryan Steward, Steve Straub, Brooke Sumner, Paul Van Eyck, Dale Walker, Dave Wuestenberg; Guests: Mary Hansen, Dr. Kim Olson, Jacob Royster, James Traynor, Lisa Voisin; Recorder: Sarah Bingham

PUBLIC COMMENT

Chair VanderHeyden opened the meeting for public comments. There were no public comments.

REVIEW AND APPROVAL OF AGENDA

A motion was made by Trustee Van Ryzin to approve the agenda for the October 18, 2022, meeting as presented. Upon voice vote, the motion carried unanimously.

ACTION ON MINUTES

A motion was made by Trustee Krueger to approve the minutes of the September 20, 2022, Board Meeting. Upon voice vote, the motion carried unanimously.

REPORTS

Quarterly Student Government Association Report

Jacob Royster, who was recently elected SGA President, introduced himself and provided his first report. Royster is a Business Management student.

President's Report

Dr. Matheny gave his President's Report. He recognized Mary Hansen, Director of K-12 Partnerships, for an upcoming award she will be receiving. He also shared the WTCS budget request.

POLICIES/ISSUES

Final Resolution Authorizing and Providing for the Sale and Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2022C, and all related details

A motion was made by Trustee Van Ryzin to approve the final resolution authorizing and providing for the sale and issuance of \$1,500,000 general obligation promissory notes and all related details. [RES 23/10-01] Upon roll call vote, the motion carried unanimously with 6 Ayes: Trustees DeVooght Blaney, Kastner, Krueger, Spoehr, Van Ryzin, VanderHeyden.

Initial Resolution Authorizing and Providing for the Sale and Issuance of Not to Exceed \$1,500,000 General Obligation Promissory Notes

A motion was made by Trustee DeVooght Blaney to approve the initial resolution authorizing and providing for the sale and issuance of not to exceed \$1,500,000 general obligation promissory notes and certain related details. [RES 23/10-02] Upon roll call vote, the motion carried unanimously with 6 Ayes: Trustees DeVooght Blaney, Kastner, Krueger, Spoehr, Van Ryzin, VanderHeyden.

2022-23 Tax Levy Resolution

A motion was made by Trustee DeVooght Blaney to authorize a property tax levy for FY2022-23 of \$40,545,757 on the full value of the taxable property of the District for the purpose of operating and maintaining the schools of the District and for the payment of debt. The levy for operations shall be \$23,896,383, and the levy for debt service shall be \$16,649,374. Upon roll call vote, the motion carried unanimously with 6 Ayes: Trustees DeVooght Blaney, Kastner, Krueger, Spoehr, Van Ryzin, VanderHeyden.

MONITORING

Performance Monitoring Report – Associate Degree Programs, Technical Diplomas, Certificates

The statutory purpose of offering associate degree, technical diploma, and certificate programs is to provide the skills and knowledge necessary to address occupational competencies from initial job-entry to advanced certification. Dr. Jennifer Lanter and Dr. Kim Olson presented several highlights of the report and discussed the wide range of programming that occurs under this purpose.

Enrollment Report/Discussion

Elizabeth Burns provided a report on the current state of our overall College enrollment. The report included strategies for attracting and enrolling new students and retaining current students.

CONSENT AGENDA

Motion – Approve Consent Agenda

Following review, a motion was made by Trustee Spoehr to approve the following Consent Agenda items. Upon roll call vote, the motion carried with 6 Ayes: Trustees DeVooght Blaney, Kastner, Krueger, Spoehr, Van Ryzin, VanderHeyden.

Instructional Services

- Contract Training & Technical Assistance – Monthly Activity Summary
- Contracts Recovering Less Than Full Cost – Quarterly Report
- Grant Proposals Submitted in September 2022
- New Academic Programs Under Development

Human Resources

- Personnel Report
- Designation of Administrative Positions Under Wisconsin's Code of Ethics

Finance & Facilities

- Budget Variance Analysis
- Expenditures > \$2,500 for Month of September
- Annual Review of Procurements as Required by Administrative Rule TCS 6.05(2)(h)
- 2021-22 Budget Amendments – Consolidated
- Resolution for Remodel – Electricity Technical Diploma Expansion, D.J. Bordini Center
- Resolution for Remodel – Food Service, Main Campus

BOARD BUSINESS/REPORTS

Report on WTC District Boards Association Meeting

Trustees Tammie DeVooght Blaney, Margaret Kastner, and Charles Spoehr provided an update on their attendance at the most recent meeting.

ACCT Leadership Congress – Voting Delegate

Trustee Margaret Kastner was nominated as the voting delegate for the College at the upcoming ACCT Leadership Congress.

Board Policy Review

The Board policies, Chairperson's Role, Vice Chairperson's Role, Secretary's Role, and Treasurer's Role were reviewed.

A motion was made by Trustee Krueger to approve the Board policy, Chairperson's Role, as is. Upon voice vote, the motion carried unanimously.

A motion was made by Trustee VanderHeyden to approve the Board policy, Vice Chairperson's Role, as is. Upon voice vote, the motion carried unanimously.

A motion was made by Trustee Kastner to approve the Board policy, Secretary's Role, as is. Upon voice vote, the motion carried unanimously.

A motion was made by Trustee Van Ryzin to approve the Board policy, Treasurer's Role, as is. Upon voice vote, the motion carried unanimously.

ADJOURN

There being no further business to come before the District Board, Chair VanderHeyden declared the meeting adjourned. The time was 5:58 p.m.

Justin Krueger, Secretary