

**FOX VALLEY TECHNICAL COLLEGE DISTRICT
Board Meeting Minutes — November 15, 2022**

CALL TO ORDER

The Fox Valley Technical College District Board held its meeting on Tuesday, November 15, 2022, at Fox Valley Technical College, 1825 N. Bluemound Drive, Appleton, Wisconsin, Board Room (Room A137), and with virtual access for the public to call in. Chair Chris VanderHeyden called the meeting to order at 4:01 p.m.

Roll Call

Board members present: Javad Ahmad, Margaret Kastner, Erik Lampe, Patricia Van Ryzin, John Weyenberg, Chris VanderHeyden. Absent: Tammie DeVooght Blaney, Justin Krueger, Charles Spoehr, Jr.

Others present included: FVTC President: Dr. Christopher Matheny; Administrators: Elizabeth Burns, Susan Kaufman, Troy Kohl, Dr. Jennifer Lanter, Amy Van Straten; FVTC Staff: Mike Balistrieri, Paula Batterman, Scott Borley, Becky Boulanger, Gary Brilowski, Carmelyn Daley-Hinkens, Barb Dreger, Nicole Glisczinski, Kris Hackl, Susan Lowney, Susan Lucius, Jennifer McIntosh, Kathy Meetz, Andrea Oman, Kim Riebe, Dr. Andy Rinke, Trent Schloss, Dr. Trent Sorensen, John Sorenson, Steve Straub, Paul Van Eyck, Dale Walker, Dave Wuestenberg, Dr. Dana Zahorik; Guests: Mike Buckarma, Judy Olson, Dr. Kim Olson, Dr. Veronica Solis-Rohr, Lisa Voisin, Joey Wilinski; Recorder: Sarah Bingham

PUBLIC COMMENT

Chair VanderHeyden opened the meeting for public comments. There were no public comments.

REVIEW AND APPROVAL OF AGENDA

A motion was made by Trustee Weyenberg to approve the agenda for the November 15, 2022, meeting as presented. Upon voice vote, the motion carried unanimously.

ACTION ON MINUTES

A motion was made by Trustee Ahmad to approve the minutes of the October 18, 2022, Board Meeting. Upon voice vote, the motion carried unanimously.

REPORTS

President's Report

Dr. Matheny gave his President's Report. Sarah Bingham was recognized for her 25 years of service to the College.

POLICIES/ISSUES

Final Resolution Authorizing and Providing for the Sale and Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2022D, and all related details

A motion was made by Trustee Weyenberg to approve the final resolution authorizing and providing for the sale and issuance of \$1,500,000 general obligation promissory notes and all related details. [RES 23/10-01] Upon roll call vote, the motion carried unanimously with 6 Ayes: Trustees Javad Ahmad, Margaret Kastner, Erik Lampe, Patricia Van Ryzin, John Weyenberg, Chris VanderHeyden.

MONITORING

Service Industry Employer Panel

Dr. Jennifer Lanter facilitated a panel discussion of service industry professionals. The panel consisted of Mike Buckarma, Becket's Restaurant; Judy Olson, Childcare Resource and Referral; Dr. Veronica Solis-Rohr, Refine MD; and Joey Wilinski, Wilco Cabinet Makers, Inc. The Board heard their feedback on partner interactions with the College, future needs of their organizations, and offerings we can improve or add to meet the needs of their organizations.

Performance Monitoring Report – Counseling/Student Support Services & Special Populations

Elizabeth Burns, Dr. Dana Zahorik, and Dr. Kim Olson presented several highlights of the report and discussed the wide range of programming that occurs under this purpose.

CONSENT AGENDA

Motion – Approve Consent Agenda

Following review, a motion was made by Trustee Van Ryzin to approve the following Consent Agenda items. Upon roll call vote, the motion carried with 6 Ayes: Trustees Javad Ahmad, Margaret Kastner, Erik Lampe, Patricia Van Ryzin, John Weyenberg, Chris VanderHeyden.

Instructional Services

- Contract Training & Technical Assistance – Monthly Activity Summary
- New Academic Programs Under Development

Human Resources

- Personnel Report

Finance & Facilities

- Budget Variance Analysis
- Expenditures > \$2,500 for Month of October
- Quarterly Investment Performance Summary
- Resolution for Remodel – Baking 2 & Meat ID Labs, Main Campus
- IFB #23011 Electricity Technical Diploma (ETD) Remodel

BOARD BUSINESS/REPORTS

Report on ACCT Leadership Congress

Trustee Margaret Kastner provided an update on her attendance at the ACCT Conference.

ACCT Legislative Summit

The ACCT National Legislative Summit will be held February 5-8, 2023, in Washington, D.C. The Trustees were asked to let Sarah Bingham know if they are interested in attending.

Board Policy Review

The Board policies, Board Committees and Board Planning and Agenda, were reviewed.

A motion was made by Trustee Weyenberg approve the Board policy, Board Committees, as is. Upon voice vote, the motion carried unanimously.

A motion was made by Trustee Kastner to approve the Board policy, Board Planning and Agenda, as is. Upon voice vote, the motion carried unanimously.

Suggested Changes to Board Agenda

Sarah Bingham recommended changes to the Board meeting agendas going forward.

ADJOURN TO CLOSED SESSION

A motion was made by Trustee VanderHeyden to adjourn to closed session pursuant to Section 19.85(1)(c), *Wis. Stats.*, to discuss the President's performance evaluation. The time was 5:55 p.m. Upon roll call vote, the motion carried with 6 Ayes: Trustees Javad Ahmad, Margaret Kastner, Erik Lampe, Patricia Van Ryzin, John Weyenberg, Chris VanderHeyden.

Erik Lampe left the meeting at 6:15 p.m.

RECONVENE IN OPEN SESSION

A motion was made by Trustee Van Ryzin to reconvene into open session pursuant to Section 19.85(2), *Wis. Stats.* The time was 6:24 p.m. Upon roll call vote, the motion carried with 5 Ayes: Trustees Javad Ahmad, Margaret Kastner, Patricia Van Ryzin, John Weyenberg, Chris VanderHeyden.

ADJOURN

There being no further business to come before the District Board, Chair VanderHeyden declared the meeting adjourned. The time was 6:25 p.m.

Justin Krueger, Secretary