

**FOX VALLEY TECHNICAL COLLEGE DISTRICT  
Board Meeting Minutes — December 19, 2023**

**CALL TO ORDER**

The Fox Valley Technical College District Board held its meeting on Tuesday, December 19, 2023, at Fox Valley Technical College, 1825 N. Bluemound Drive, Appleton, Wisconsin, Room A137, and with virtual access for the public to call in. Chair John Weyenberg called the meeting to order at 4:02 p.m.

**Roll Call**

Board members present: Javad Ahmad, Tammie DeVooght Blaney, Margaret Kastner, Justin Krueger, Mike Slowinski, Charles Spoehr, Jr., Chris VanderHeyden, Victoria Weiland, John Weyenberg. Absent: None.

Others present included: FVTC President: Dr. Christopher Matheny; Administrators: Rayon Brown, Beth Burns, Troy Kohl, Dr. Jennifer Lanter, Amy Van Straten; FVTC Staff: Paula Batterman, Scott Borley, Becky Boulanger, Nicole Glisczinski, Jared Huss, Garrett Kaminski, Roz Kruse, Susan Lowney, Susan Lucius, Jennifer McIntosh, Dr. Sarah Mills-Lloyd, Dr. Lori Nagel, Dr. Kim Olson, Amy Pietsch, Dr. Brenda Raad, Dr. Andy Rinke, Trent Schloss, John Sorenson, Steve Straub, Paul Van Eyck, Dale Walker, Dave Wuestenberg, Heather Zweiger; Guests: Brian Anderson, Jenna Bidwell, Gary Brilowski, Willow Eastling, Dean Ebert, Ntuhkem Fonkem, Jared Krull; Recorder: Sarah Bingham

**PUBLIC COMMENT**

Chair Weyenberg opened the meeting for public comments. There were no public comments.

**REPORTS**

**Student Government Association Update**

Ntuhkem Fonkem, Student Government Association President, provided an update.

**ESPA Association Report**

Gary Brilowski, ESPA Association President, provided a brief update.

**President's Report**

Dr. Matheny gave his President's Report, provided a few College updates, and shared information on the most-recent Board of Trustees' Scholarship Award. He also shared the plans for the upcoming All Employee In-Service in January.

**MONITORING**

**Agriculture Industry Employer Panel**

Dr. Jennifer Lanter facilitated a panel discussion of agriculture professionals. The panel consisted of Willow Eastling, Riesterer & Schnell; Dean Ebert, Helena Chemical Company; and Jared Krull, Cow Manager. The Board heard their feedback on partner interactions with the College, future needs of their organizations, and offerings we can improve or add to meet the needs of their organizations.

**2022-23 Annual Comprehensive Financial Report and Management Letter**

Annually, the Board is required to authorize a financial audit of the District and to submit an audit report to the Wisconsin Technical College System Board no later than six months following the end of the fiscal year. The audit was completed, full report developed, and presented to the Board by Brian Anderson, from Wipfli and CFO Amy Van Straten.

Following review of the report, a motion was made by Trustee VanderHeyden to accept the Annual Comprehensive Financial Report for the fiscal year ended June 30, 2023, and the related Management Letter. Upon roll call vote, the motion carried unanimously with 9 Ayes: Trustees Ahmad, DeVooght Blaney, Kastner, Krueger, Slowinski, Spoehr, VanderHeyden, Weiland, Weyenberg.

**Performance Monitoring Report – Business and Industry Services**

Dr. Jennifer Lanter presented several highlights of the report and discussed the wide range of programming that occurs under this purpose.

## **POLICIES/ISSUES**

### ***Initial Resolution Authorizing and Providing for the Sale and Issuance of Not to Exceed \$1,500,000 General Obligation Promissory Notes, and Certain Related Details***

A motion was made by Trustee Slowinski to approve an initial resolution authorizing and providing for the sale and issuance of not to exceed \$1,500,000 general obligation promissory notes and certain related details.

[RES 24/12-01] Upon roll call vote, the motion carried unanimously with 9 Ayes: Trustees Ahmad, DeVooght Blaney, Kastner, Krueger, Slowinski, Spoehr, VanderHeyden, Weiland, Weyenberg.

## **CONSENT AGENDA**

### ***Motion – Approve Consent Agenda***

Following review, a motion was made by Trustee Weiland to approve the following Consent Agenda items. Upon roll call vote, the motion carried with 9 Ayes: Trustees Ahmad, DeVooght Blaney, Kastner, Krueger, Slowinski, Spoehr, VanderHeyden, Weiland, Weyenberg.

### ***Board Business***

- Regular Board Meeting Minutes – November 21, 2023

### ***Facilities***

- LEAVEN Lease
- Resolution for Remodel – Short Order Cooking Lab
- Resolution for Remodel – AQP Cooking Lab
- Resolution for Remodel – Electrical & Electronics Engineering Labs

### ***Finance***

- Budget Variance Analysis
- Expenditures > \$2,500 for Month of November
- 2023-24 Budget Amendments – Consolidated Topics
- IFB #24024 Chiller Projects for J. J. Keller Transportation Center & SJ Spanbauer Center
- IFB #24034 E107 Office Remodel

### ***Human Resources***

- Personnel Report
- District Legal Engagement Letter

### ***Instructional Services***

- Contract Training & Technical Assistance – Monthly Activity Summary
- Grant Proposals Submitted in November 2023
- New Academic Programs Under Development

## **BOARD BUSINESS**

### ***Board of Trustees Self-Evaluation***

Chair Weyenberg reviewed the Board of Trustees 2023-24 Self Evaluation process and timeline. The evaluation will be emailed to Trustees on Friday, January 5, with a reminder that the survey should be completed by January 12. The results will be compiled and discussed at the Board Retreat on February 29.

### ***Discuss Retreat Topics***

The Board reviewed the draft agenda for their upcoming Retreat.

Justin Krueger left the meeting at 5:26 p.m.

## **ADJOURN TO CLOSED SESSION**

A motion was made by Trustee DeVooght Blaney to adjourn to closed session pursuant to Section 19.85(1)(c), Wis. Stats., to discuss employee compensation. The time was 5:26 p.m. Upon roll call vote, the motion carried with 8 Ayes: Trustees Ahmad, DeVooght Blaney, Kastner, Slowinski, Spoehr, VanderHeyden, Weiland, Weyenberg.

**RECONVENE IN OPEN SESSION**

A motion was made by Trustee VanderHeyden to reconvene into open session pursuant to Section 19.85(2), Wis. Stats. The time was 6:30 p.m. Upon roll call vote, the motion carried with 8 Ayes: Trustees Ahmad, DeVooght Blaney, Kastner, Slowinski, Spoehr, VanderHeyden, Weiland, Weyenberg.

**ADJOURN**

There being no further business to come before the District Board, Chair Weyenberg declared the meeting adjourned. The time was 6:31 p.m.

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Tammie DeVooght Blaney, Treasurer