

(Sec. 19.84 Notice)

**PUBLIC NOTICE OF MEETING**

**FOX VALLEY TECHNICAL COLLEGE**  
**1825 North Bluemound Drive**  
**Appleton, Wisconsin 54914**  
**Phone: 920-735-5731**

**MEETING OF:** Fox Valley Technical College District Board

**TIME OF MEETING:** 4:00 p.m.

**DATE OF MEETING:** Tuesday, December 20, 2022

**LOCATION OF MEETING:** Fox Valley Technical College  
1825 N. Bluemound Drive  
Appleton, WI 54914  
Board Room (Room A137)

**MEETING AGENDA:** Attached

**PUBLIC APPEARANCES/INPUT:**

Yes

No

**CLOSED SESSION CONTEMPLATED:**

Yes

No

**Dated:** December 15, 2022

Sarah Bingham  
Board Recording Secretary



**FOX VALLEY TECHNICAL COLLEGE  
DISTRICT BOARD  
MEETING AGENDA**

**DATE:** Tuesday, December 20, 2022      **TIME:** 4:00 p.m.      **LOCATION:** In-Person & Virtual Meeting  
 Appleton Campus  
 1825 N Bluemound Drive, Appleton  
 Board Room (Room A137)  
 Public Conference Call Access: 608-620-9722  
 Conference ID: 793 200 284#

**PRESIDING:** Chris VanderHeyden      **TO ATTEND:** Tammie DeVooght Blaney, Margaret Kastner, Justin Krueger, Erik Lampe, Charles Spoehr, Patricia Van Ryzin, John Weyenberg  
**ABSENT:** Javad Ahmad  
**GUESTS:** Brian Anderson, Gary Brilowski, Bob Ebben, Brian Kaminske, Jennie Moore, Dr. Kim Olson, Phil Sabee, Dale Walker

Estimated Time	Subject	Presenter(s)
3:30 p.m.	<b><u>Optional Tour – IT Instructional</u></b>	Brooke Sumner
4:00 p.m.	<b><u>Call to Order</u></b> <ul style="list-style-type: none"> <li>▪ Roll Call</li> </ul> <b><u>Public Comment</u></b>	Chris VanderHeyden Justin Krueger  Chris VanderHeyden
4:05 p.m.	<b><u>Reports</u></b> <ul style="list-style-type: none"> <li>▪ ESPA Association Report</li> <li>▪ Faculty Association Report</li> <li>▪ President’s Report               <ul style="list-style-type: none"> <li>- College Updates</li> <li>- WTCS Budget Papers</li> <li>- Board of Trustees’ Scholarship Award</li> </ul> </li> </ul>	Gary Brilowski Bob Ebben Dr. Chris Matheny
4:20 p.m.	<b><u>Policies/Issues</u></b> <ul style="list-style-type: none"> <li>▪ Initial Resolution Authorizing and Providing for the Sale and Issuance of Not to Exceed \$1,500,000 General Obligation Promissory Notes</li> <li>▪ New Program Concept Review – Proposed Greenhouse Operations Associate of Applied Science Degree</li> <li>▪ New Program Concept Review – Proposed Horticulture Landscape Associate of Applied Science Degree</li> </ul>	Amy Van Straten Dr. Jennifer Lanter Dr. Jennifer Lanter
4:50 p.m.	<b><u>Monitoring</u></b> <ul style="list-style-type: none"> <li>▪ 2021-22 Annual Comprehensive Financial Report and Management Letter</li> <li>▪ Performance Monitoring Report – Business &amp; Industry Services</li> </ul>	Amy Van Straten Brian Anderson, Wipfli Dr. Jennifer Lanter Dr. Kim Olson Dale Walker Brian Kaminske, Waupaca Foundry Inc. Jennie Moore, Goodwill of NCW Phil Sabee, Miller Electric Mfg. LLC
5:25 p.m.	<b><u>Consent Agenda Topics – Review/Action</u></b> <b><u>Board Business</u></b> <ul style="list-style-type: none"> <li>▪ Regular Board Meeting Minutes – November 15, 2022</li> </ul> <b><u>Instructional Services</u></b> <ul style="list-style-type: none"> <li>▪ Contract Training &amp; Technical Assistance – Monthly Activity Summary</li> <li>▪ New Academic Programs Under Development</li> </ul>	Dr. Jennifer Lanter

	<p><b>Human Resources</b></p> <ul style="list-style-type: none"> <li>▪ Personnel Report</li> <li>▪ District Legal Engagement Letter</li> </ul> <p><b>Finance &amp; Facilities</b></p> <ul style="list-style-type: none"> <li>▪ Budget Variance Analysis</li> <li>▪ Expenditures &gt; \$2,500 for Month of November</li> <li>▪ Schwalbach Land Lease</li> <li>▪ Waupaca Office Lease</li> <li>▪ IFB #23017 Aluminum Windows, Entrances, and Glass/Glazing for Electricity Technical Diploma (ETD) Remodel</li> <li>▪ Resolution for Remodel – Food Service, Main Campus</li> </ul> <p><b>Board Business/Reports</b></p> <ul style="list-style-type: none"> <li>▪ Board of Trustees Self-Evaluation</li> <li>▪ Discuss Retreat Topics</li> </ul> <p><b>Adjourn to Closed Session</b> pursuant to Section 19.85(1)(c), Wis. Stats., to discuss employee compensation.</p> <p><b>Reconvene in Open Session</b> pursuant to Section 19.85(2), Wis. Stats. to approve matters discussed in closed session.</p> <p><b>Adjourn</b></p>	<p>Susan Kaufman</p> <p>Amy Van Straten</p> <p>Chris VanderHeyden</p> <p>Chris VanderHeyden</p> <p>Chris VanderHeyden</p>
5:30 p.m.		
5:40 p.m.		
6:00 p.m.		