

**FOX VALLEY TECHNICAL COLLEGE DISTRICT  
Board Meeting Minutes — May 19, 2020**

**CALL TO ORDER**

The Fox Valley Technical College District Board held its regular meeting on Tuesday, May 19, 2020, as a virtual meeting with access for the public to call in. Chair Patricia Van Ryzin called the meeting to order at 4:01 p.m.

**Roll Call**

Board members present were: Tammie DeVooght Blaney, Francisco Henriquez, Stephen Kohler, Justin Krueger, Charles Spoehr, Jr., Chris VanderHeyden, John Weyenberg, Patricia Van Ryzin; Absent: Dawn Rosicky (joined at 4:09 p.m.).

Others present included: FVTC President: Dr. Susan May; Administrators: Dr. Chris Matheny, Deb Gorman, Troy Kohl, Amy Van Straten; FVTC Staff: Mike Ciske, Chris Fischer, Andrea Oman, Andy Rinke, Faith Schiedermayer, Trent Schloss, Melissa Widmann, Dave Wuestenberg, Heather Zweiger; Guest Presenter: Barb Kieffer; Recorder: Sarah Bingham

**PUBLIC COMMENT**

Chair Van Ryzin opened the meeting for public comments from the audience. There were no public comments.

**REVIEW AND APPROVAL OF AGENDA**

A change to the agenda was noted – the IFB #20049 Underdrains and Grass Planting for PSTC Outdoor Range has been removed from the agenda. A motion was made by Trustee VanderHeyden to approve the agenda for the May 19, 2020, meeting with the change. Upon voice vote, the motion carried unanimously.

**ACTION ON MINUTES**

A motion was made by Trustee Kohler to approve the minutes of the April 21, 2020, Regular Board meeting. Upon voice vote, the motion carried unanimously.

Dawn Rosicky joined the meeting at 4:09 p.m.

**REPORTS**

***President's Report***

Dr. May shared information on the most recent graduate outcomes research results and referenced an interesting new report on graduate employment by company/organization. She also discussed the phase-in plan and preparations for gradually resuming in-person College operations, and also shared some photos of initial testing done at the recently completed ARFF training facility.

**POLICIES/ISSUES**

***2020-21 Budget Review and Analysis and Resolution Authorizing Administration to Forward 2020-21 Budget to Public Hearing***

A key responsibility of the Board of Trustees is to adopt the annual capital and operating budget for the College. Over the last several months, the Board has considered numerous assumptions and parameters which have guided development of the preliminary budget.

FVTC Administration hereby presents the proposed budgets which represent the fiscal plan for the operation of the College for the year beginning July 1, 2020. The budget embodies the allocation of resources necessary to support the educational programs and services provided to residents of the District.

A motion was made by Trustee Krueger that the 2020-21 budget be forwarded to the public hearing scheduled for June 16, 2020, at 4:30 p.m. and that FVTC administration provide proper notification to the public as prescribed by Wisconsin statutes. Upon roll call vote, the motion carried unanimously with 9 Ayes: Trustees DeVooght Blaney, Henriquez, Kohler, Krueger, Rosicky, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 0 Absent.

### ***2020-21 Health and Dental Benefit Recommendations***

In an effort to offer benefits of value and interest to employees as we continue to focus on recruitment and retention, administration seeks approval on three key components of the employee health and dental benefits for the coming fiscal year: continuing the current health and dental plans, premium rate increases effective July 1, 2020, and continuation of the Health Savings Account contributions.

A motion was made by Trustee Kohler to approve the health and dental benefits recommendations for 2020-21. Upon roll call vote, the motion carried unanimously with 9 Ayes: Trustees DeVooght Blaney, Henriquez, Kohler, Krueger, Rosicky, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 0 Absent.

### ***CONSENT AGENDA***

#### ***Outagamie County Housing Authority Land Lease***

This item was pulled from the consent agenda for separate action due to potential Trustee conflicts given their service to other organizations related to this initiative.

Following review, a motion was made by Trustee DeVooght Blaney to authorize Administration to enter into a twenty-year land lease with the Outagamie County Housing Authority. Upon roll call vote, the motion carried with 7 Ayes: Trustees DeVooght Blaney, Henriquez, Krueger, Rosicky, Spoehr, VanderHeyden, and Van Ryzin. 2 Abstained: Kohler, Weyenberg. 0 Absent.

#### ***Motion – Approve Consent Agenda***

Following review, a motion was made by Trustee Weyenberg to approve the following Consent Agenda items. Upon roll call vote, the motion carried with 9 Ayes: Trustees DeVooght Blaney, Henriquez, Kohler, Krueger, Rosicky, Spoehr, VanderHeyden, Weyenberg, and Van Ryzin. 0 Absent.

#### ***a. Instructional Services***

- Contract Training & Technical Assistance – Monthly Activity Summary
- Grant Proposals Submitted in April 2020
- New Academic Programs Under Development

#### ***b. Human Resources***

- Personnel Report

#### ***c. Finance & Facilities***

- Budget Variance Analysis
- Expenditures > \$2,500 for Month of April
- IFB #20035 Boiler Replacement at Main Campus
- IFB #20038 E Bldg and Fabtech Masonry Remediation (Rebid)
- IFB #20043 Vestibule Replacements
- Outagamie County Housing Authority Land Lease

### ***BOARD BUSINESS/REPORTS***

#### ***2020-21 Proposed Board of Trustees Meeting Schedule***

Trustees were asked to review a preliminary draft of the 2020-21 Board of Trustees meeting schedule. The schedule will be approved at the July organizational meeting.

### ***ADJOURN***

There being no further business to come before the District Board, Chair Van Ryzin declared that the meeting was adjourned. The time was 5:29 p.m.

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Chris L. VanderHeyden, Board Secretary