



## Statutory Purpose Monitoring Overview

### Non-Credit Programming

### 2023-24 Academic Year Review

January 21, 2025

**College Mission:** *Provide relevant technical education and training to support student goals, a skilled workforce, and the economic vitality of our communities.*

#### Non-Credit Programming Purpose

To provide community services and avocational or self-enrichment activities.



*This report serves as partial evidence of FVTC compliance with HLC Criterion 2C.*

## **College Statutory Purposes**

Fox Valley Technical College, consistent with statutorily mandated purposes, holds to the following purposes:

### ***Focus on our Students***

- Deliver (a) Associate Degree, Diploma, and (b) certificate-level educational programs which provide the skills and knowledge necessary to address occupational competencies from initial job-entry to advanced certification.
- Provide (a) basic skills programming and (b) counseling services necessary to enhance the success of students.
- Offer educational programming and supportive services for special populations to address barriers prohibiting participation in education and employment.

### ***Focus on our Regional Employers***

- Provide training and education to upgrade the occupational skills of individuals and the business and industry work force.
- Design and deliver customized training, consulting services, and technical assistance in partnership with public and private sector employers to further economic development.
- Offer related academic and technical support courses for joint labor/management apprenticeship programs.

### ***Focus on our K-12 & Community Partners***

- Provide community services and avocational or self-enrichment activities.
- Collaborate with secondary schools, colleges, and universities to enable students' smooth passage between educational systems.

## Focus on our K-12 & Community Partners

### **Purpose:**

*Provide community services and avocational or self-enrichment activities.*

### **Overview**

Individuals and employers turn to Fox Valley Technical College (FVTC) for a wide variety of non-credit classes in both community-based and vocational education offerings. These offerings in areas like criminal justice, CPR training, traffic safety, basic computer skills, sewing/quilting, and culinary arts are developed to meet specific community or sector needs and interests. In addition to courses, FVTC hosts professional development conferences as a means for employees in various industries to maintain licensures and obtain continuing education units.

While the non-credit student population at FVTC makes up the largest portion of overall students served each year, the Full-Time Equivalent (FTE) amount is relatively small due to offerings that are lower in total hours and do not equate to the credit calculations of associate degree and technical diploma courses.

### **What We Do**

FVTC delivers non-credit courses in three categories:

**General Public** – These educational offerings contribute to community safety, personal enrichment, and career development for the general public. Examples of these courses include hobby courses, CPR courses, babysitting safety, and traffic safety courses. *These offerings are the primary focus of this report.*

**Contracted State Grant-Funded Training** – These educational offerings are designed to enhance technical skills for future employment or upgrade individuals' skills in their present occupations. Examples of these offerings include industrial safety, EMS, fire technology, and commercial driving. *These offerings are a secondary focus of this report.*

**National Criminal Justice Training Center (NCJTC)** – These offerings are funded by federal grants and include initiatives in the areas of AMBER Alert, Internet Crimes Against Children, Missing and Exploited Children, and Sex Offender training and technical assistance programs. *These offerings are a secondary focus of this report.*

Additionally, FVTC offers professional development conferences that support continuing education, licensure/certifications, and industry-specific events.

### **For Whom**

FVTC offers a wide variety of non-credit classes for professional and personal development. Personal development offerings serve members of the 5-district FVTC community, while professional offerings serve district, state, and national professional organizations.

### **At What Cost**

FVTC recoups most of the total cost of non-credit course delivery; the funding formula varies significantly for courses that are more skills-focused versus those courses that are personal enrichment. FVTC receives state aid on the FTEs generated from occupational adult classes. In contrast, there is no state aid on the FTEs generated from personal enrichment classes. The model used to set the pricing for conferences is to cost recover expenses (speakers, hospitality, etc.) while considering the local economy. Grant-funded course expenses are covered by grants, and contracted services course expenses are covered by employers.

## Fast Facts – K-12 & Community Partners

### *Focus on our **Students**:*

- Demographics:
  - General Public:
    - Average Age: 38
    - Gender: 54% Male / 42% Female / 4% Unknown
  - Contracted State Grant-Funded Training:
    - Average Age: 43
    - Gender: 57% Male / 32% Female / 11% Unknown
  - NCJTC:
    - Average Age: 41
    - Gender: 47% Male / 51% Female / 2% Unknown

### *Focus on our **Teams & Organization**:*

- Cost per FTE:
  - General Public: \$23,331
  - Contracted State Grant-Funded Training: \$34,848
  - NCJTC: \$64,053

### *Focus on our **K-12 & Community Partners***

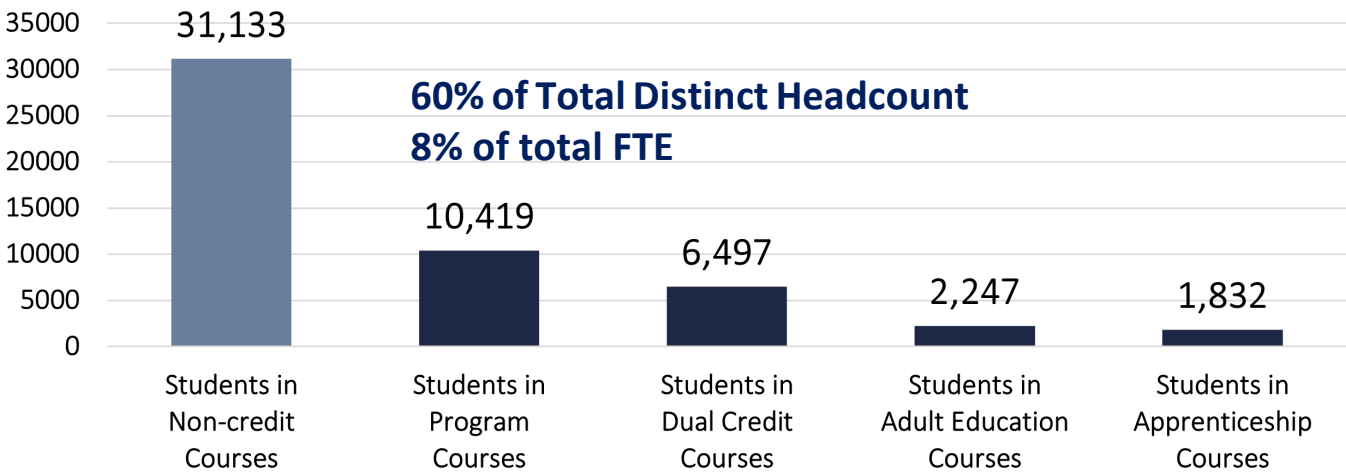
- General Public:
  - Distinct Headcount: 805 (2% of Total College Headcount)
  - FTEs Generated: 10 (0.1% of Total College FTEs)

### *Focus on our **Regional Employers**:*

- Contracted State-Grant Funded Training:
  - Distinct Headcount: 12,289 (24% of Total College Headcount)
  - FTEs Generated: 175 (3% of Total College FTEs)
- NCJTC:
  - Distinct Headcount: 14,748 (28% of Total College Headcount)
  - FTEs Generated: 207 (3% of Total College FTEs)

# Focus on our Students

2023-24 FVTC Headcount by Course Type



## Non-Credit Programming 2023-24 Academic Year

General Public Operational Cost per FTE:  
\$23,331



Contracted State Grant-Funded Training  
Operational Cost per FTE:  
\$34,848

NCJTC  
Operational Cost per FTE:  
\$64,053

## Focus on our *Regional Employers*

### 2023-24 Continuing Education Conference Offerings

<i>Substance Use Disorder</i>	<i>172</i>
<i>Manufacturing Safety</i>	<i>81</i>
<i>Continuing Legal Education</i>	<i>72</i>
<i>Administrative Professionals</i>	<i>45</i>
<i>HR/Legal</i>	<i>37</i>

### High Enrollment Instructional Areas

Criminal Justice	4,120
Commercial Driving	1,100
EMS	750
Industrial Safety	606

### Non-Credit Programming 2023-24 Academic Year

#### Popular Non-Credit Courses in 2023-24:

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American Heart Association Basic Life Support Provider CPR: 1,107 Students

Group Dynamics Program Traffic Safety School: 1,280 Students

Transition to Trainer-8 Hr: 419 Students

## Board Monitoring Feedback – Prior Year’s Performance

**Purpose:** Non-Credit Programming

**Board Meeting Date:** January 21, 2025

**Instructions:** As you consider the past year’s performance related to this purpose, please rate the prior year’s performance as follows:

1

2

3

4

5

### Rating Descriptions:

1 = The College did not fulfill the statutory requirements of this purpose.

2 = The College somewhat fulfilled the statutory requirements of this purpose.

3 = The College fulfilled the statutory requirements of this purpose.

4 = The College somewhat exceeded the statutory requirements of this purpose.

5 = The College is a best practice leader in this purpose.

**Comments/Observations on prior year’s performance:**

## Board Monitoring Feedback – Strategic Importance

**Purpose:** Non-Credit Programming

**Board Meeting Date:** January 21, 2025

**Instructions:** As we consider College strategic efforts in the coming years, please rate the level of effort and resource you feel is needed to successfully meet our communities' needs going forward.

1

2

3

4

5

### Rating Descriptions:

- 1 = There is no further need as described and resources should be completely repurposed.
- 2 = The need could be met if some resources were reallocated to other purposes.
- 3 = The effort and resources dedicated to the purpose are sufficient for meeting the needs.
- 4 = Somewhat more effort and resources should be placed here to meet emerging needs.
- 5 = Significant additional effort and resources should be applied to meet critical needs.

**Comments/Observations on strategic importance:**



## Board Monitoring Feedback – College Strategic Analysis

**Purpose:** Non-Credit Programming

**Board Meeting Date:** January 21, 2025

**Instructions:** As we consider the topic discussion and presentation of the associated analysis to fulfill the College Strategic Plan and anticipate future needs, please rate the College's analysis of proposed strategy(ies) for this purpose.

1

2

3

4

5

### Rating Descriptions:

The presentation/panel discussion:

- 1 = did not relate to the purpose or identify anticipated future trends and needs impacting this purpose.
- 2 = related to the purpose but could have more clearly identified anticipated future trends and needs impacting this purpose.
- 3 = identified anticipated future trends, needs, and environmental factors impacting this purpose.
- 4 = adequately identified anticipated future trends and environmental factors impacting this purpose, and possible plans or strategies for addressing these factors.
- 5 = adequately identified anticipated future trends and environmental factors impacting this purpose and possible plans for addressing these factors, which are clearly linked to the College's Strategic Plan.

**Comments/Observations on strategic analysis:**