



ADMINISTRATIVE POLICY
SICK LEAVE POOL

This policy pertains to employees.

Fox Valley Technical College provides a Sick Leave Pool to minimize or eliminate the loss of earnings until an employee qualifies for long-term disability benefits. Sick Leave Pool benefits are available to full- and part-time regular management, support staff, and faculty employees.

The Sick Leave Pool has a maximum of 125 days per fiscal year. The maximum amount of time an individual can use from the Sick Leave Pool over the course of his or her employment with the College is 30 days.

Sick Leave Pool days are not available for situations covered by workers' compensation or Family and Medical Leave Act situations other than personal illness or injury. Human Resources will work with individuals who are on a medical leave of absence to determine if they are eligible to use Sick Leave Pool benefits, if available.

Adopted: 01/07/84

Reviewed: 10/12/20, 12/5/23

Revised: 11/11/13