

Class Wait List FAQs

What is a class wait list?

If a class is full, a student can choose to be placed on a wait list to enroll in the class if a seat becomes available. When a student is added to the wait list, they are assigned the next available position number.

Will all classes have a wait list?

No, it will be up to the academic division to determine if they want a wait list on their classes.

Does the wait list guarantee a spot in the class?

No, there is no guarantee that a seat will open up in the class.

Can a student wait list a class if he/she has not met the pre/corequisites?

Students must meet prerequisites to be added to a waitlist. Classes with corequisites cannot be wait listed.

Can a student wait list more than one section of the same class?

Yes, a student can wait list multiple sections of the same class as long as they are not already enrolled in a section of the class. Students will be added to the first available open section and will then be removed from any additional wait lists for the class.

Can a student wait list a class he/she is already enrolled in?

No, if a student is already enrolled in a class they are not able to go on the wait list for a different section of the class.

Why does a student have to wait list a class that appears to have an open seat?

The wait list process is scheduled to run once per day. If a seat opens in a class, the class will remain closed until after the wait list process has completed. If there are students on the wait list, the next eligible student on the list will be enrolled in the class and the class will remain closed.

When will the wait list stop running?

The wait list process will stop running 3 days prior to the start date of the class. Students will not be allowed to add themselves to the wait list at this point. It will be up to the student to monitor the class to see if a spot opens.

How does a student know when they have been moved from the wait list to enrolled in the class?

The wait list process sends an email informing the student they are enrolled in the class. Students will not be allowed to add themselves to a wait list unless they have an email account.

What happens to the wait list if the class is canceled?

Students who are enrolled in the class as well as students on the wait list are dropped. It is the academic division's responsibility to notify all students of class cancellations by email or phone.

Why wasn't I added into my class when a seat became available?

The requirements to be moved off of a wait list are the same as standard enrollment:

- If a student is registered in another section of the same class, the wait list process will skip him/her and move on to the next available student.
- If a student is enrolled in a class that occurs at the same time there is a time conflict, the wait list process will skip him/her and move on to the next available student.
- If a student has registration holds, i.e., Advising Hold, Student Finance Hold, etc., the wait list process will skip him/her and move on to the next available student.
- If a student does not meet the prerequisites the wait list process will skip him/her and move on to the next available student.

If you have any questions regarding the class wait list, please call Enrollment Services at (920)735-5645.