

Student Financial Services  
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Appleton, WI 54912-2277

Email: [financialaid@fvtc.edu](mailto:financialaid@fvtc.edu)  
Phone: 920-735-5650  
Fax: 920-735-5763  
Website: [www.fvtc.edu/financialaid](http://www.fvtc.edu/financialaid)

Fox Valley Technical College is required, in certain circumstances, to verify information that was provided on the FAFSA. To be eligible for federal student aid, a student must have a high school diploma or its recognized equivalent, or be beyond the age of compulsory attendance and meet the criteria for homeschooled students.

**You must submit proof of one of the following to the financial aid office in the following ways:**

1. **High School Diploma:** (this can be from a foreign school if it is equivalent to a U.S. high school diploma)
  - A copy of your final official high school transcript that shows the date when the diploma was awarded.
  - A copy of the student's final high school transcript that shows your graduation date.
  - For a student who has graduated early and has not yet received a final transcript or diploma, a form will need to be requested from the financial aid office to be completed by the high school principal or guidance counselor confirming you are no longer enrolled.
  
2. **Recognized Equivalent of a High School Diploma:**
  - An official GED or HSED certificate from the Department of Public Instruction (DPI)
    - If you do not have the original, you can request a new certificate from the DPI. Please have this document sent directly to you. You will then need to bring the certificate into one of the offices so that a copy can be made.
      - Wisconsin DPI website: <https://dpi.wi.gov/ged/transcripts>
      - There is a \$15 Fee to obtain your diploma, certificate, or transcript
    - If you cannot obtain verification from WI DPI, please contact the financial aid office.
  - An official academic transcript indicating completion of at least a two-year program that is acceptable for full credit toward a bachelor's degree
  
3. **Homeschool Credential:**
  - A transcript or the equivalent signed by your parent or guardian which lists the courses you completed and provides a statement that you successfully completed a secondary school education in a homeschool setting

If you do not have a high school diploma or equivalent, or if you have any questions, please contact the financial aid office at [financialaid@fvtc.edu](mailto:financialaid@fvtc.edu) or 920-735-5650.