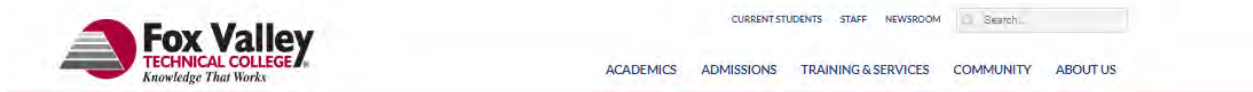
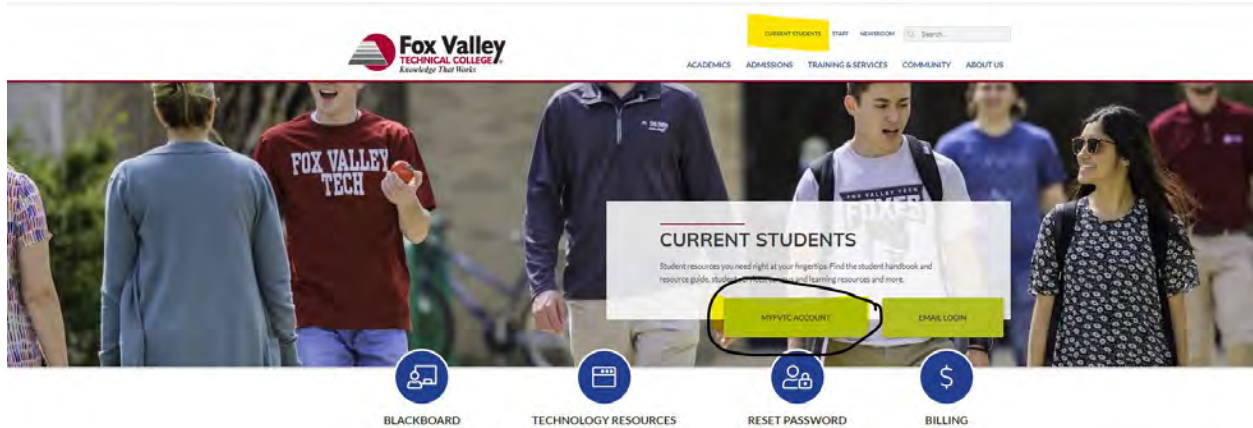


Viewing Student's Charges on your MyFVTC Account.

As a student, you can log into your MyFVTC account at any time to see a breakdown of your charges, when payment is due, and to print off a Student Invoice if need be.

First Log into your MyFVTC account from <https://www.fvtc.edu/current-students>, then select Fall 2024 and After



Home > Current Students > Manage MyFVTC

MyFVTC

MyFVTC is going through a system upgrade. You will use one of two MyFVTC account links below depending on the semester you're looking for. Applicants, [see below](#).

Current & Accepted Students:

To do any of the following, [please choose the term/semester below](#).

- Register for classes
- Manage classes
- Manage your program of study
- View Financial Aid
- View Academic Records
- Apply for Graduation

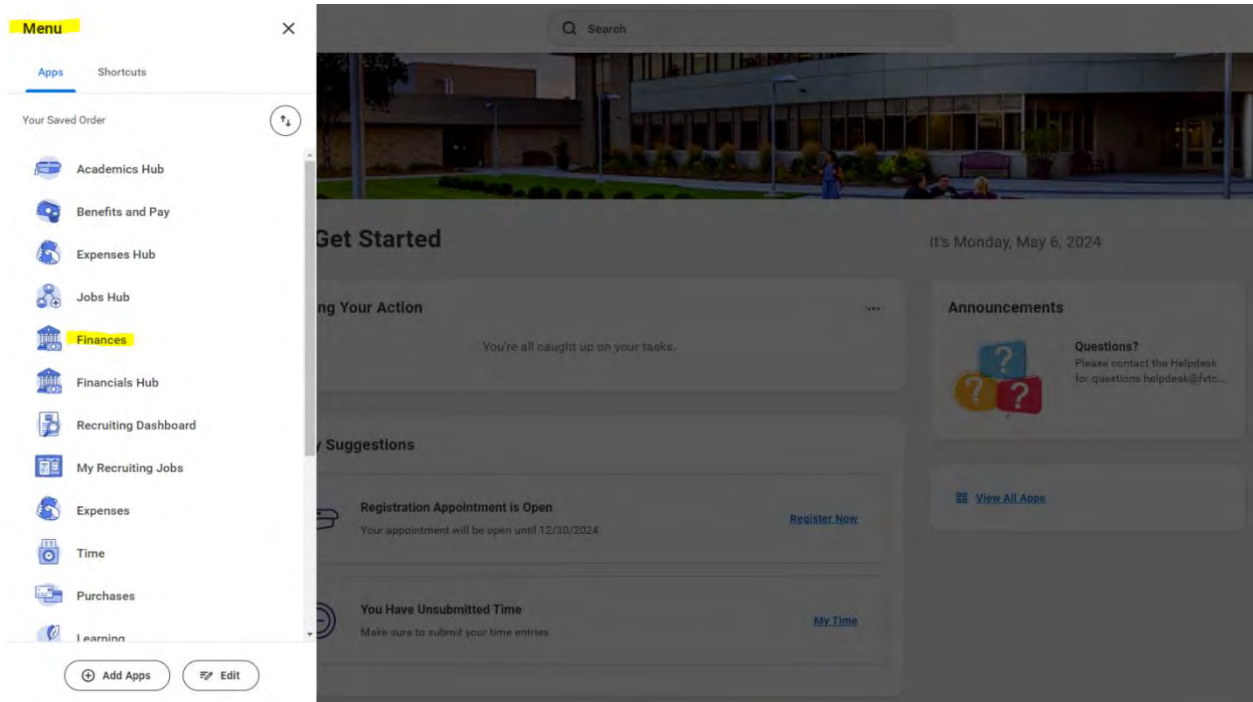
[View Graduation Requirements Here](#)

SUMMER 2024 OR BEFORE

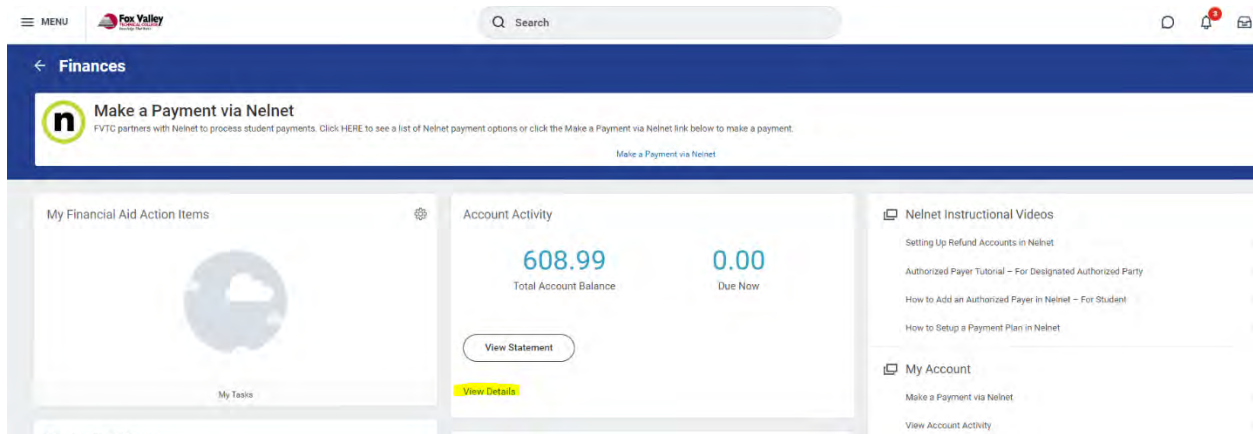
FALL 2024 AND AFTER

[\(View How-To Guides & Videos\)](#)

On the Homepage, select Menu, then Finances.



In the Finance home page, select View Details for a breakdown of your charges by term. You can also print off a Statement with your charges as well.



View Account Activity

Account Summary

Student: ██████████
 Institution: Fox Valley Technical College
 Total Account Balance: 608.99
 Due Now: 0.00

[View Statement](#)

Transaction Summary Due Now Details

4 Items

Academic Period	Transaction Date	Due Date	Description	Amount
2024 Fall (08/26/2024-12/21/2024)	04/17/2024	08/12/2024	Student Activity Fees: BUSINESS 10116150-1 - Employment Law	40.50
2024 Fall (08/26/2024-12/21/2024)	04/17/2024	08/12/2024	Inclusive Access: BUSINESS 10116150-1 - Employment Law	114.99
2024 Fall (08/26/2024-12/21/2024)	04/17/2024	08/12/2024	Associate Degree Material Fee: BUSINESS 10116150-1 - Employment Law	5.00
2024 Fall (08/26/2024-12/21/2024)	04/17/2024	08/12/2024	Associate Degree Program Fee: BUSINESS 10116150-1 - Employment Law	448.50

[OK](#) [Cancel](#)

Figure 1: Screenshot of outstanding charges on a student's account. From here you can also view/print off a statement

On the next screen, select which academic period you are looking for. Click Ok.

View Statement

Academic Period: 2024 Fall (08/26/2024-12/21/2024)

[OK](#) [Cancel](#)

If you need to have a PDF copy generated for your records, you can select Generate PDF. This will take a bit for the PDF to generate. Once completed, it will show up in the right hand side that it is completed. Also, your statement will be automatically sent to your FVTC email address on file.


The screenshot displays the 'View Statement' interface. On the left is a navigation menu with 'Statements and Doc...' selected. The main content area shows student details (Student ID, Academic Period: 2024 Fall (08/26/2024-12/21/2024), Academic Level: Post Secondary) and a summary of financials (Date Range, Anticipated Due, Charges, Applied Payments, Anticipated Payments, Refunds). A table lists four charges with their respective dates and amounts. A yellow 'Generate PDF' button is visible below the student information. A notification in the top right corner indicates that the PDF for the 2024 Fall term is now available in My Reports.

Figure 2: Screenshot showing the Generate PDF option. Please note on the right-hand side, the PDF file of the statement will show that it is available to view.

You can also go directly to viewing a statement from the homepage. Use if you need something to send to your employer for payment, or if you need information for housing/healthcare needs. Select the term you need to view, then click ok.

This screenshot shows the 'View Statement' page with a dropdown menu open for selecting an academic period. The '2024 Fall (08/26/2024-12/21/2024)' option is selected and highlighted in yellow. The 'OK' button at the bottom is also highlighted in yellow. The navigation menu on the left is visible, with 'Statements and Doc...' selected.

Either option will generate an invoice listed below.

		Student Invoice Student ID: [REDACTED]	Statement Date: 5/5/24	
Name: [REDACTED]		Account Summary		
Academic Period: 2024 Fall		Charges	\$608.99	
Date Range: 08/26/2024-12/21/2024		Payment Applications	-\$0.00	
		Amount Due	\$608.99	
Class Fees				
Class Number	Class Name	Due Date	Start Date	Amount
BUSINESS 10116150-1	Employment Law	8/12/24	8/22/24	\$608.99
Total Class Fees:				\$608.99
Other Fees				
Transaction Date	Other Fee Description	Due Date	Amount	
Total Other Fees:				
Total Class and Other Fees:				\$608.99
Payment Details				
Payment Date	Payment Description	Amount		
Total Charges Paid:				\$0.00
Your Anticipated Financial Aid is: \$0.00				
If your anticipated financial aid is less than your balance due, please pay the difference by the due date. If you have any questions about your financial aid, please call 920-735-5650 or email financialaid@fvtc.edu .				
Please pay all fees by the given due dates. Fees that have not been paid for by the given due dates will be considered past due. Past due accounts can be assessed a monthly \$10 late fee and will be prevented from enrolling in future classes. Students are responsible for dropping classes that will not be attended, subject to WTCS's Refund Policy.				
Payments may be made at any FVTC location or online thru your MyFVTC account. Please mail payments to FVTC, Attn: Enrollment Services, PO Box 2277, Appleton, WI 54912. Questions about your student account? Contact Student Finance at 920-735-4871 or email studentfinance@fvtc.edu .				